

**Town of Center Harbor
Heritage Commission Meeting**

-Approved 4/16/2020-

February 13, 2020

Minutes

- I. **Call to Order:** Meeting called to order at 4:30pm. Present: Chairperson David Reilly, Richard Hanson, David Hughes, Karen Ponton, Nancy Sapack, Linda-Lee Scott (alternate), Ann Xavier (alternate); Absent: Ginny Fisher (alternate)
- II. **Approval of Minutes:** Motion by D. Hughes, seconded by K. Ponton that: The Minutes of January 16, 2020 be approved as written. Passed unanimously.
- III. **Order of Agenda & Additional Items:** No changes or additions.
- IV. **Unfinished/Continuing Business**
 - A. **Town Meeting, March 11, 2020 at 7:00pm:** The Commission discussed being prepared to answer questions from residents about the Town House, other projects and responsibilities at Town Meeting. All Commissioners are planning to attend. The Selectmen voted unanimously at their January 29th meeting to recommend the \$5,000.00 warrant article that the Commission proposed. Town Moderator Charley Hanson approved displaying information about the Town House rehabilitation at Town Meeting.
 - B. **Town House Rehab**
 1. **Electricity-Update:** Final bill from the electrician has been paid. Awaiting check to clear bank.
 2. **Moose Plate Grant:** K. Ponton expects to submit final report to NHDHR by early March. Total cost of the electrical project was \$10,495.60. The Moose Plate Grant funded \$9,500.00 of the work; the balance of \$995.60 was paid from the Heritage Fund.
 3. **Next Phase: Interior Work:** The Commission briefly continued its discussion about painting the Town House interior and repairing the ceiling as the next step in the rehab. A. Xavier was asked and agreed to coordinate this work, using volunteers. The Commission will hold its April meeting at the Town House, weather-permitting, to assess what work still needs to be done and plan a timetable for completion. At that meeting, the Commission would also like to see the Town House artifacts, which are currently being stored at the building.
 4. **Care/Display of Town House Artifacts:** Postponed to March meeting.
 - C. **Heritage Fund Report:** The Commission reviewed the MSVB bank statement and the monthly *Fund Report* for January (attached).
 - D. **Fundraising**
 1. **Town Band Concert Raffles:** Concerts are scheduled for Saturday, July 4 and Fridays, July 10, 17, 24, 31 and August 7. Permission to hold the raffles again this summer will be requested from the Board of Selectmen after Town Meeting.
 2. **Do Good Bonus Cards:** The dates of Friday, June 19 10:00am-2:00pm, Saturday, June 20 9:00am-2:00pm and Sunday, June 21 9:00am-2:00pm have been reserved at Heath's. D. Hughes noted that this is Bike Week 2020. The Common Man will be contacted in April.
 3. **Other: Contradance:** Postponed to March meeting.
- V. **New Business**
 - A. **Schoolhouse Roof:** R. Hanson reported that the Selectmen are receptive to the Commission's suggestion of applying for a 2020 Moose Plate Grant to help fund replacement

of the Village School roof. K. Ponton will discuss this further with the Selectmen before submitting the *Intent to File* application.

B. Expiring Terms: The 3-year terms of R. Hanson, N. Sapack and G. Fisher (alternate) will expire at Town Meeting this year. All are willing to serve again, if appointed.

VI. **Other Business:** None.

VII. **Adjournment:** Motion by K. Ponton, seconded by N. Sapack to adjourn at 5:11pm. Passed unanimously.

Respectfully submitted,
Karen Ponton, Secretary
att (1)

Center Harbor Heritage Commission
Heritage Fund Report
(1/31/2020)

I. Town Appropriations

Appropriation 2015	\$ 500.00	(\$ 467.16)	
Appropriation 2016	\$15,000.00	(8,435.00)**	
Appropriation 2017	\$5,000.00	(5,208.32)***	
Appropriation 2018	\$5,000.00		
Appropriation 2019	\$5,000.00		
Appropriations Balance			<u>\$ 16,389.52</u>

II. Donations

2015 Donations	\$ 4,017.67	(\$ 4,119.74)*	
2016 Donations	6,437.12	(7,155.87)****	
2017 Donations	8,926.23	(3,650.00)TH*	
2018 Donations	8,821.87		
2019 Donations	8,543.75		
2020 Donations	<u>50.00</u>		
\$ 36,796.64			<u>\$ 22,871.03</u>

III. Town House Rehab

Jenkins Building Services – Dripline Stone & Pavers	(750.00)
Rick Azzara, Electrician – 50% Deposit	(3,460.00)
Rick Azzara, Electrician – Final Payment	(3,460.00) P
Glass shades & additional light fixtures	(936.70)
Alexandria Lamp Shop	(190.00)
NHEC	(2,448.90)
Moose Plate Grant Award (50%)	4,750.00

IV. Heritage Fund Balance (I + II - III) \$ 31,764.95

V. MVSB Account

12/31/19	Statement Balance	\$42,960.55
1/03	Deposit	50.00
1/06	Transfer to General Fund	<u>(7,785.60)</u>
1/31/2020	Statement Balance	\$35,224.95

Reconciliation (-\$3,460.00 Pending Under III) \$ 31,764.95

*Notes: ** 2015-6 Town House Building Conditions Assessment less \$4,000 NHPA Grant
**** 2016 Town House Rehab Expenses-Phase 1A archaeology report, electrician & painting less \$10,000 Moose Plate Grant
***** 2017 Town House Rehab Expenses- porch repair & \$5,000 towards Phase 1B archaeology report & foundation work (to match \$21,155.87 LCHIP Grant)
****** 2017 Town House Rehab Expenses – towards foundation work less \$10,000 Moose Plate Grant (to match LCHIP Grant)
*TH** 2018 Town House Rehab Expenses – towards roof work less \$9,950 Moose Plate Grant
*TH*** 2019 Town House Rehab Expenses – towards electric work less \$9,500 Moose Plate Grant
P Pending