

Town Use Only

File No.:	Date Received:	Received By:
Completed Application w/ Plat(s):	Application Fee Received:	Notification Fees Received:
Preliminary Approval by Board:	65-Day Statutory Deadline:	Final Approval by Board:

APPLICATION FOR SUBDIVISION / BOUNDARY LINE ADJUSTMENT APPROVAL

Center Harbor Planning Board
36 Main Street, Center Harbor, NH 03226
P: 603-253-4561 F: 603-253-8420 E: planningzoning@centerharbornh.gov

APPLICANT & PROPERTY INFORMATION

Subdivision/BLA Plat Dated:	Entitled Plat:
Tax Map and Lot:	Property Location:
Applicant:	Owner (if different than applicant):
Mailing Address:	Mailing Address:
Email:	Email:
Phone:	Phone:

SUBDIVIDER AGREEMENTS

The undersigned subdivider hereby submits to the Center Harbor Planning Board the above subdivision/boundary line adjustment plat and in consideration for approval and the privileges accruing thereto, the subdivider hereby agrees:

1. To carry out the improvements agreed upon and as shown and intended by said plat, including any work made necessary by unforeseen conditions which become apparent during construction.
2. To post all streets "Private" until accepted by the Town and to provide and install standard street signs as approved by the Town for all street intersections.
3. To provide the Town on demand, good, sufficient and properly executed deeds or other legal instruments for land or rights-of-way reserved on the plat for streets, drainage, or other purposes, and to provide good, sufficient and properly executed documentation of any covenants or easements as may be agreed upon during the planning process.
4. To indemnify and save the Town harmless from any obligation it may incur, or repairs it may make, because of the subdivider's failure to carry out any of the foregoing provisions.
5. To make no changes whatsoever in the Final Plat as approved by the Board unless a revised plat or plat of re-subdivision is submitted to and approved by the Board.

The undersigned subdivider understands that the Center Harbor Planning Board must have on file a COMPLETED APPLICATION as outlined in its subdivision regulations EIGHTEEN (18) days prior to a regularly scheduled meeting. The Board has sixty-five (65) days to approve or disapprove the COMPLETED APPLICATION subject to extension or waiver as provided in accordance with NHRSA Chapter 676:4(c)(1) 1998.

NOTE: This application is not acceptable unless all required statements have been made. Additional information may be supplied on a separate sheet if the space provided is inadequate.

Names and addresses of all persons with 10% or more interest:

Name:	Address:
Name:	Address:

Applicant's Signature: _____ **Date:** _____

Complete this application and submit it along with all required documents to (Cash or check made payable to the Town of Center Harbor):

- **Email: (Preferred):** planningzoning@centerharbornh.gov — Subject: "PB: Subdivision/BLA Application"
- **In Person:** Town of Center Harbor, Planning Board, 36 Main St, Center Harbor, NH 03226
- **Mail:** Town of Center Harbor, Planning Board, PO Box 140, Center Harbor, NH 03226

Abutters List

Applicant Information

Property Address:

Tax Map:

Lot:

Applicant:

Telephone:

Email:

Mailing Address (if different):

For details on what constitutes an Abutter, review [RSA 672:3](#).

The following are the abutters to the above property. Please include those directly across the street and/or stream.

Tax Map	Lot	Name	Address
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			

Abutters List

Tax Map	Lot	Name	Address
18.			
19.			
20.			
21.			
22.			
23.			
24.			
25.			
26.			
27.			
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40.			
41.			

PROPERTY SUBDIVISION CHECKLIST

The following checklist gives information required on the subdivision plat submitted to the Planning Board for approval. Check N/A for items not applicable to this project. Note: this checklist does not restrict the Planning Board from requesting additional data in accordance with the Town Zoning Ordinance and Subdivision Regulations.

Item	Town Use Only		
	N/A	PB	Waived
1. Completed application form	☐	☐	☐
2. Subdivision plat (5 copies) showing land to be conveyed — any or all of the following may be required:			
2A. Name of subdivision	☐	☐	☐
2B. Name and address of owner	☐	☐	☐
2C. Date of Plan	☐	☐	☐
2D. Scale of 1"=100' or less, except by permission	☐	☐	☐
2E. Bar scale	☐	☐	☐
2F. Name, address and seal of registered surveyor	☐	☐	☐
2G. North point	☐	☐	☐
2H. Parcel boundaries showing monuments, courses and distances	☐	☐	☐
2I. Locations and dimensions of all easements including utility easements	☐	☐	☐
2J. Any unusual topographic features such as water courses, ponds, swamps, wet areas and outcropping ledge	☐	☐	☐
2K. Widths, names and grades of all existing or plotted streets or right-of-way within or adjacent to the tract; also curve and radii data where applicable	☐	☐	☐
2L. Lot lines	☐	☐	☐
2M. Lot areas (square feet and/or acres)	☐	☐	☐
2N. Lot numbers	☐	☐	☐
2O. Existing Buildings	☐	☐	☐
2P. Topographic contours	☐	☐	☐
2Q. Culverts with dimensions	☐	☐	☐
2R. Existing or proposed retaining walls	☐	☐	☐
2S. Percolation test locations	☐	☐	☐
2T. Sewer and water mains, if any	☐	☐	☐
2U. Location of soil and ground water test pits	☐	☐	☐
2V. Hydrants (dry or wet)	☐	☐	☐
2W. Names of abutters	☐	☐	☐
2X. Site location map (not necessarily to scale)	☐	☐	☐
2Y. Open space with dimensions and areas	☐	☐	☐
2Z. Names, addresses and telephone numbers of any consultants, engineers, brokers, agents or contractors involved in subdivision	☐	☐	☐
3. Description of rights-of-ways, easements, beach rights, water rights, etc.	☐	☐	☐
4. Protective covenants or restrictions applying to all or any part of the subdivision	☐	☐	☐
5. Recording information of most current deed and where recorded	☐	☐	☐
6. Soil test data	☐	☐	☐
7. Percolation test data	☐	☐	☐
8. State agencies whose approval of subdivision may be required:			
8A. Attorney General (for more than 50 lots)	☐	☐	☐
8B. Fish and Game Department	☐	☐	☐
8C. Department of Health and Human Services	☐	☐	☐
8D. Department of Public Works and Highways	☐	☐	☐
8E. Dredge and Fill Special Board	☐	☐	☐
8F. Water Resources Board/Overlay	☐	☐	☐
8G. Water Supply and Pollution Control Commission	☐	☐	☐
8G1. State approval for subdivision if lots less than 5 acres	☐	☐	☐
8G2. Approval for septic system construction	☐	☐	☐