

**James E. Nichols Memorial Library  
Board of Trustees Meeting**

**September 28, 2023**

Minutes

**Call to Order:** Meeting called to order at 11:00am. Present: Chairperson Ann Xavier, Treasurer Karen Ponton, Trustee Corina Locke, Trustee Sandy Frost, Alternate Clara Gamboa de Levin (voting); Trustee Emeritus Bette Miller (non-voting)

- I. **Non-public Session:** At 11:01am, motion by K. Ponton, seconded by A. Xavier to enter a non-public session per RSA91-A:3,II(b) – the hiring of any person as a public employee. Roll call: A. Xavier – yes, S. Frost – yes, K. Ponton – yes, C. Locke – yes, C. de Levin – yes. Passed unanimously. B. Miller was present for the non-public session. The Trustees interviewed and then discussed a candidate for the Interim Librarian position. Motion by A. Xavier, seconded by K. Ponton to end the non-public session at 12:00pm. Passed unanimously.
- II. **Meeting reconvened** at 12:00pm. Motion by A. Xavier, seconded by S. Frost: To contract with Deborah Hoadley for services as Interim Librarian at \$32.00 per hour for 30 hours per week for three (3) months, starting October 5, 2023 and ending December 31, 2023. Passed unanimously.

S. Frost will meet D. Hoadley at the Library at 10:00am on October 5<sup>th</sup> to take her over to Town Hall to complete employment-related paperwork and background check. A. Xavier will then meet her at the Library.

- III. **Adjournment:** Motion by S. Frost, seconded by K. Ponton to adjourn at 12:05pm. Passed unanimously.

Respectfully submitted,  
Karen Ponton, Secretary Pro-tempore