

**Center Harbor Board of Selectmen
Board of Selectmen's Meeting
Wednesday, September 7, 2016**

CALL TO ORDER: At 7:00 p.m. Acting Chairman Richard Drenkhahn called the Board of Selectmen's meeting to order. Selectman Richard Hanson was present. Chairman Harry Viens was absent with notification. Heritage Commissioner Karen Ponton and Selectmen's Administrative Assistant Robin Woodaman were present.

AGENDA REVIEW: No changes were made.

PUBLIC INPUT: none

MEETING MINUTES:

- **August 31, 2016 Board of Selectmen's meeting minutes:** Mr. Viens submitted the following edits:
 - **Town's master plan:** Mr. Viens referred to the Town's master plan, which recommends the establishment of a roads surface management program and funding source. He noted that given the expense involved it was imperative that the Select Board get guidance from the residents before taking any action of any kind. The Board agreed unanimously.
 - **Municipal Building Compressor:** Barry Salta, Bonnette, Page & Stone (BPS) representative reported, via email, that a Daikin technician will be here on either September 6th or 7th. Mr. Viens noted that BPS has been bearing the cost of troubleshooting and apparently will cover the costs to repair the system.
 - **State of NH Department of Transportation (NH DOT):** The Selectmen were notified of the NH DOT's estimated State Highway Block Grant Aid; \$39,169.48 is estimated to be available to the Town from July 2016 through June 2017. This is an increase of about \$1000 over the previous grant.

Mr. Hanson motioned to accept the minutes with Mr. Viens edits. Mr. Drenkhahn seconded the motion and the motion passed.

APPOINTMENTS:

HERITAGE COMMISSIONER KAREN PONTON:

- **National Park Service (NPS) AND New Hampshire Division of Historical Resources (NHDHR) Grant:** Ms. Ponton reported, as a result of the damage caused by Hurricane Sandy, the NPS awarded grant monies to the NHDHR to create a model survey process for protecting historical and cultural resources during a disaster. She reported the survey will assist with the Town's hazardous mitigation, master plan and zoning. Ms. Ponton reported representatives from the NHDHR would like to meet publically with Town officials from boards such as Planning and Zoning and the Library to generate interest and support.
- **Town House:**
 - **Land & Community Heritage Investment Program (LCHIP) grant:** Ms. Ponton reported LCHIP representatives conducted a site visit at the Town House; she reported it went well.

- **Archeological Sensitivity Study:** Ms. Ponton reported Independent Archaeological Consulting, LLC's (IAC) archeological sensitivity study has been completed. She reported the area is archaeologically sensitive for possible Native American artifacts due to its proximity to a large kettle bog, which is where Native American's liked to camp. IAC recommended the screening of all soil removed from the crawlspace be supervised. Ms. Ponton reported options, and associated costs, are being researched; she will report back to the Selectmen.
- **Electrical power:** Ms. Ponton reported meeting with Code Enforcement Officer Ken Ballance who suggested asking the New Hampshire Electric Cooperative (NHEC) to install a new pole, move the meter and install underground wires when the time comes to run electricity to the building. She reported the HC discussed removing the old wires and meter in preparation for painting the building; Mr. Drenkhahn requested Ms. Ponton contact the NHEC (the meter may belong to the NHEC) or an electrician for the removal of the old wires and meter.

SELECTMEN'S REPORTS

ENERGY COMMITTEE (EC):

- **Library lighting upgrade project:** Mr. Drenkhahn reported the EC met on Thursday, September 1st. He reported two Request for Proposals (RFP) for the Library lighting upgrade project will be issued; one for the equipment and one for the installation. Mr. Drenkhahn reported part of the funding for the project will come from the Energy Conservation and Improvements Expendable Trust Fund.
- **Highway Garage:** Mr. Drenkhahn reported the EC will meet with Road Agent Jeff Haines regarding possible energy efficient upgrades to the Town's Highway Garage.

UNFINISHED BUSINESS

ROADWAY SURFACE MANAGEMENT PROGRAM: The Selectmen reviewed the public hearing notification for the Selectmen to receive input on a proposed ten-year roadway surface management program; public hearings are scheduled for:

Wednesday, October 19, 2016	6:00 p.m. to 7:00 p.m. and
Saturday, October 22, 2016	9:00 a.m. to 10:00 a.m.

The Selectmen discussed the significant costs associated with the proposed roadway surface management program; the costs will exceed the cost for the renovations and additions to the Municipal Building.

SCHOOL HOUSE

- **Painting:** Center Harbor Historical Society President Roland Garland, via email, expressed his concerns for the quality of work. Code Enforcement Officer Ken Ballance reported, via email, that he inspected the project and was also concerned about the quality. The Selectmen would like Mr. Garland and Mr. Ballance's concerns addressed by Target New England. Mr. Drenkhahn motioned not to release payment for this project until it is approved by Mr. Ballance. Mr. Hanson seconded the motion and the motion passed.

TOWN-OWNED PROPERTY:

- **Camp Road:** It was reported that Code Enforcement Officer Ken Ballance cleared shrubbery from around the building and accessed the building, which has evidence of bat and rat infestations. He also reported there is no water run to the building and electric meter is active; the Selectmen would like the New Hampshire Electric Cooperative (NHEC) asked to disconnect the service.

NEW BUSINESS

CURRENT USE: The Selectmen reviewed information submitted by Planning/Zoning Clerk Aimee Manfredi-Sanschagrin regarding updating current use information for property owned by Paul and Helen George. Mr. Drenkhahn motioned to send a letter to Mr. and Ms. George informing them of this updated information. Mr. Hanson seconded the motion and the motion passed.

FIREWORKS COMPLAINT: Police Chief Mark Chase submitted copies of two complaints filed regarding fireworks being set off from 22 Lakeview Landing (owned by Belle Vest, LLC, TML 103-8). He reported Officer Chance went to the property and spoke to the people who rented the property for a wedding; they advised him they did light off the fireworks. Officer Chance advised them not to light any more that night. The Selectmen will discuss this further when Mr. Viens is in attendance.

ADDITIONAL BUSINESS

PARKS & RECREATION DEPARTMENT:

- **Playground inspection:** Parks & Recreation Director Sandy Frost submitted an action plan she and Road Agent Jeff Haines discussed to address playground safety per Primex's August 22, 2016 playground inspection. Ms. Frost also submitted a template for monthly inspections of the playground.

CURRENT BILLS PAYABLE: The Selectmen reviewed, and approved, the payroll and accounts payable manifests as presented.

PUBLIC INPUT: None

ADJOURNMENT: At 8:00 p.m. Mr. Drenkhahn motioned to adjourn the Board of Selectmen's meeting. Mr. Hanson seconded the motion and the motion passed.

Respectfully submitted,

Robin Woodaman
Selectmen's Administrative Assistant

