

**Center Harbor Board of Selectmen  
Board of Selectmen's Meeting  
Wednesday, January 24, 2018**

**CALL TO ORDER:** At 7:02 p.m. Chairman Richard Drenkhahn called the Board of Selectmen's meeting to order. Selectmen Harry Viens and Richard Hanson were present. Connor Hayes and Selectmen's Administrative Assistant Robin Woodaman were also present.

**AGENDA REVIEW:** No changes were made to the agenda.

**MEETING MINUTES:**

- **January 17, 2018 Board of Selectmen's meeting minutes:** Mr. Viens motioned to accept the minutes of the January 17, 2018 Board of Selectmen's meeting as presented electronically. Mr. Hanson seconded the motion and the vote was unanimous.

**APPOINTMENTS:** None

**PUBLIC INPUT:** None

**SELECTMEN'S REPORTS:**

**MR. VIENS:**

- **Regional Select Board meeting:** Mr. Viens reported attending the January 23, 2018 Regional Selectmen Board meeting. He reported there was discussion regarding towns joining together for the following purposes:
  - Oil and propane purchases
  - Catch basin cleanings
  - Ambulance services
  - Firefighting services
- **Town roads:** Mr. Viens reported meeting with Road Agent Jeff Haines and Quantum Construction Consultants, LLC (QQC) Senior Project Engineer Jim Bouchard to review a State of New Hampshire Department of Environmental Services (NH DES) permit application pertaining to work on Follett Road. He Reported a positive discussion regarding the Selectmen's 2018 proposed \$300,000 funding of the Town Roads Repairs & Maintenance Expendable Trust Fund (ETF); Mr. Bouchard reported they will make the funding work for the road projects. Mr. Haines had proposed funding the ETF with \$400,000 in 2018.

**MR. HANSON:** Mr. Hanson reported on the Heritage Commission's (HC) January 18, 2018 meeting:

- Mae Williams updated the HC on the Historical Resources Inventory project
- The barn survey project is ongoing
- There was discussion regarding the mapping overlay
- There was discussion regarding future Town House projects such as roof repairs and connecting electricity to the building. Mr. Hanson reported the Town

House may be ready for minimal use, such as a Selectmen's meeting, in a couple of years. Mr. Viens reported the original vision was just to preserve the building as is, and getting it ready for public use would be expensive, for example having to make it ADA compliant first.

**KLINE ROAD CONSTRUCTION PERMIT APPLICATION:** Following the Selectmen's "non-meeting" with Town Attorney Chris Boldt earlier this evening concerning this matter, Mr. Viens raised the issue of a construction permit application for road construction on Kline Road, submitted by Duke Kline, which has come before the Board of Selectmen. He reported Code Enforcement Officer Ken Ballance has recused himself from this process due to his working relationship with Mr. Kline. Mr. Viens motioned, in light of a pending court case, to deny, without prejudice, Mr. Kline's construction permit application until resolution of the lawsuit or the court's decision and to further authorize Attorney Boldt to communicate the Selectmen's decision to the involved parties. Mr. Drenkhahn seconded the motion and the vote was unanimous.

### **UNFINISHED BUSINESS:**

### **PROPOSED 2018 BUDGET:**

- **Self-Contained Breathing Apparatus (S.C.B.A.) Capital Reserve Fund (CRF):** There will be a warrant article proposing entering into a S.C.B.A. lease/purchase agreement, with no payment due in 2018. \$1 will be proposed for the S.C.B.A. CRF, which can be amended at Town Meeting if the lease/purchase proposal is not approved.
- **Fire Department pick-up truck lease/purchase:** The Selectmen are proposing entering into a lease/purchase agreement for a F150 pick-up truck. Chief Mark Chase submitted an email recommending the Selectmen consider a F250 pick-up truck with a plow for the Fire Department. Chief Chase suggests keeping the pick-up at the Fire Department for five years, then moving it to the Highway Department for five years. He reported he feels this rotation would serve the departments and the community needs; by going to the Fire Department first, the mileage would be low and it would be a solid work truck for the Highway Department. The Selectmen will propose a lease/purchase agreement for a F150 pick-up truck.

