

**Center Harbor Board of Selectmen
Meeting Minutes and
2018 Budget Hearing Minutes
Wednesday, February 7, 2018**

CALL TO ORDER: At 7:00 p.m. Chairman Richard Drenkhahn called the Board of Selectmen's meeting to order. Selectmen Harry Viens and Richard Hanson were present. Police Chief Mark Chase and Fire Chief Leon Manville were also in attendance.

AGENDA REVIEW: No changes were made to the agenda.

2018 BUDGET HEARING: Mr. Drenkhahn opened the second 2018 Budget Hearing:

PROPOSED 2018 BUDGET:

- **Executive:** \$127,533 appropriated in 2017, \$123,995 expended in 2017, \$125,557 proposed for 2018.
- **Elections/Registrations/Vital Statistics:** \$52,105 appropriated in 2017, \$46,793 expended in 2017, \$52,164 proposed for 2018.
- **Financial Administration:** \$64,826 appropriated in 2017, \$69,997 expended in 41302017, \$64,741 proposed for 2018.
- **Revaluation of Property:** \$12,050 appropriated in 2017, \$11,597 expended in 2017, \$13,050 proposed for 2018.
- **Legal Expense:** \$35,500 appropriated in 2017, \$28,167 expended in 2017, \$15,000 proposed for 2018.
- **Personnel Administration:** \$342,007 appropriated in 2017, \$327,083 expended in 2017, \$330,039 proposed for 2018.
- **Planning and Zoning:** \$6,850 appropriated in 2017, \$1,333 expended in 2017, \$3,850 proposed for 2018.
- **General Government Buildings:** \$67,250 appropriated in 2017, \$70,512 expended in 2017, \$72,450 proposed for 2018.
- **Cemeteries:** \$101 appropriated in 2017, \$0 expended in 2017, \$101 proposed for 2018.
- **Insurance:** \$44,392 appropriated in 2017, \$44,392 expended in 2017, \$42,850 proposed for 2018.
- **Police Department:** \$319,786 appropriated in 2017, \$313,126 expended in 2017, \$332,736 proposed in 2018.
- **Ambulance:** \$66,000 appropriated in 2017, \$68,134 expended in 2017, \$70,251 proposed for 2018.
- **Lakes Region Mutual Fire Aid:** \$19,832 appropriated in 2017, \$19,832 expended in 2017, \$20,801 proposed for 2018.
- **Fire Department:** \$173,092 appropriated in 2017, \$161,175 expended in 2017, \$176,291 proposed for 2018.
- **Code Enforcement:** \$20,750 appropriated in 2017, \$17,355 expended in 2017, \$18,050 proposed for 2018.
- **Emergency Management:** \$100 appropriated in 2017, \$0 expended in 2017, \$100 proposed for 2018.

- **Red Hill Fire Tower:** \$1,050 appropriated in 2017, \$1,050 expended in 2017, \$1,050 proposed for 2018.
- **Public Works:** \$339,501 appropriated in 2017, \$329,154 expended in 2017, \$338,128 proposed for 2018.
- **Street Lighting:** \$8,500 appropriated in 2017, \$8,681 expended in 2017, \$8,681 proposed for 2018.
- **Sanitation:** \$181,164 appropriated in 2017, \$184,996 expended in 2017, \$183,819 proposed for 2018.
- **Health:** \$26,001 appropriated in 2017, \$26,000 expended in 2017, \$26,001 proposed for 2018.
- **Welfare:** \$33,868 appropriated in 2017, \$30,889 expended in 2017, \$31,368 proposed for 2018.
- **Parks & Recreation:** \$46,163 appropriated in 2017, \$37,229 expended in 2017, \$48,278 proposed in 2018.
- **Library:** \$89,589 appropriated in 2017, \$81,247 expended in 2017, \$91,391 proposed for 2018.
- **Patriotic Purposes:** \$29,600 appropriated in 2017, \$29,396 expended in 2017, \$28,900 proposed for 2018.
- **Other Culture:** \$15,300 appropriated in 2017, \$14,622 expended in 2017, \$15,550 proposed for 2018.
- **Historical Society:** \$1,000 appropriated in 2017, \$1,000 expended in 2017, \$1,000 proposed for 2018.
- **Conservation:** \$900 appropriated in 2017, \$486 expended in 2017, \$500 proposed for 2018.
- **Energy:** \$250 appropriated in 2017, \$0 expended in 2017, \$250 proposed for 2018.
- **Heritage Commission:** \$1,000 proposed for 2017, \$857 expended in 2017, \$1,000 proposed for 2018.
- **Debt Service:** \$238,787 appropriated in 2017, \$238,785 expended in 2017, \$239,188 proposed for 2018.
- **Warrant Articles:**
 - **Perambulation:** \$1,000 appropriated in 2017, \$0 expended in 2017, \$0 proposed for 2018.
 - **Town House rehabilitation:** \$5,000 appropriated in 2017, \$5,000 expended in 2017, \$5,000 proposed for 2018.
 - **Self-Contained Breathing Apparatus (S.C.B.A.) Lease/purchase:** There is a warrant article to authorize the Selectmen to enter into a lease/purchase agreement for ten S.C.B.A.'s; no payment will be made in 2018.
 - **Fire Department Pick-Up Lease/purchase:** There is a warrant article to authorize the Selectmen to enter into a lease/purchase agreement for a F150 pick-up truck for the Fire Department; the first payment of \$8,600 will be due in 2018.
- **Tax Anticipation Note:** \$1 appropriated in 2017, \$2,811 expended in 2017, \$1 proposed for 2018.
- **Transfer to Capital Reserve Fund (CRF):** \$135,000 appropriated in 2017, \$135,000 expended in 2017, \$137,001 proposed for 2018.

