

Minutes dependent on approval of Board of Trustees

James E. Nichols Memorial Library
Board of Trustees Meeting
March 26, 2018

Present: Trustees Helen Heiner, Sarah Heath, Jo Morse, Karin Karagozian, Lynn Allen, Alternates Shannon Whalen, Susan Gurney, Annette Nichols, Librarian Jon Kinnaman, Guest Karen Ponton
Excused: Alternate Bette Miller.

Call to Order: by Chair Helen at 5pm.

Karen Ponton: Karen is a member of the Center Harbor Heritage Commission. The Library Trustees had asked Karen for advice on how to apply successfully for a Preservation Alliance grant. She brought with her guidelines to be followed in applying for the Grant, then she shared her experiences. The Board thanked her for her time and her insights.

Review Previous Minutes: After review, motion by Jo to accept, 2nd by Sarah, motion carried.

Treasurer's Report: Sarah distributed and explained the current expense chart and bank statement, motion by Jo to accept, 2nd by Karin, motion carried.

Librarian's Report: Jon submitted the circulation report of February, including number of materials borrowed, downloads, and visits. Next month he will be a panelist at the NHLA 2018 Small Library Summit being held in Concord.

Unfinished Business: The need to move forward on building repairs was agreed upon. Helen asked for a consensus on moving forward at this time on Preservation. With Karen's help, motion by Jo to proceed, 2nd by Lynn. Sarah reminded us of the memorial bench in memory of Jay Heiner which will be placed at the Library this spring. Discussion concerning the funding of replacing the patron computers, this year or next, Annette will head the committee to look into it.

New Business: At town elections, Lynn Allen was elected Trustee. Susan Gurney, Bette Miller, and Annette Nichols were welcomed as Alternate Trustees. Jessie Foley resigned as Alternate Trustee since she will be moving out of town. Officers for the fiscal year will be Helen Heiner Chair, Sarah Heath Treasurer, and Lynn Allen Secretary.

Open Items: Helen discussed a change for Alternate Trustee terms from 1-year appointments to 3. There was sharing of info concerning the newer member's interests relative to committees in need of additional members. Committees include Policy, Facilities, Fundraising, Garden, New Trustee.

Adjourn at 7:09pm, motion by Jo, 2nd Sarah, motion carried.

Submitted by: Lynn Allen, Secretary

Next Meeting: April 23, 2018