

These Minutes Are Subject to the Approval of the Trustees

**James E. Nichols Memorial Library
Trustee Meeting
April 25, 2011 at 5 PM**

Present: Karin Karagozian, Bess Hanson, Jon Kinnaman, Sarah Heath, and Jo Morse

Excused: Helen Heiner

Minutes of last meeting not available

Treasurer's Report

Treasury Report accepted.

Librarian's Report

Jon is working on weeding the collection.

Steve put in new

How to look up product reviews, how to look up help sites for new products—Kindles,

Old Business

Electric outlets—The ones on the tables are in place.

Total bathroom bill: \$8,953.54 Smitty made a terrible amount of dust which was cleaned up. Bathroom looks good. It took 1 extra day to complete.

Snow clearing—need to talk to Jeff before next winter.

Roof tiles—trying to get resources.

Policy Committee

Sarah handed out corrected copies of sheets: Who May Use the Library, approved by vote with 1 correction; Guidelines for Accepting Material as Gifts, approved by vote as written; Circulation Policy, approved by vote; Patron Conduct, approved by vote; Patron Conduct Enforcement Policy, approved by vote with addition "which will be shared with the Trustees;" Meeting Room Policy, not approved—need fire code max of people at a meeting and a statement about after hour meetings; Collection Maintenance, approved by vote; Petitions Policy, approved by vote; Displayed Materials, approved by vote.

Motion to adjourn at 5:54 pm by Bess, Seconded by Karin; Unan. Passed.

Submitted by,

Jo Morse for Chuck DiCecca, Secretary