

James E Nichols Memorial Library
35 Main Street, Center Harbor NH
October 24, 2016 @5pm
Cary Mead Room, Town Hall

Present: Trustees Kevin Desmond, Sarah Heath, Karin Karagozian, Alternates Lynn Allen and Jessie Foley, Librarian Jon Kinnaman, Guests: Center Harbor Energy Committee Representative Annette Nichols

Excused: Helen Heiner

Meeting: called to order at 5:00 pm by Treasurer Sarah Heath .

September 26, 2016 Minutes were reviewed and approved as presented. Kevin m/Karin s./unan. passed.

Budget

Meeting is to be closed for Personnel Matters at 5:09 pm.

Meeting is now open at 5:13 pm

Repairs and Maintenance deduct \$500; Furnishings and Equipment deduct \$500;

Motion to accept preliminary Budget by Kevin; seconded by Jo/unan. passed.

Books and Periodicals were high in September because Jon was catching up on his expenses.

We don't need to reimburse the Town for any of our expenses.

Motion to accept Treasurer's Report: Kevin m; Karin s/unan. passed.

Librarian's Report—Jon Kinnaman

Passes—Jon had 2 requests for Wright Museum. Science Center passes always used.

Furnace—had oil tank filled; we have automatic delivery. The thermostat wasn't working. Tried to call the company but their phone box was full.

Jon says Wednesdays now have heavier use than Fridays. This August was our best since 2013.

Would we consider having a state park pass? It's about \$105/yr. Sarah said we'll be considering all our passes next month.

Energy Committee Bids for Library lighting

The Energy Committee sent out bids. Manufacturers' reps and 3 local distributors have been contacted. Bid requests are also on the Town's web site. Mandatory meeting for proposers is on November 1 at 10 am at the Town Hall, and there's a walkthrough at the Library. Bids will be opened at Cary Mead room today at 6pm at a joint meeting of the Trustees and the Energy Committee. Energy Committee looked at bids but had only one, and it was incomplete. They will report to the Selectmen at their meeting in 2 days. Will check with the NHEC to see if there are any rebates, but Annette doubts it. All original hanging fixtures' repair are also part of the bid. By Dec. 1 we should know how much everything should cost. Once the contract is awarded, work should be completed within 30 days. Need to give installers some leeway—flexibility in scheduling. Annette thinks the actual installation would be quick, perhaps a Tuesday afternoon.

Old Business:

New Business:

Karin has been asked to help plan the new Park gardens.

Lynn handed out a sheet with trustees' terms, phones and emails.

Motion to move into Closed Session: at 6:33pm, Keven m/Karin s.

Motion to return to Regular Meeting: at 6:38 pm, Kevin m, Karin s.

Motion to Adjourn: at 6:40 pm, next meeting September 26, 2016

Submitted by: Jo Morse, Secretary

Next Trustees' Meeting is November 28, 2016

Combined Energy Commission and JEN Library Trustees Meeting

Cary Mead Room @6:00 pm.

Present: Energy Commission Chair Annette Nichols, Chris Williams and Bernie Volt and the above Trustees

We are opening the proposals from bidders on the Library lighting. Needham Electric emailed a proposal at 2 pm today but wasn't willing to drive here to deliver it,. Their price is \$27,142, but they weren't willing to drive here. We have a proposal from Consolidated Electrical Dist. of Gilford. . Elipticar cost is estimated at \$29,674, higher than expected.

Annette is not optimistic that we can have rebates from NHEC because she thinks elipticor doesn't have the certification they require.

Energy Commission meets with the Selectmen Wednesday. Should we put it out to bid again asks Sarah. We could still send out bids for the installers. The only bidder didn't supply a complete bid. Kevin moves: we reject the bid from CED as incomplete and we need to send out new bid proposals. Karin second/ unan. passed.

Meeting adjourned at 6:30 pm.

Jo Morse, Secretary