CALL TO ORDER: At 6:25 p.m. Chairman Harry Viens called the Board of Selectmen’s meeting to order. Selectman Richard Drenkhahn and Richard Hanson were present. Alex Markarian, Karen Ponton, David Reilly and Selectmen’s Administrative Assistant Robin Woodaman were also in attendance.

AGENDA REVIEW: No changes were made to the agenda.

MEETING MINUTES:
- **February 11, 2020 Board of Selectmen’s meeting minutes**: Mr. Drenkhahn motioned to approve the minutes of the February 11, 2020 Board of Selectmen’s meeting minutes as presented electronically Mr. Hanson seconded the motion and the vote was unanimous.

APPOINTMENTS: None

PUBLIC INPUT:

ALEX MARKARIAN:
- **Earth Day cleanup**: Mr. Markarian asked if there would be a Town cleanup on Earth Day as has been in the past. He reported this year will be the 50th anniversary of Earth Day. Planning/Zoning Clerk Aimee Manfredi-Sanschagrin, who organized past cleanups, will be asked about this.

SELECTMEN’S REPORTS:

MR. VIENS:
- **Sturtevant Cove Association mediation**: Mr. Viens reported the February 14th mediation with the Sturtevant Cove Association regarding their property assessment was cordial and successful.

UNFINISHED BUSINESS:

GROUNDWATER MONITORING REPORT: The Selectmen received, and reviewed, T.R. Selling Engineering, P.C.’s “Groundwater Monitoring Summary Report” for the former Center Harbor Municipal Landfill; the report has been filed with the State of New Hampshire Department of Environmental Services’ Waste Management Division. Mr. Viens reported the good news is that no PFAS (Per-and Polyfluoroalkyl Substances) were found.

SHORT-TERM RENTALS: Mr. Viens reported contacting Gwen Bronson, who had asked the Selectmen to adopt an ordinance regarding short-term rentals, and explained to her that this would be a Planning Board matter.

NEW BUSINESS:

REQUEST FOR PROPOSALS – HEATING FUEL: The Selectmen opened, and reviewed, the following proposals received for 2020 – 2021 heating fuel:

<table>
<thead>
<tr>
<th>Company</th>
<th>Price per gallon</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dead River Company</td>
<td>$2.1999</td>
</tr>
<tr>
<td>Irving Oil</td>
<td>$2.136</td>
</tr>
</tbody>
</table>
Mr. Viens motioned to contract with Irving Oil for the 2020 – 2021 heating season in the amount of $2.136 per gallon. Mr. Hanson seconded the motion and the vote was unanimous.

**2020 TOWN WARRANT:** Mr. Viens motioned to sign the 2020 Town Warrant. Mr. Drenkhahn seconded the motion and the vote was unanimous.

**INTERLAKES COMMUNITY CAREGIVERS:**
- **Permission to sell raffle tickets:** Mr. Viens motioned to approve Interlakes Community Caregivers request to sell raffle tickets at their Spring Fling, to be held at The Mug on March 28, 2020. Mr. Drenkhahn seconded the motion and the vote was unanimous.

**E.M. HEATH HARDWARE:**
- **Deputy Collector of Boat Taxes:** Mr. Drenkhahn motioned to authorize E. M. Heath Hardware as a Deputy Collector of Boat Taxes for 2020. Mr. Hanson seconded the motion and the vote was unanimous.

**AUTOMOBILE INSURANCE CLAIMS:** The Selectmen reviewed two automobile insurance claims submitted to Primex:
- The Highway Department’s 2011 Crown Vic was in an accident, there were no injuries, however both vehicles sustained damages. There was discussion regarding the possibility of the Crown Vic being totaled.
- The Highway Department’s 2015 Ford F550 hit a pickup truck in a parking lot; there were no injuries and no damage to the Ford F550, however the pickup sustained damage.

**TAX MAP MAINTENANCE:** Mr. Viens motioned to contract with Cartographic Associates, Inc. for tax map maintenance. Mr. Hanson seconded the motion and the vote was unanimous.

**2019 AUDIT:** Mr. Viens motioned to sign Roberge and Company’s confirmation letters as part of the 2019 audit requirements. Mr. Drenkhahn seconded the motion and the vote was unanimous.

**ADDITIONAL BUSINESS:**

**CONSTRUCTION PERMIT APPLICATION:** The Selectmen reviewed the following approved construction permit application:

Bennett  TML 215-13

**PAYROLL AND CURRENT BILLS PAYABLE:** Mr. Viens motioned to approve the payroll and accounts payable manifests as presented. Mr. Drenkhahn seconded the motion and the vote was unanimous.

**GENERAL JOURNAL ENTRIES:** Mr. Viens motioned to approve the general journal entries as presented. Mr. Drenkhahn seconded the motion and the vote was unanimous.

**PUBLIC INPUT:**

**KAREN PONTON:**
- **Heritage Commission:** Ms. Ponton reported on the Heritage Commission’s February 13th meeting:
  - **Moose Plate grant application:** Ms. Ponton reported the Commissioners are in support of applying for a Moose Plate grant for repairs to the Schoolhouse Museum roof. She explained, for past grant applications, a Request for Proposal (RFP) was issued for the project; the highest
proposal estimate was used as a basis for the grant application. Ms. Ponton reported she would like to speak with Code Enforcement Officer Ken Ballance regarding a RFP for the roof.

- **Town House fundraising activities**: Ms. Ponton reported the Heritage Commissioners would like to hold the following summer fundraising activities: selling Common Man “Do Good” cards and also holding raffles at the Center Harbor Town Band concerts; the Selectmen approved these fundraising activities.

- **Library**:
  - **Local Author Lecture Series**: Ms. Ponton reported the first Local Author Lecture Series was very good with approximately one dozen people in attendance. She reported Karl Hanson will be at the Library on March 14th to discuss his book “Destiny” which is a book about bacteria being created to eat oil spills but creates environmental havoc.

**DAVID REILLY**: Mr. Reilly brought some Center Harbor art work for the Selectmen to see.

**NON-PUBLIC SESSION**: At 7:10 p.m. Mr. Viens motioned to go into a non-public session per RSA 91-A:3, II(c) to discuss matters that could affect someone’s reputation. Mr. Hanson seconded the motion. Roll call: Mr. Viens – yes, Mr. Drenkhahn – yes, Mr. Hanson – yes. Mr. Viens, Mr. Drenkhahn, Mr. Hanson and Ms. Woodaman were present. The Selectmen reviewed letters to property owners currently receiving an elderly exemption on the property taxes requesting updated financial information be submitted to the Board by April 15, 2020. At the April 15, 2020 Board of Selectmen’s meeting, the Selectmen will, in a non-public session, review the financial information submitted to determine elderly exemption eligibility for 2020. At 7:15 p.m. Mr. Viens motioned to end the non-public session. Mr. Drenkhahn seconded the motion and the vote was unanimous.

**RECONVENE**: At 7:15 p.m. Mr. Viens reconvened the Board of Selectmen’s meeting.

**ELDERLY EXEMPTION LETTERS**: Mr. Hanson motioned to send letters to property owners currently receiving an elderly exemption on the property taxes requesting updated financial information be submitted to the Board by April 15, 2020. Mr. Viens seconded the motion and the vote was unanimous.

**ADJOURNMENT**: At 7:16 p.m. Mr. Drenkhahn motioned to adjourn the Board of Selectmen’s meeting. Mr. Hanson seconded the motion and the vote was unanimous.

Respectfully submitted,

Robin Woodaman
Selectmen’s Administrative Assistant