

**Center Harbor Board of Selectmen
Board of Selectmen's Meeting
Wednesday, January 17, 2018**

CALL TO ORDER: At 7:00 p.m. Chairman Richard Drenkhahn called the Board of Selectmen's meeting to order. Selectmen Harry Viens and Richard Hanson were present. Karen Ponton, David Reilly, Connor Hayes and Selectmen's Administrative Assistant Robin Woodaman were also present.

AGENDA REVIEW: No changes were made to the agenda.

MEETING MINUTES:

- **January 10, 2018 Board of Selectmen's meetings minutes:** Mr. Hanson motioned to accept the minutes of the January 10, 2018 Board of Selectmen's meeting as presented electronically. Mr. Drenkhahn seconded the motion. Mr. Viens, who was not in attendance, abstained from voting. The motion passed.
- **January 12, 2018 Board of Selectmen's meeting minutes:** Mr. Viens motioned to accept the minutes of the January 12, 2018 Board of Selectmen's meeting as presented electronically. Mr. Drenkhahn seconded the motion and the vote was unanimous.

APPOINTMENTS: None

PUBLIC INPUT:

KAREN PONTON:

- **Grants:** Heritage Commissioner Karen Ponton reported the final reports have been submitted pertaining to the Moose Plate and Land & Community Heritage Investment Program (LCHIP) grants.
- **Town House rehabilitation project:** Ms. Ponton submitted a draft 5-Year Stewardship Agreement between the Town and LCHIP in consideration of a LCHIP grant in the amount of \$21,155.87. The Stewardship Agreement will assure that the architectural, historic and cultural features of the Town House be retained and maintained in substantially their current, or better condition, for conservation and preservation purposes throughout the term of the Stewardship Agreement in accordance with RSA Chapter 227-M, the LCHIP Criteria, Guidelines and Procedures and all other applicable laws. Town Attorney Chris Boldt will be asked to review the draft Stewardship Agreement.
- **Town House display at Town Meeting:** Mr. Drenkhahn reported he discussed Ms. Ponton's request to have a Town House display at Town Meeting with Moderator Charley Hanson. He reported Mr. Hanson said that would be fine as long as fundraising for the project is not promoted; that could be considered electioneering.

SELECTMEN'S REPORTS:

HARRY VIENS:

- **Planning Board (PB):** Mr. Viens reported on the January 16, 2018 PB meeting:
 - **Master Plan's Implementation Chapter:** Mr. Viens reported the PB discussed the Town's Master Plan's Implementation Chapter; 35-40% of the tasks outlined in the chapter five years ago have been done.
- **Pre-payment of property taxes:** The Selectmen had previously received a request from a property owner inquiring about pre-paying property taxes and referring them to an article about "bunching" from the New York Times. Mr. Viens reported researching the newspaper article and felt that the approach would never pass muster with the State of New Hampshire Department of Revenue Administration (NH DRA). In short, the idea is that the Town would create a Donor Advised Fund, which would designate the Town as a "charity". Individuals would then bunch several years of "donations" into the fund which would then pay out the "gifts" annually in equal amounts to the Town to cover property taxes. The idea being that the donors could then take advantage of the unlimited tax deductions for Charitable contributions and avoid the limitations of the new tax law on deducting State and Local Taxes. Donor Advised Funds have been around for some time, but there are fees and some administrative complications that go with them, and to date, there is no evidence these types of funds have been used to pay taxes. Mr. Viens feels the idea of using it for paying taxes is creative, but lacking a ruling from the IRS and the NH DRA Mr. Viens felt it was nothing the Town should consider at this time. Mr. Drenkhahn and Mr. Hanson agreed.

RICHARD HANSON:

- **Heritage Commission (HC) meeting:** Mr. Hanson reported the HC will meet Thursday, January 18, 2018 15 4:30 p.m.
- **Fire Department pick-up truck:** Mr. Hanson reported being asked to speak with Fire Chief Leon Manville regarding the Selectmen's denial of Chief Manville's request for a pick-up truck for the Fire Department. Mr. Hanson reported he did not know that if the pick-up truck was not approved, the Fire Chief would not have a vehicle. The 2007 Expedition, used by the Chief and other members of the Fire Department, will not pass inspection in March 2018 due to extensive body rot. Chief Manville had previously been requested to submit information on a less expensive pick-up truck and submitted the following:
 - **2018 Ford F150 Crew Cab (now plow prep, but no plow):**
 - **3-year lease/purchase:** \$31,396, \$11,131 per year.
 - **4-year lease/purchase:** \$31,396, \$8,600 per year.
 - **5-year lease/purchase:** \$31,396, \$7,088 per year.

