

**Center Harbor Board of Selectmen
Board of Selectmen's Meeting
Wednesday, March 28, 2018**

CALL TO ORDER: At 7:00 p.m. Chairman Harry Viens called the Board of Selectmen's meeting to order. Selectmen Richard Hanson and Richard Drenkhahn were present. Karen Ponton, Aimee Manfredi-Sanschagrín, Town Clerk/Tax Collector Mary Richardson and Selectmen's Administrative Assistant Robin Woodaman were also present.

AGENDA REVIEW: Mr. Viens reported Maureen Criasia cancelled her appointment.

MEETING MINUTES:

- **March 21, 2018 Board of Selectmen's meeting minutes:** Mr. Drenkhahn motioned to accept the minutes of the March 21, 2018 Board of Selectmen's meeting as presented electronically. Mr. Hanson seconded the motion and the vote was unanimous.

APPOINTMENTS:

AIMEE MANFREDI-SANSCHAGRIN:

- **Earth Day clean-up:** Ms. Manfredi-Sanschagrín reported seeing another town's website, which had a posting looking for volunteers for Earth Day trash clean-up. She reported seeing this right after Town Meeting, where Mr. Swenson had mentioned cleaning up the Town and feels it would be nice to do; town beautification starts with getting the trash off the streets. Ms. Manfredi-Sanschagrín suggested Center Harbor have an Earth Day Town Trash Clean-up Day Saturday, April 21st; this would not be an all-day event, just a few hours for clean-up. She reported speaking with Road Agent Jeff Haines regarding a possible trash clean-up day; Mr. Haines would help supply gloves, vests and trash bags; he recommended volunteers wear appropriate footwear and suggested trash grabbers may help. She and Mr. Haines would map out areas for the Highway Department to pick up the trash bags. Ms. Manfredi-Sanschagrín reported she would discuss this idea with other departments to make sure there would not be any issues. The Selectmen support Ms. Manfredi-Sanschagrín's plan for a Town trash clean-up day on Saturday, April 21st and recommended it be from 9:00 a.m. to 12:00 p.m. (noon); it will be advertised on the Town's website, reader board, notices will be sent to members of Town committees and the Center Harbor Community Development Association, local papers and the Superintendent of the Inter-Lakes School District. There was discussion regarding the necessity for volunteers to sign liability releases and parental authorizations for anyone under the age of 18.

PUBLIC INPUT:

KAREN PONTON:

- **Swim instruction:** Ms. Ponton referred to the reader board's help wanted posting for a swim instruction and asked if that is justified for the number of participants. It was explained that the Water Safety Instructor (WSI) also lifeguards. The Selectmen

reported on the popularity and number of children participating in the swimming lessons year after year.

SELECTMEN'S REPORTS:

MR. VIENS:

- **Conservation Commission (CC):** Mr. Viens reported on the CC's March 22nd meeting:
 - **Squam Lakes Association (SLA) program:** Mr. Viens reported AmeriCorps members, volunteering at the SLA, met with the CC regarding an invasive species program. He reported they will develop a program for presentation at workshops and report back to the CC.
 - **Conservation Commissioners:** Mr. Viens reported there are currently four Conservation Commissions including himself; they would like to have one more members.

UNFINISHED BUSINESS:

SELF-CONTAINED BREATHING APPARATUS (S.C.B.A.) LEASE/PURCHASE AGREEMENT:

- **Tax Exempt Leasing Corporation:**
 - **Resolution:** Mr. Drenkhahn motioned the following resolution:

At a duly called meeting of the Governing Body of the Lessee (as defined in the Agreement) held on the following resolution was introduced and adopted:

BE IT RESOLVED by the Governing Body of Lessee as follows:

1. **Determination of Need.** The Governing Body of Lessee has determined that a true and very real need exists for the acquisition of the Equipment described on Exhibit A of Schedule No. 02 dated as of April 1, 2018 to the Master Lease Purchase Agreement dated as of April 1, 2016, between **Town of Center Harbor** (Lessee) and **Tax-Exempt Leasing Corp.** (Lessor).

2. **Approval and Authorization.** The Governing Body of Lessee has determined that the Agreement and Schedule, substantially in the form presented to this meeting, are in the best interests of the Lessee for the acquisition of such Equipment, and the Governing Body hereby approves the entering into of the Agreement and Schedule by the Lessee and hereby designates and authorizes the following person to execute and deliver the Agreement and Schedule on Lessee's behalf with such changes thereto as such person deem appropriate, and any related documents, including any Escrow Agreement, necessary to the consummation of the transaction contemplated by the Agreement and Schedule.

