

These Minutes Are Subject to the Approval of the Trustees

**James E. Nichols Memorial Library
Trustee Meeting
June 27, 2011 at 5 PM**

Present: Trustees Helen Heiner, President, Karin Karagozian, Jo Morse, Librarian Jon Kinnaman, Treasurer Sarah Heath, and Alternate Trustees Kevin Desmond and Jessie Foley

Excused: Chuck DiCecca and Bess Hanson

Minutes of Meeting May 23, 2011

Minutes were accepted as presented. Karin m; Jo s/unan passed

Treasurer's Report

New software for the computers was \$903. \$700 in Repairs and Maintenance have been transferred to Furnishings and Equipment. \$66 in Travel expenses were for Jon's trips to meetings. Treasury Report accepted.

Librarian's Report

Jon trying to do a value for our collections, using Library of Congress equations. The Town Clerk wants the figures.

Steve ordered a used mother board for the zapped computer; there was a severe lighting storm June 9. Everything is now back on line. Why did the spike protector fail? Is there any rebate from the spike company? Jon to call them.

Our basement dehumidifier has a leaking drain tube, and the machine has to be emptied manually.

July 6 a rep from a new computer catalog co. will be here to demonstrate—Jon to change the date as we are open that afternoon. Sarah wants to see the demonstration, and all Trustees are invited.

May activity still slow, but summer patrons will soon be here.

Old Business

Sarah has 12 boxes of books to go to the Meredith dump store. There's a lot of used and broken equipment in the basement.

Need to get Ken, the Fire Capt., to tell us what else we need to do. We can't have the public downstairs.

BCVGC money for plants? Board Meeting is tomorrow and a request will be made.

Morrell Park gardens—no entrance to gardens from the library.

We want 2 walkways from Town Hall parking lot to back door and 1 from the front area to park.

Wifi booster needed to extend power beyond the middle of the park? We don't want to pay for it or attach it to the building.

Helen to email the park committee with our path requests.

New Business

In regard to the emails from Mr. Borella to Helen and the Selectmen, the issue of carrels or security screens are not viable due to space constraints in the library, an issue that was discussed by the Trustees in the past. By law RSA 202-A:4-d, we cannot accept computer gifts that need an expenditure of public funds.

Trustee Chuck DiCecca—has missed 4 meetings. Sarah to call him to ask if he wants to continue. We like his input, but we need members to be here and active.

Passes

Currier Museum and Wright Museum passes have been authorized. Karin moved, Jo seconded; unan. passed.

Right to Know Meeting

Some decisions are made that do not involve all the Trustees. There needs to be a contingent fund for emergency. Sarah and Karin attended the meeting, and Sarah has our approval to pay bills. What are the rules? How much money can be spent without authorization from a Trustee Meeting? If the money is already in the Budget, then authorization should follow. Helen to ask the Selectmen.

Budget issues

We will need a new dehumidifier.

Motion to adjourn at 7:07 pm by Kevin; Seconded by Karin; Unan. Passed. Next Meeting July 25.

Submitted by,

Jo Morse, Secretary