### **2017 TOWN REPORT:**

- **Outside agency reports:** The Selectmen reviewed outside agency funding requests documents; the outside agencies are required to submit financial statements in addition to their funding requests and Town Report articles.
- **Dedication:** The Selectmen would like the 2017 Town Report dedicated to the various Town boards, commissions and committees who volunteer their time, efforts and energy for the betterment of the Town – it is greatly appreciated. The Selectmen discussed a few examples; the Heritage Commission's efforts for the Town House rehabilitation and the Energy Committee's efforts for update the Library's lighting and the weatherization of the Highway Garage. The Selectmen plan to hold a volunteer recognition event this spring to thank all the volunteers.
- **Selectmen's report:** The Selectmen reviewed Mr. Viens' draft Selectmen's report. Mr. Viens will update the report if any budget numbers are changed.

**DRAFT SALARY REVIEW COMMITTEE CHARGE:** Mr. Viens submitted a revised committee charge based on input he received from Department Heads; this will be further reviewed.

**PUBLIC RESTROOMS IN VILLAGE AREA:** Mr. Viens reported meeting with Bay District Sewer Commissioner Ron Ulm to review possible locations for public restrooms; the only location is by the Brooks House. Mr. Viens submitted information on a self-contained restroom trailer, which has private men's and women's facilities, is air-conditioned and heated; the trailer would need an electrical hookup and water such as a garden hose. He reported the cost would be \$4,800 per month to rent a restroom trailer; he estimated it would be needed from July 1<sup>st</sup> through Labor Day. Mr. Viens reported he will approach the Center Harbor Community Development Association (CHCDA) regarding helping to defray the cost. Mr. Drenkhahn reported he would not want a restroom trailer located in a residential area; Mr. Viens reported he thought the rear of Senter's Market's parking lot may be a good location; Mr. Drenkhahn and Mr. Hanson agreed.

**NEW BUSINESS:**

**VEHICLES PARKING ON TOWN BEACH DURING ICE FISHING:** Parks & Recreation Director Sandy Frost reported receiving a complaint about vehicles and trailers parking on the Town Beach, blocking access to the lake for ice fishing. She reported discussing the matter with Police Chief Mark Chase; they came to the conclusion that parking and blocking lake access is not a major issue – the Police Department monitors the area, people parking on the beach usually self-regulate themselves this time of year and there have been no other complaints. Ms. Frost reported she and Chief Chase feel the ice fishermen are respectful to one another for allowing each other to get on and off the ice. No further action is needed at this time.

**2018 LANDSCAPING SERVICES:** Mr. Drenkhahn motioned to contract with Stephens Landscaping for the following landscaping service areas:

- Municipal/Library grounds: \$4,548.11
- Bandstand property: \$5,788.41
- Beach property \$7,133.00

Mr. Viens seconded the motion and the vote was unanimous.

**PUBLIC INPUT:** None

**ADDITIONAL BUSINESS:**

**INTER-LAKES SCHOOL DISTRICT FUNDING APPORTIONMENT FORMULA:**

Mr. Viens reported Center Harbor and Sandwich taxpayers have been subsidizing Meredith's students based on the current Inter-Lakes School's apportionment formula. He reported on the intent for the School District to agree to change its funding formula to a standard, per-student cost method; this would be by a petition, which would be voted on by the three towns. Mr. Hanson noted that the majority of the registered voters live in Meredith

**CURRENT BILLS PAYABLE:** The Selectmen reviewed, and approved, the payroll and accounts payable manifests as presented.

**GENERAL JOURNAL ENTRIES:** The Selectmen reviewed, and approved, the general journal entries as presented.

**ADJOURNMENT:** At 7:55 p.m. Mr. Hanson motioned to adjourn the Board of Selectmen's meeting. Mr. Mr. Viens seconded the motion and the motion passed.

Respectfully submitted,

Robin Woodaman  
Selectmen's Administrative Assistant