

Center Harbor Energy Committee Minutes of Meeting – 1 March 2018

Attendees: Annette Nichols, Carol Sullivan, Chris Williams, Bernie Volz and Selectmen Representative Richard Drenkhahn.

Annette called the meeting to order about 7:05 p.m.

On-going Business:

Approval of Minutes. The minutes of the meeting of February 1st were approved.

Town Highway Garage Project. Newell installed the entry doors. We are still waiting for Raynor to complete their work, once the correct parts finally arrive. Annette asked if the entry doors were painted; **Bernie to follow up with Jeff as to state of doors**; hopefully the Highway Department crew will paint when time permits if needed. **Bernie will also check with Jeff as to whether he's heard from Raynor.** Once we know the status of Raynor, **Carol will contact NHEC to update them and confirm that we are still OK.**

Update on potential Highway Garage Structural Analysis. Chris reported that he will meet with Joel Fisher on Monday March 19th at about 9:30 am at the Highway Garage so Joel can have a look at the building. **Chris to notify Jeff Haines to confirm that time will work.** Joel will then provide an estimate of what it would cost. Chris reported Joel has done a number of similar projects with steel buildings. Others are invited to participate in the March 19th meeting.

Review of Draft Energy Saving Tips Handout for March Town Meeting. Carol updated the document and had shared it via a Google sheets to get further input. The document is making good progress and there were a few comments about additional edits to make. **Carol will send out an updated draft for final review over the next few days – document needs to be finalized before Town Meeting.** The committee also discussed asking for email addresses at Town Meeting (either at voting, the meeting, or both). **Richard will confirm what we may be able to do.** Bernie suggested that we may want to have a one page sign-up sheet which can be dropped into a box (not a list of email addresses, as some may prefer to keep their email private). **Annette will work on a sign-up sheet. Bernie to update the EC "home page" on www.centerharbor.org to add a note** that anyone interested in receiving energy related emails should send an email to chec@metrocast.net to request being added to the mailing list. (This will only be used for CHEC activities.)

Button Up Workshop Update. Carol reported there was no real news or progress; Carol did speak with Sandra Jones of PAREI and that the utilities will not be meeting for a while to determine future workshop funding. Bernie suggested we request to get in the pipeline for a March/April 2019 workshop. **Carol will continue to work on arranging a workshop for Center Harbor.** Carol also spoke with the Moultonborough Town Administrator and he is interested in including Moultonborough residents should we have a workshop.

New Business:

PB Review of Master Plan Action Program. The committee reviewed Bernie's preliminary responses to the Planning Board's request for committees to review the Master Plan Action items. **Annette will update the response based on the group's discussions.** For the LRPC Road Map action, the committee discussed asking LRPC for details on what this would include and the cost to develop it – perhaps there will be some new ideas for future EC projects. **Annette to follow up with Robin on how we can get access to NHEC "SmartHub" for Town's electrical usage and the fuel delivery details.** Bernie suggested we set up a Google sheet to track energy usage and costs. Carol indicated that she had noticed some significant changes to the Town's energy budgets based on past Annual reports. Bernie thought it could have been related to construction on the Municipal Building. Anyway, by using a Google sheet, we should add notes as to changes in conditions that impact the Town's energy usage.

Proposed Committee Email Address. Bernie created chec@metrocast.net and this can be used for communications with the public. **Bernie will look if an auto-response is possible (result: no, not offered by Metrocast).** The basic concept will be that someone will be assigned to monitor (may rotate among the committee) and when appropriate, respond to requests directly. For more complex issues, a response will be sent indicating that the EC will review at next meeting and respond thereafter. **Bernie will monitor account for now.**

Other Business: None.

The meeting adjourned about 8:15 pm.

Next meeting is scheduled for April 5th, 2018 at 7:00 pm.

Respectfully submitted, Bernie Volz, March 4th, 2018. With minor edits on 3/5/2018 based on comments from Chris Williams and Carol Sullivan via email.

Note: Items in red are to flag actions needed.