

**Town of Center Harbor
James E Nichols Memorial Library
35 Plymouth Street, Center Harbor**

**Board of Trustees Meeting
Monday, January 24, 2021
10:00am – 11:30am**

Agenda

- I. Call to Order
- II. Order of Agenda & Additional Items
- III. Approval of Minutes of December 27, 2021
- IV. Chairperson's Report
 - 1. Friends of the Library Group
 - 2. Other
- V. Treasurer's Report
 - 1. Monthly & FY 2022 Reports with Bank Statement
 - 2. Report of January 22 Budget Hearing
 - 3. Annual Audit
 - 4. NMK Trust
 - 5. Acceptance of \$20.00 & \$9.00 Donations per RSA 202-A:4-c, III (b)
 - 6. Other
- VI. Librarian's Report
- VII. Unfinished/Continuing Business
 - A. Library Operations
 - 1. Short-term & Long-term Goals
 - 2. Fire Inspection Report
 - 3. Other
 - B. Staff Requests for Meal Waiver
 - C. Other
- VIII. Committee Reports
 - A. Building Committee
 - B. Policy Committee
 - 1. Proposed Librarian Job Description
 - 2. Policy Review: Sick Time, Standards of Conduct, Conflict of Interest, COVID & Manual Receipt Form)
- IX. New Business
- X. Other Business
 - A. Non-public Session, if necessary
 - B. Next Meeting: Monday, February 28th at 10:00am