Authorized Individual:

Harry Viens, Chairman of the Board of Selectmen is authorized to execute the Agreement.

In addition to the Authorized Individual above, the Governing Body of Lessee further authorizes the following individual to sign any Payment Request and Partial Acceptance Certificate form and/or Final Acceptance Certificate:

Authorized Individual:

Fire Chief Leon Manville is authorized to execute any Payment Request and Partial Acceptance Certificate and/or Final Acceptance Certificate.

Mr. Hanson seconded the motion and the votes was unanimous.

STEPHENS LANDSCAPING SERVICES: Mr. Drenkhahn suggested the Selectmen wait until after the Zoning Board of Adjustment's April 9, 2018 hearing regarding the work performed at 24 Dew Point Lane before deciding about Stephens Landscaping services for this year; Mr. Viens and Mr. Hanson agreed.

Mr. Viens reported Maureen Criasia suggested annual notices be included with the Spring property tax bills reminding people of the Town's construction permit requirements and compliance with Town's ordinances for landscaping projects. Town Clerk/Tax Collector Mary Richardson reported there would not be any problem inserting this information with the Spring tax bills.

ROADS MAINTENANCE: Mr. Viens will request Road Agent Jeff Haines submit an updated schedule of planned roads maintenance; the Selectmen understand the plan is fluid and may change.

NEW BUSINESS:

TURN UP THE HEAT FUEL RAISER: Mr. Viens motioned to accept, per the provisions of RSA 31:95, \$7,000 from the Turn Up The Heat Fuel Raiser to assist residents in need of fuel assistance. Mr. Hanson seconded the motion and the vote was unanimous.

There was discussion regarding the amount of funding in that account; over \$20,000. The Selectmen had previously requested the Fuel Raiser Committee consider broadening the scope of the conditions of the donation to additional areas of assistance. Mr. Drenkhahn suggested the Selectmen consider returning some of the funds to assist residents in other towns. Mr. Viens will contact Fuel Raiser Committee member Jeanie Forrester regarding these matters.

LIBRARY TRUSTEES: Mr. Hanson motioned to appoint the following for three-year terms as Nichols Memorial Library Alternate Trustees per the recommendation of the Library Trustees: Shannon Whalen, Annette Nichols, Susan Gurney and Bette Miller. Mr. Drenkhahn seconded the motion and the vote was unanimous.

HEALTH TRUST RATES: The Selectmen received notification from HealthTrust that the rates for coverage from July 1, 2018 to June 30, 2019 have decreased by 2.9%. Mr. Viens motioned to sign the HealthTrust agreement for the period July 1, 2018 to June 30, 2019. Mr. Drenkhahn seconded the motion and the vote was unanimous.

AREAS TO FOCUS ON IN 2018: Mr. Viens asked if there are areas the Select Board should focus on in 2018. Mr. Richardson asked the Selectmen to look at the Municipal Building's parking lot. Mr. Viens requested Road Agent Jeff Haines meet with the Selectmen next week to discuss this matter.

ADDITIONAL BUSINESS:

STATE OF NEW HAMPSHIRE:

- **State of New Hampshire Department of Transportation (NH DOT):** The Selectmen received, and reviewed, NH DOT's "inspection of Red List Bridges" report.
- **State of New Hampshire Department of Revenue Administration (NH DRA):**
 - **NH DRA "Certification of Yield Taxes Assessed":** Mr. Drenkhahn motioned to sign the following NH DRA "Certification of Yield Taxes Assessed":

Paul Maggi Trust
Paul Maggi Trust

TML 211-15
TML 209- 1through 8

Mr. Hanson seconded the motion and the vote was unanimous. The Selectmen reviewed Randolph Frye's invoice, in the amount of \$2,000, for the clean-up; the total of the yield tax is \$857.87. Mr. Drenkhahn motioned to abate the storm clean-up yield tax. Mr. Hanson seconded the motion and the vote was unanimous.

CURRENT BILLS PAYABLE: The Selectmen reviewed, and approved, the payroll and accounts payable manifests as presented.

PUBLIC INPUT: None

ADJOURNMENT: At 7:55 p.m. Mr. Hanson motioned to adjourn the Board of Selectmen's meeting. Mr. Drenkhahn seconded the motion and the vote was unanimous.

Respectfully submitted,

Robin Woodaman
Selectmen's Administrative Assistant