

# James E. Nichols Memorial Library Board of Trustees Special Meeting

August 2, 2023

## Minutes

- I. **Call to Order:** Meeting called to order at 10:00am. Present: Chairperson Ann Xavier, Treasurer Karen Ponton, Secretary Corina Locke, Trustee Sandy Frost, Trustee Stephanie Marchut Lavellee, Alternate Clara Gamboa de Levin, Alternate David Hughes and Trustee Emeritus Bette Miller
  
- II. **Non-Public Session: RSA 91-A:3 II9 (b): Purpose to hire library employee:** At 10:01am, motion by K. Ponton, second by C. Locke: To enter into a non-public session per RSA 91-A:3, II (a) to discuss the hiring of a Library Assistant. Roll call vote: A. Xavier – yes, K. Ponton – yes, S. Frost – yes, S. Lavellee – yes, and C. Locke – yes. Passed unanimously. B. Miller, C. de Levin, D. Hughes were present for the non-public session.
  - A. Interviewed a candidate for the position.
  - B. Motion by K. Ponton, second by S. Lavellee to reopen the job search for Library Assistant effective immediately. Passed unanimously.
  - C. Motion by K. Ponton to go out of non-public session at 10:58am. Second by S. Lavellee. Passed unanimously.
  
- III. **Reconvene:** Meeting reconvened at 11:19am
  
- IV. **Other Business:** None
  
- V. **Adjournment:** Motion by K. Ponton. Second by S. Frost to adjourn at 11:20am. Passed unanimously.

Respectfully submitted,  
Corina Locke  
Secretary