

**Center Harbor Board of Selectmen
Board of Selectmen's Public Hearing and Meeting
Wednesday, October 19, 2016**

CALL TO ORDER: At 6:00 p.m. Chairman Harry Viens called the Board of Selectmen's meeting to order. Selectmen Richard Hanson and Richard Drenkhahn were present. Quantum Construction Consultants, LLC (QCC) President Lisa Martin and Representative Jim Bouchard, Road Agent Jeff Haines, Kim Haines, Fred Wolf, Rachel Wolf, David Reilley and Selectmen's Administrative Assistant Robin Woodaman were present.

PUBLIC HEARING: At 6:00 p.m. Mr. Viens opened the Public hearing regarding the proposed Ten-Year Roadway Surface Management program. He explained QCC has performed an analysis of what is needed on the Town roads. Mr. Viens reported the Selectmen have not decided on a proposed program; it could range from a broad plan to fix everything to doing nothing.

Mr. Bouchard reported the Town has 17 miles of paved roadways and 1 mile of gravel surfaced roadways; if these were constructed today, they would have a value of over 17 million dollars.

Mr. Bouchard reported the functionality and purpose of the roads are considered during the process, including use by community members, pass-through traffic, emergency responders and commerce. He reported approximately 80% of the Town's roads were constructed before 1950; original roadway widths and bases were for lighter and smaller vehicles. Mr. Bouchard explained increased demands placed on the road systems with traffic volumes beyond the intended design are causing further deterioration.

Mr. Bouchard reported a Roadway Surface Management Project's purpose is to identify a solution to maintain roadways using treatment methods that provide the greatest benefit to the community with limited budgets for road maintenance. He explained the project is needed because the current roadway surfaces are deteriorating faster than the Town can keep up with improvement. Mr. Wolf reported having to have his vehicle's wheels re-aligned twice a year due to the conditions of Coe Hill Road and the Center Harbor portion of Follett Road.

Mr. Bouchard presented information on asphalt road deterioration and the lifecycle of a road, indicating when routine and preventive maintenance should be done. He reported on the program's three-phased process: inventory, condition rating and management plan.

Mr. Bouchard presented two program possibilities:

- "Aggressive approach":
 - \$4.05 million dollar program
 - \$450,00 per year for nine years
 - All roadways will be addressed
 - In year 10, outstanding issues will be addressed and evaluated

- “Typical approach”:
 - \$2.28 million dollar program
 - \$228,000 per year for ten years
 - Address high priority and high winter maintenance roads
 - Defer the lower priority roads and conditions for the future.

Mr. Bouchard presented the projected tax impacts:

FY 2015 tax rate (municipal portion)	\$5.65 per \$1,000 valuation
2016 Town budget	\$2.58 million dollars

- “Aggressive approach”:
 - \$4.05 million dollar program
 - \$450,000 per year for nine years – 17.4% increase
 - \$1 per \$1,000 valuation increase (from \$5.65 to \$6.65/\$1,000)
 - A property with an assessment of \$240,000 will see a \$230/year increase

- “Typical approach”:
 - \$2.28 million dollar program
 - \$228,000 per year for ten years – 8.9% increase
 - \$.50 per \$1,000 valuation increase (from \$5.65 to \$6.15/\$1,000)
 - A property with an assessment of \$240,000 will see a \$120/year increase

Mr. Wolf expressed his support for the “aggressive approach” program reporting Center Harbor is a resort area with a lot of summer traffic; the roads are an embarrassment to the Town and the Town has not done a proper job on the roads. He reported the Meredith roads are in much better condition. Mr. Haines explained Meredith and Moultonborough have Road Surface Maintenance Programs in place. Mr. Haines reported the Town used to appropriate \$8,000 per year for road repairs; that was eventually increased to \$60,000 per year. Mr. Drenkhahn reported that the Town currently appropriates \$100,000 per year for road repairs and maintenance. Mr. Bouchard reported the roadway surface program will address roadway surfaces; he reported Mr. Haines and the Town’s Highway Department have done an excellent job with culvert and ditching maintenance. Mr. Wolf asked the Town’s historic feeling of roads; Mr. Viens reported it is generally apathy – people want to keep the tax rate down. Mr. Hanson reported there hasn’t been an outcry from the residents about the roads. He expressed his concern for the increased taxes for the “aggressive approach” of \$240 along with other rising tax costs, such as the Town’s portion of the Inter-Lakes School District budget, overwhelming taxpayers. Mr. Wolf reported, if the “typical approach” is taken and the roads deteriorate it will be more expensive in the future. He asked for the split between year-round and summer residents. Mr. Viens reported there are approximately 1,000 year-round residents and between 2,000 and 3,000 in the summer. Mr. Drenkhahn reported only residents can register to vote. Mr. Viens reported this program will be voted on at the March 2017 Town Meeting; he explained there are usually approximately 150 residents/registered voters in attendance for Town Meeting. Ms. Haines asked if grants were available; Mr. Bouchard explained the State of New Hampshire Department of Transportation (NH DOT) has a 1/3, 2/3 funding

program for un-numbered state roads; this would not apply and he does not know of any other funding source.

CLOSE PUBLIC HEARING: At 6:55 p.m. Mr. Viens closed the Public Hearing.