- **Transfer to Expendable Trust Fund (ETF):** \$345,001 appropriated in 2017, \$345,001 expended in 2017, \$342,001 proposed for 2018.
- **Budget totals:** \$2,859,049 appropriated in 2017, \$2,781,815 expended in 2017, \$2,845,738 proposed for 2018.

CLOSE 2018 BUDGET HEARING: At 7:20 p.m. Mr. Drenkhahn closed the 2018 Budget Hearing. The voters will vote on the proposed budget at the March 14, 2018 Town Meeting.

RECONVENE BOARD OF SELECTMEN'S MEETING: At 7:20 p.m. Mr. Drenkhahn reconvened the Board of Selectmen's meeting.

MEETING MINUTES:

- **January 31, 2018 Board of Selectmen's meeting minutes:** Mr. Viens motioned to accept the minutes of the January 31, 2018 Board of Selectmen's meeting as presented electronically. Mr. Hanson seconded the motion and the vote was unanimous.

APPOINTMENTS: None

PUBLIC INPUT: None

SELECTMEN'S REPORTS:

- Mr. Viens reported that the Planning Board was conducting a review of Chapter 9 – Implementation Plan of the Master Plan and that the majority of action items had been completed.
- Mr. Drenkhahn reported that the Energy Committee had met and had identified a new resource for assisting in program and project development.
- Mr. Hanson reported that the Inter-Lakes School Board Public Hearing scheduled for Wednesday had been cancelled due to the storm and rescheduled to Thursday, February 8th, at 6:00 p.m. at Inter-Lakes High School.

UNFINISHED BUSINESS:

PETITIONED WARRANT ARTICLE:

- **"Shall Keno Be Allowed Within The Town"?:** The Selectmen were notified that a Public Hearing is required for the petitioned warrant article to allow Keno within the Town. The Public Hearing is scheduled for Wednesday, February 21, 2018 at 7:00 p.m.

NEW BUSINESS:

2018 TOWN WARRANT: The Selectmen reviewed the 2018 Town Warrant.

- **Special Warrant Articles:** The Selectmen voted on the following Special Warrant Articles:
 - Article 7. Special Warrant Article. To see if the Town will vote to raise and appropriate the sum of \$137,001 to be placed in the following existing Capital Reserve Funds. (\$135,000 appropriated in 2017). Mr. Drenkhahn motioned to

recommend this warrant article. Mr. Viens seconded the motion and the vote was unanimous.

Capital Reserve Funds	2018 Proposal	2017 Appropriation
FD Self Contained Breathing Apparatus	\$1	\$5,000
FD Engine or Rescue Vehicle	\$75,000	\$50,000
Safety Building	\$10,000	\$20,000
PD Cruiser	\$25,000	\$25,000
PW Truck or Equipment	\$10,000	\$10,000
Computer Equipment	\$5,000	\$5,000
Revaluation of Property	\$12,000	\$20,000
Total Capital Reserve Funds	\$137,001	\$135,000

- Article 8. Special Warrant Article. To see if the Town will vote to raise and appropriate the sum of \$342,001 to be placed in the following existing Expendable Trust Funds. (\$341,001 appropriated in 2017). Mr. Hanson motioned to recommend this warrant article. Mr. Viens seconded the motion and the vote was unanimous.

Expendable Trust Funds	2018 Proposal	2017 Appropriation
Buildings Repairs & Maintenance	\$30,000	\$30,000
Energy Conservation & Improvements	\$10,000	\$10,000
Town Roads Repairs & Maintenance	\$300,000	\$300,000
Town Vehicle Repairs	\$1	\$1
Town Beautification	\$1,000	\$1,000
Town Properties Stewardship	\$1,000	\$4,000
Total Expendable Trust Funds	\$342,001	\$345,001

- Article 15. Special Warrant Article. To see if the Town will vote to raise and appropriate the sum of \$5,000 for the purpose of the rehabilitation of the Center Harbor Town House; funds to be placed in the existing Heritage Fund. (\$5,000 appropriated in 2017). Mr. Viens motioned to recommend this warrant article. Mr. Drenkhahn seconded the motion and the vote was unanimous.

Mr. Drenkhahn motioned to sign the Warrant Articles. Mr. Viens seconded the motion and the vote was unanimous.

METROCAST FRANCHISE FEE: The Town received \$12,833.29 from MetroCast for the 2017 franchise fee.

REACH THE BEACH RELAY RACE: Chief Chase reported the Reach the Beach Relay Race will be September 14 – 15, 2018; the racers usually run through Town between 6:00 p.m. until 2:30 a.m.

2018 PROPERTY ASSESSMENTS:

- **Sturtevant Cove Association:** The Selectmen received, and reviewed, questions from Craig and Janet Showers regarding the assessment of the Sturtevant Cove Association; this has been forwarded to the Town's assessor.
- **Abatement application:** The Selectmen received, and reviewed, the following 2018 property abatement application, which will be forwarded to the Town's assessor:

Anderson

TML 205-4

STATE OF NEW HAMPSHIRE:

- **State of New Hampshire Department of Environmental Services (NH DES):** The Selectmen received notification from NH DES regarding a Wetlands Permit application filed by William Wollinger. A letter will be sent to Mr. Wollinger informing him that a construction permit may be required and that all work must comply with the Town's Water Resources Ordinance.

CURRENT BILLS PAYABLE: The Selectmen reviewed, and approved, the payroll and accounts payable manifests as presented.

PUBLIC INPUT: None

ADJOURNMENT: At 7:25 p.m. Mr. Viens motioned to adjourn the Board of Selectmen's meeting. Mr. Hanson seconded the motion and the vote was unanimous.

Respectfully submitted,

Robin Woodaman
Selectmen's Administrative Assistant