

Driveway Construction Permit

Application Date: _____

Applicant's Name(s): _____

Applicant's Address: _____

Applicant's Phone Number: _____

Tax Map # _____ Lot # _____

Street Name: _____

Location: _____

Permission to construct a driveway, entrance, exit, approach adjoining _____ Pursuant to the approved locations and specifications as described below, is hereby granted. Failure to adhere to the standards and/or engineering drawings previously submitted and approved or failure to complete construction of said facility within one calendar year of the date of this permit shall render this instrument null and void. Facilities constructed in violation of the permit specifications or rules shall be corrected immediately upon notification by a Town representative or the costs of removing/correcting said facility shall be borne by the owner.

Specifications and Rules: (to be filled out by Road Agent)

1. This permit requires that the area adjacent to the road be graded such that the surface will slope from the edge of the road to a line _____ feet distant from and parallel to the road and _____ inches below the edge of the road which line will serve as a drainage gutter.
2. _____ driveway entrance(s) is (are) permissible, each not to exceed _____ in width. The driveway entrance(s) may be flared as they approach the road.
3. Other access to the road from the premises is to be prevented by construction of a barrier, or barriers, such as a grass plot, low hedge, curbed island, etc. The front face of this barrier shall be _____ feet from the edge of the road. No part of the right of way may be used for any purpose other than travel.
4. No structures, including buildings, permanent or portable signs, lights, displays, fences, walls, etc. shall be permitted on, over, or under the highway right of way.
5. A _____ inch diameter _____ culvert will be required at the location as staked during the on-site review.
6. No parking, catering or servicing shall be conducted within the road right of way.
7. The applicant shall comply with all applicable ordinances and regulations of the municipality and other state agencies.

8. This permit authorized access to lot # _____ of tax map# _____ only. Any change in use or construction requires reapplication.
9. The entire drive and parking area shall be graded to drain away from the road.
10. The following are applicable if checked:
 - () Due to snow cover at the time of field inspection, revisions to the culvert and/or drainage swale requirements of this permit may be necessary prior to construction.
 - () Any offsite utility improvements within the Town right of way, related to this development, shall be authorized by means of a separate Excavation Permit.
 - () This permit requires that a paved apron be constructed from the edge of road _____ feet onto the site.

Date: _____ By: _____
 Jeffrey Haines, Road Agent

As the landowner/applicant, I (we) hereby agree to the above stipulations and the following:

1. To construct driveway entrance(s) only for the purpose of securing access to private property such that the road right of way is used for no purpose other than travel.
2. To construct driveway entrance(s) at permitted location in accordance with ordinances and provisions of Driveway Permit issued by the Town of Center Harbor.
3. To hold harmless the Town of Center Harbor and its duly appointed agents and employees against any action for personal injury and/or property damage sustained by reason of the exercise of this permit.
4. To furnish and install drainage structures that are necessary to maintain existing road drainage and adequately handle increased runoff resulting from land development and obtain all easements thereto.
5. To notify the Center Harbor Road Agent at least 48 hours prior to construction with the start date and the name of the contractor doing the work along with the contractor's phone number.

Date: _____ By: _____
 Owner/Agent

Application fee: \$50.00 payable to the Town of Center Harbor

Check # _____ Received by _____ Date _____