RECONVENE BOARD OF SELECTMEN'S MEETING: At 7:00 p.m. Mr. Viens reconvened the Board of Selectmen's meeting. Present were Mr. Viens, Mr. Hanson, Mr. Drenkhahn and Ms. Woodaman.

AGENDA REVIEW: No changes were made.

MEETING MINUTES:

● **October 12, 2016 Board of Selectmen's meeting minutes:** Mr. Drenkhahn motioned to accept the minutes of the October 12, 2016 Board of Selectmen's meeting. Mr. Hanson seconded the motion and the vote was unanimous.

PUBLIC INPUT: None

APPOINTMENTS: None

SELECTMEN'S REPORTS:

HERITAGE COMMISSION:

● **Email notifications:** Mr. Viens reported alternate Heritage Commissioner David Hughes has not been receiving Heritage Commission emails. He reported Mr. Hughes asked to be included in their emails.

UNFINISHED BUSINESS

PROPOSED 2017 BUDGET:

- **Household hazardous waste collection program:** \$1,230 proposed for 2017, \$1,028 appropriated in 2016. Mr. Hanson motioned to commit to the 2017 household hazardous waste collection program pending Town Meeting approval for funding. Mr. Viens seconded the motion and the vote was unanimous.
- **Insurance:**
 - **Property liability:** \$44,392 proposed for 2017, \$25,000 appropriated in 2016.
 - **Worker's compensation:** \$29,681 proposed for 2017, \$31,000 appropriated in 2016.

LIBRARY TREE LIGHTS: The Selectmen received, and reviewed, Stephens Landscaping proposal, in the amount of \$963.47, to remove the lights that are currently on the Library tree and string new lights using a rented lift. The proposal does not include the cost of the lights; a 25' strand of LED warm white Christmas lights is \$17.40. Mr. Hanson stressed the importance of purchasing good lights. Mr. Hanson motioned to contract with Stephens Landscaping, in the amount of \$963.47 plus the cost of lights, for lighting the Library tree. Mr. Drenkhahn seconded the motion and the vote was unanimous.

NEW BUSINESS

PRELIMINARY 2016 TAX RATE: The Selectmen received, and reviewed, the State of New Hampshire Department of Revenue Administration's (NH DRA) preliminary 2016 tax rate, which is comparable to the 2015 tax rate. The Selectmen reviewed the Town's current unreserved fund balance, which is \$361,333; NH DRA recommends a minimum of \$296,479 be retained. Mr. Viens motioned to proceed with NH DRA's preliminary tax rate and not use any of the unreserved fund balance. Mr. Hanson seconded the motion and the vote was unanimous.

RECYCLING PLASTICS: Maureen Criasia reported the Meredith Transfer Station limits their plastic recycling to #1 and #2 bottles only; they do not recycle plastics 3 – 7. She reported being informed that it was not an option to recycle plastics 3 – 7 due to haulage costs; these plastics get hauled to the landfill where they take up space and takes forever to decompose. Ms. Criasia reported the Lakes Region Planning Commission (LRPC) has begun work on a project, funded by a USDA grant:

- a) Reduce the quantity and toxicity of their solid waste stream, and
- b) Lower the costs associated with solid waste management

LRPC will organize a series of a half dozen presentations/roundtable discussions on topics that are of interest to the communities. A link was attached to LRPC's survey; Mr. Viens reported he answered the survey's question.

ASSESSING CERTIFICATION: Ms. Woodaman reported a resident asked if background checks were conducted on the Town's assessors. Assessor Cindy Perkins, of Commerford, Nieder, Perkins, LLC, (CNP) reported each assessor is certified by the State for five years, during which they are required to obtain continuing education credits and upon recertification, background checks are performed and submitted to the State. Ms. Woodaman reported the resident also request a list of Center Harbor property owners who would not allow the assessor into their homes; CNP is generating this list.

ADDITIONAL BUSINESS

PARKS & RECREATION:

- **2017 band concert:** Mr. Viens motioned to contract with Carter Mountain Brass Band, in the amount of \$600, for an August 25, 2017 concert pending 2017 Town Meeting approval. Mr. Hanson seconded the motion and the vote was unanimous.
- **Facility Use application:** The Selectmen reviewed, and signed, the following Facility use application, which has been approved by Parks & Recreation Director Sandy Frost:

NH Bass Federation

STATE OF NEW HAMPSHIRE:

- **State of New Hampshire Department of Environmental Services (NH DES):** The Selectmen reviewed the NH DES “Routine Roadway Maintenance Activities Notification submitted by Road Agent Jeff Haines for the Town.

CONSTRUCTION PERMIT APPLICATIONS: The Selectmen reviewed the following approved construction permit applications:

Markley	TML 103-18
KSY Holding, LLC	TML 226-14.2
Lopes	TML 227-23
Griffin	TML 223-2

GENERAL JOURNAL ENTRIES: The Selectmen reviewed, and approved, the general journal entries as presented.

CURRENT BILLS PAYABLE: The Selectmen reviewed, and approved, the payroll and accounts payable manifests as presented.

ADJOURNMENT: At 7:28 p.m. Mr. Drenkhahn motioned to adjourn the Board of Selectmen’s meeting. Mr. Hanson seconded the motion and the vote was unanimous.

Respectfully submitted,

Robin Woodaman
Selectmen’s Administrative Assistant