

**Town of Center Harbor
Heritage Commission Meeting**

-Approved 8/16/18-

July 19, 2018

Minutes

- I. **Call to Order:** Meeting called to order at 4:30pm. Present: Chairperson David Reilly, Roland Garland, Richard Hanson, David Hughes, Karen Ponton, Virginia Fisher (alternate), Nancy Sapack (alternate)
- II. **Approval of Minutes:** Motion by R. Hanson, seconded by D. Reilly that: The Minutes of June 21, 2018 be approved as written. Passed unanimously.
- III. **Order of Agenda & Additional Items:** No changes.

IV. **Unfinished/Continuing Business**

A. **Town House Rehab**

1. **Roof Work:** After being reviewed by Code Compliance Officer K. Ballance, the contract for work on the Town House roof was sent to Avatar for signature.
2. **LCHIP:** Road Agent J. Haines will be hanging the LCHIP plaque at the Town House tomorrow.
3. **Plans for Interior - Informational Meeting with the Public and "Work session" with K. Ballance on Building Conditions Report:** Postponed to Fall 2018.

B. **Heritage Fund & Request for Reimbursement:** The Commission reviewed the *Fund Report* for July (see attached) and the MSVB bank statement for June.

C. **Continued Discussion of Fundraising Plans**

1. **Do Good Bonus Cards:** All of the *Do Good Bonus Cards* were "sold," raising \$1,200.00 for the Heritage Fund.

2. **Raffles at Town Band Summer Concerts:** The 50/50 raffle at the July 4th Town Band Concert raised \$1,330.00; the concert on July 13th, \$235.00. The Commission expressed its sincere appreciation to the winners of both raffles, who donated their winnings back to the Heritage Fund. Commission members for the remaining Concert raffles are:

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|-----------------------------------|-----------------------------------|
| • Friday, July 20 th | D. Hughes, K. Ponton, & V. Fisher |
| • Friday, July 27 th | Nancy Sapack & V. Fisher |
| • Friday, August 3 rd | Nancy Sapack & K. Ponton |
| • Friday, August 10 th | Nancy Sapack & V. Fisher |

3. **Possible Special Event - Sunday, August 19 from 2-4:00pm:** The Commission continued planning for this event. D. Hughes reported that we can use the Fire Department's tent canopy and that Chief Chase will permit Commission members to park on College Road. He will update K. Ballance on our plans. Consensus was to have light refreshments: N. Sapack, V. Fisher & D. Reilly will provide cookies; K. Ponton will get water, lemonade, cups and napkins. D. Hughes will direct parking. V. Fisher will coordinate tours with K. Ponton. Event will be held rain or shine. Invitations to be sent by end of next week.

D. **Historical Resources Inventory**

1. **NHDHS Grant Project:** K. Ponton reported for M. Williams. NHDHR accepted the final draft of the *Community Planning Survey Report*, and expressed its appreciation to the Heritage Commission and the Town of Center Harbor for serving as "the guinea pig" for this project.
2. **GIS Mapping:** K. Ponton has been in contact with CAI, and is collating the information CAI needs for the historical resources map overlay.

E. Barn Survey Project: R. Kipphut reported recently surveying the Waukegan Golf Club (former Dane draft horse barn and smaller barn). With the barn owner's permission, he now posts a sign onsite, indicating that "a barn survey is in progress" to help promote the barn survey project. He will be speaking about the survey at the Moultonborough Men's Breakfast Club tomorrow, and plans to have an informational display during some of the Town Band concerts and outside of Heath's later this summer. Kipphut will also be starting GIS courses PSU, and may be able to help with future updates to the map overlay.

F. Strategies to Promote Historic Preservation: Commission members continued their discussion of strategies to promote the preservation of historic buildings and structures in Center Harbor, which is recommended in the Town's Master Plan. The Commission expressed concern about finding historic properties in neighboring towns "gone overnight," most recently, the Abbott store on Route 3 in Holderness, the historic barn next to the Etcetera Shop in Meredith and the Country Fare Inn in Moultonborough. It would be especially upsetting to find one of the very few remaining historic buildings in Center Harbor, such as the Coe House or Red Hill Inn, torn down "overnight," when it might possibly have been saved. Discussion focused on the difficult dilemma of how to safeguard and protect property owners' rights, while at the same time, preserving buildings that are significant to our Town's heritage. Some form of a notification process was suggested. Helping residents become more aware of our Town's history, perhaps through periodic newspaper articles, was mentioned. In addition, the question of protecting our Town's many historic cemeteries and burying grounds was raised, perhaps by some of these coming under management by the Town's cemetery trustees. Given the time, further discussion was postponed to next meeting.

V. New Business: None.

VI. Other Business: None.

VII. Adjournment: Motion by D. Reilly, seconded by D. Reilly to adjourn at 6:05pm. Passed unanimously.

Respectfully submitted,

Karen Ponton
Secretary

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Center Harbor Heritage Commission

Heritage Fund Report (7/11/18)

I. Town Appropriations

Appropriation 2015	\$ 500.00	(\$467.16)	
Appropriation 2016	\$15,000.00	(8,435.00)*	
Appropriation 2017	\$5,000.00	(5,208.32)***	
Appropriation 2018	\$5,000.00		
	Appropriations Balance		<u>\$ 11,389.52</u>

II. Donations

2015 Donations	\$ 4,017.67	(\$ 4,119.74)**	
2016 Donations	6,437.12		
2017 Donations	8,926.23		
2018 Donations	930.60	(\$ 6,155.87)****	
Bonus Cards	1,130.00		
Donation Jar	11.72		
	<u>54.55</u>		
	\$ 21,507.89		<u>\$ 11,232.28</u>

III. Town House Rehab

IV. Heritage Fund Balance (I + II + III) \$ 22,621.80

V. MVSB Account

5/31/18	Statement Balance	\$21,437.25	
6/12	Deposit	50.00	
6/15	Deposit	150.00	
6/25	Deposit	<u>984.55</u>	
6/30/18	Statement Balance	\$22,621.80	<u>\$ 22,621.80</u>

VI. Operating Budget 2018

		\$1,000.00	
Expenses:			
Reimburse K. Ponton for Supplies	(28.46)		
Reimburse K. Ponton for Paper & Printer Ink	(68.85)		
Reimburse K. Ponton for Grant Report Photos & Materials	<u>(41.46)</u>		
Balance:	\$ 861.23		

Notes: * 2016 Town House Rehab Expenses-Phase 1A archaeology report, electrician & painting less \$10,000 Moose Plate Grant

** 2015-6 Town House Building Conditions Assessment less \$4,000 NHPA Grant

*** 2017 Town House Rehab Expenses- porch repair & \$5,000 towards Phase 1B archaeology report & foundation work (to match \$21,155.87 LCHIP Grant)

**** 2017 Town House Rehab Expenses – towards foundation work less \$10,000 Moose Plate Grant (to match LCHIP Grant)