

TOWN OF CENTER HARBOR
PLANNING BOARD
Hearing
Tuesday, July 21, 2020

Due to the COVID-19, this meeting was conducted via Zoom. Participants, which included the public, could join in the meeting through video web or by telephone. All documents pertaining to this meeting were sent electronically to Board members and the same files were posted on the Website under the meeting announcement on the PB Calendar for public access.

The Chairman called the meeting to order at 6:00 P.M. Mr. Hanson announced that the meeting was being recorded and provided the protocol of the meeting (that document is contained in this set of minutes). Mr. Hanson asked Bill Ricciardi to do the Roll Call of the PB Members/Alternate Members.

**Roll Call: Chairman, Charles Hanson, in attendance with no one else in the room
Vice Chair, Peter Loudon, in attendance with no one else in the room
Secretary, Bill Ricciardi, in attendance with his daughter, son, two grandsons and his wife in the room
Selectmen's Rep, Harry Viens, in attendance with no one else in the room
Member, Kelli Kemery, clerk Pro Tem, in attendance with no one else in the room**

Not in attendance: Member David Reilly, Member Mark Hildebrand, Alternate Member Rachel Xavier

Due to our clerk having to recuse herself, Kelli Kemery has been appointed clerk Pro Tem for this matter.

All votes will be by Roll Call. Voting members are: Charles Hanson, Peter Loudon, Bill Ricciardi, Harry Viens, and Kelli Kemery.

I. MINUTES:

Peter Loudon motioned to accept the Minutes of July 7, 2020 as read. Seconded by Harry Viens. Mr. Hanson asked if there was any discussion or comments on the Minutes. Hearing none he called on Mr. Ricciardi to do the Roll Call: Charles Hanson – Aye, Peter Loudon - Aye, Bill Ricciardi - Aye, Harry Viens – Aye, Kelli Kemery – Aye. The vote was unanimously in favor.

II. HEARING – AMENDMENT TO SUBDIVISION AND BOUNDARY LINE ADJUSTMENT BETWEEN EDWIN KLINE JR. TAX MAP 212 LOT 32 AND J. CONOR AND AMANDA HAYES TAX MAP 212 LOT 30 CASE 2020-05 CONTINUED. Mr. Hanson reminded those present that this hearing was contingent on getting the report back from the engineer. The Klines were extremely timely on

getting their deposit in. The Board received it that same night. Mr. Hanson feels the Board was equally timely in getting the Road Agent and the engineer out to the site to do the walk. Ken Ballance and Mr. Hanson also attended the walk. The engineer was able to gather the field information necessary to be able to write the report. The engineer has not gotten the report to the Board as yet. To that end Mr. Hanson made a motion to continue this hearing to August 4th. Peter Loudon seconded the motion. Mr. Hanson said that he spoke to the engineer on Friday, (July, 17th) and he expects to have the report this week so they should be able to do the work they need to do and not have to kick this can down the road again. Mr. Hanson asked if there was any discussion on the motion. Hearing none Mr. Hanson asked Bill Ricciardi to do the Roll Call: Charles Hanson - Aye, Bill Ricciardi – Aye, Peter Loudon - Aye, Harry Viens – Aye, Kelli Kemery – Aye. The vote was unanimously in favor. Mr. Hanson continued this hearing to Tuesday, August 4, 2020.

Mr. Hanson said that at this point it is still going to be a Zoom meeting and to stay tuned to get the particulars on the Town Website.

III. OTHER BUSINESS:

Mr. Hanson asked if there was any other business to come before the Board. Hearing none, Mr. Hanson adjourned the meeting.

IV. ADJOURNMENT:

The Chairman adjourned the meeting at 6:07 P.M.

Respectfully submitted by,

A Checklist To Ensure Meetings Are Compliant With The Right-to-Know Law During The State Of Emergency

As Chair of the Center Harbor Planning Board I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:

We are utilizing the ZOOM platform for this electronic meeting.¹ All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone (See website for call in and password) or by clicking on the following website address: www.centerharbornh.org/planning-board

b) Providing public notice of the necessary information for accessing the meeting:

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the Center Harbor Planning Board at: www.centerharbornh.org/planning-board

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:

If anybody has a problem, please call 603-481-1485

d) Adjourning the meeting if the public is unable to access the meeting:

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that all votes that are taken during this meeting shall be done by roll call vote.

Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

¹ Many public bodies are utilizing video teleconferencing technology, such as Zoom, to ensure the electronic meeting comply with the Right-to-Know law and any applicable due process requirements. In certain circumstances, a regular business meeting of a public body may be conducted utilizing audio-only technology. If you have any questions about the appropriateness of the technology utilized to conduct your meeting, please consult your agency counsel or the Attorney General's Office.