Mr. Hanson motioned to propose a 2018 Town Meeting warrant article to enter into a 4-year lease purchase agreement, for a 2018 Ford F150 at a cost of \$31,396, \$8,600 per year. Mr. Viens seconded the motion and the vote was unanimous.

UNFINISHED BUSINESS:

HIGHWAY GARAGE WEATHERIZATION PROJECT:

- **New Hampshire Electric Cooperative (NHEC) rebate application:** Mr. Drenkhahn motioned to sign the NHEC rebate application pertaining to the Highway Garage weatherization project. Mr. Viens seconded the motion and the vote was unanimous.

PROPOSED 2018 BUDGET:

- **Self-Contained Breathing Apparatus (S.C.B.A.) lease/purchase:** The Selectmen previously requested Fire Chief Leon Manville research lease/purchase information for ten S.C.B.A. Chief Manville submitted the following:
 - **3 year lease/purchase:** \$82,812, \$29,723 per year.
 - **4-year lease/purchase:** 482,812, \$22,702 per year.
 - **5-year lease/purchase:** \$18,493 per year.

No payment would be required in 2018. The Selectmen would like a 2018 Town Meeting warrant article authorizing the Selectmen to enter into a 5-year lease/purchase agreement, in the amount of \$82,812; no payment would be due in 2018.

2017 TOWN REPORT:

- **Outside agency reports:** The Selectmen reviewed outside agency funding requests documents; the outside agencies are required to submit financial statements in addition to their funding requests and Town Report articles.
- **Dedication:** The Selectmen would like input from the Department Heads on a possible dedication for the Town Report.
- **Selectmen's report:** Mr. Viens submitted a draft Selectmen's report; Mr. Drenkhahn and Mr. Hanson will review the draft and discuss it at their next meeting.

DRAFT SALARY REVIEW COMMITTEE CHARGE: The Selectmen requested the draft Salary Review Committee charge drafted by Mr. Viens be forwarded to the Department Heads for their input.

ROADS:

- **Follett Road rehabilitation and drainage project:** Quantum Construction Consultants, LLC (QCC) Senior Project Engineer Jim Bouchard reported QCC has prepared the requisite five (5) State of New Hampshire Department of Environmental Services (NH DES) Wetlands Application for Culvert Replacement on Follett Road. Mr. Bouchard requested a letter from the Town's Conservation Commission (CC) rendering their approval of the project. Mr. Viens, the Acting Chairman of the CC will meet with Mr. Bouchard Friday, January 29, 2018 at 9:00 a.m. to review the application.

NEW BUSINESS:

STATEWIDE EDUCATION PROPERTY TAX (SWEPT) HB 1802: The Selectmen received, and reviewed, information from The Coalition Communities reporting on HB 1802 which would require municipalities to remit any excess SWEPT to the State for

deposit in the general fund. The financial impact to Center Harbor could be \$466,000. There is a hearing scheduled on the bill before the Ways and Means Committee for Tuesday, January 23, 2018 at 1:30 p.m. A letter opposing HB 1802 will be sent from the Selectmen.

PUBLIC INPUT: None

ADDITIONAL BUSINESS:

STATE OF NEW HAMPSHIRE:

- **State of New Hampshire Department of Revenue Administration (NH DRA):**
 - **NH DRA “Land Use Change Tax”:** Mr. Viens motioned to sign the following NH DRA “Land Use Change Tax”:

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|-------------------------|--------------|
| Haines Investment Trust | TML 215-10 |
| Haines Investment Trust | TML 215-10.8 |
| Harris Trust | TML 212-51 |

Mr. Drenkhahn seconded the motion and the vote was unanimous.

CURRENT BILLS PAYABLE: The Selectmen reviewed, and approved, the payroll and accounts payable manifests as presented.

GENERAL JOURNAL ENTRIES: The Selectmen reviewed, and approved, the general journal entries as presented.

ADJOURNMENT: At 7:40 p.m. Mr. Hanson motioned to adjourn the Board of Selectmen’s meeting. Mr. Drenkhahn seconded the motion and the motion passed.

Respectfully submitted,

Robin Woodaman
Selectmen’s Administrative Assistant