

These minutes are dependent on approval of Board of Trustees

James E. Nichols Memorial Library
Board of Trustees Meeting
October 22, 2018

Present: Trustees Chair Helen Heiner, Sarah Heath, Jo Morse, Karin Karagozian, Lynn Allen, Alternate Trustees Shannon Whalen, Bette Miller, Annette Nichols. Librarian Jon Kinnaman

Excused: Alternate Trustee Susan Gurney

Call to Order: by Helen at 5:00pm.

Previous Minutes: Motion by Karin to accept, 2nd by Sarah, motion carried.

Treasurer's Report: Sarah handed out one sheet explaining expenses and one showing deposits. With the Trust Fund monies received this month, the update on the computers will be funded. Motion by Helen to accept report, 2nd by Jo, motion carried.

Librarian's Report: Jon distributed his monthly library activity summary. He also explained that the library sign was down for repairs; seems it's gotten old and weathered.

New Hampshire Preservation Alliance Grant: Annette announced that our proposed Grant has been approved by the New Hampshire Preservation Alliance. The Architectural firm will use the month of November to draft its report.

Unfinished Business: The board continued discussion from last month's meeting about enhancements of the library services to the public. After much discussion and individual input, motion to add Hoopla and OPAC Snapshot into next year's budget made by Sarah, 2nd by Jo, motion carried. Landscaping for next year was also discussed.

2019 Budget: Following budget work sessions the past 2 months, Sarah presented the entire budget for discussion. Following input from trustees, we moved to closed session. Back in open session, motion to pay 3% increase on salaries made by Jo to accept, 2nd by Karen, motion carried.

New Business: The trustees will submit names to the town to fill two 3-year terms and one 2-year term on the Library Board of Trustees. Trustee Helen Heiner will step down due to health, Trustee Jo Morse will move to Alternate Trustee, and after having served 14 years Trustee Karin Karagozian will finish her current term, all in March 2019. Current Alternates Shannon Whalen, Susan Gurney, and Annette Nichols will run for the seats.

Motion to move to Closed Session: at 6:10pm for budget reasons, by Sarah, 2nd by Lynn, motion carried.

Motion to return to Regular Session: at 6:26pm, by Sarah, 2nd by Jo, motion carried.

Motion to adjourn: at 6:28pm, by Sarah, 2nd by Helen, motion carried.

Submitted by: Lynn Allen, Secretary

Next Meeting: November 26, 2018

