

## **Center Harbor Energy Committee Minutes of Meeting – 5 April 2018**

Attendees: Annette Nichols, Carol Sullivan, Bernie Volz and Selectmen Representative Richard Drenkhahn. Chris Williams arrived about 15 minutes late, with notice.

Annette called the meeting to order about 7:00 p.m.

### **On-going Business:**

**Approval of Minutes.** The minutes of the meeting of March 1<sup>st</sup> were approved.

**Election of Officers.** The will be done later, once Chris arrives. However, Annette asked Carol if she would consider chair or secretary. Carol thought she could do the secretary, with Bernie's support (website, etc.).

**Town Highway Garage Project.** All work was done, all invoices received and paid by Town, and NHEC rebate paperwork was submitted by Town and Carol. Carol received an email earlier today from Joseph Lajewski that he plans to stop by Town Garage to inspect (and deliver the check) Friday (4/6) @ 2 PM. Carol is not able to be there as she has another appointment. **Bernie agreed to meet Joseph at the Town Garage. Bernie will contact Jeff to assure entry to the garage is possible.**

**Election of Officers.** Chris arrived, so we returned to the election. Annette will continue as Chair. Carol agreed to take on secretary (with web and [chec@metrocast.net](mailto:chec@metrocast.net) email support from Bernie).

**Update on potential Highway Garage Structural Analysis.** Chris had met with Joel Fisher at the Garage and Joel provided a proposal. The first step, analysis of existing building, would cost just under \$5,000. Total for this and the two additional phases were just under \$12,000. (Chris will email copies of the proposal to the committee and selectmen.) The committee next discussed the costs for insulating the walls and ceiling, or just the walls, and the need for a ventilation/heat recovery unit, and the potential savings. The results are not promising as the costs will have a long payback period (13+ years for walls, 29+ years for ceiling) based on the analysis done by Shakes to Shingles and the RFP responses for insulation quotes. One consideration may be to just do the wall insulation? **Chris will check with Joel to see if just insulating walls would cause any structural concerns.** Total project cost could easily be over \$100K (with structural analysis and changes, ventilation, and wall & ceiling insulation). **Annette requested Bernie to check with Joseph (NHEC) as to whether we might be able to qualify for another rebate this year,** as that could help defer the costs if we were to proceed and qualify (based on energy savings).

**Energy Saving Tips Handout and Email address.** Sadly, very few handouts (1?) were picked up at the Town meeting. Annette did attempt to collect email addresses, but was unsuccessful. Then followed a discussion as to how to distribute this handout. Bernie suggested replacing the existing handout on the "Code Enforcement" page with the updated one (**Carol to contact Aimee**) or **Bernie could post on Energy Committee pages.** Other possible locations would be at the Town office, Library, and perhaps have

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a table at Town events (the July 4<sup>th</sup> was recommended by Richard as there are all day events and many people around). Carol is to distribute the “final” copy to the committee.

**Button Up Workshop Update.** Carol received an email from Harry Herndon (NH Local Energy Solutions) that some funding for workshops were available through them and another organization (but that was late March). Annette recommended we consider an event this way, funded by someone (NH Saves). NH Saves should have their funding worked out soon. If we can get a workshop funded and scheduled, we'll have to advertise it via various channels – Carol said the local church would be willing to announce it in their newsletter. Bernie suggested a press release sent to local newspapers. Carol to keep in touch with NH Saves about a workshop later this year.

**Recording Town Energy Usage.** Annette had been in touch with Robin and Robin has added request to upcoming Selectmen meeting agenda. Richard indicated it was already discussed and approved (access to Town's SmartHub NHEC usage data and to fuel (propane/oil) bills). Bernie to contact Robin about obtaining access to the data.

**New Business: None.**

**Other Business: None.**

The meeting adjourned at 8:30 pm.

**Next meeting is scheduled for May 3<sup>rd</sup>, 2018 at 7:00 pm.**

Respectfully submitted, Bernie Volz, April 5<sup>th</sup>, 2018. With minor corrections on April 6<sup>th</sup> based on comments from Carol.

Note: Items in red are to flag actions needed.