

**Town of Center Harbor Heritage Commission Meeting**  
**Cary Mead Meeting Room, Municipal Building**  
**Thursday, March 3, 2016 4:30pm**  
Agenda

- I. Call to Order
- II. Approval of Minutes of February 18, 2016
- III. Order of Agenda & Additional Items
- IV. Unfinished/Continuing Business
  - A. Town House Rehabilitation
    - 1. Building Assessment & Rehab Plan: Christopher Williams, Architects – Reschedule?
    - 2. Future Meetings per Contract Item 1.7
    - 3. Timeframe to Submit Draft Report to NHPA, Revise & Submit Final Report to NHPA
    - 4. Completion of NHPA Grant Requirements & Evaluation (See Grant *Letter of Agreement*, previously distributed)
  - B. March 2016 Town Meeting
    - 1. Help Set Up Table Display at Town Voting & Meeting
    - 2. Warrant Article – Talking Points
  - C. Old Town House Building Maintenance & Other
    - 1. Cleaning Out Town House/Brooks House – Any Update?
    - 2. Boundary Survey, External Disconnect for Electricity & Security: Motion Detectors, Camera, Fire/Smoke Alarms (Pending Building Assessment Report)
  - E. Center Harbor Village Schoolhouse & Boathouse: *NH Register of Historic Places*
  - F. Heritage Fund: Financial Report
  - G. Fundraising
    - 1. Update on Donations
    - 2. Possible Fundraising Ideas/Plans for 2016
      - a. 2016 LobsterFest
      - b. Memorial Fundraisers: “Name a Window”, “Name a Student Desk”
      - c. Partner with Restaurant(s)
      - d. Table outside Heath's during Summer Weekend
  - H. Grants – Any Update?
    - 1. Conservation License Plate/Mooseplate Grants – Due April 25
    - 2. LCHIP Grant – Info available by May 2016; Due June?
    - 3. MVSB Fund – Due October 15
    - 4. Country School Association Preservation Grant (\$1,000)? – Due January 31
  - I. *Heritage & Cultural Resources Inventory*
  - J. “Permanent” Town House Display for CHHS Schoolhouse Museum – Postponed to April
  - K. *Exemplary Country Estates* Program (w/CHHS) – June 23 7pm Schoolhouse Museum
    - 1. Help Set Up? Other?
    - 2. Distribute Town House Info?
  - L. Liaison Memberships: Country School Association
- V. Other Business
- VI. New Business
- VII. Adjournment