

**Center Harbor Board of Selectmen
Board of Selectmen's Meeting
Wednesday, April 27, 2016**

CALL TO ORDER: At 7:00 p.m. Chairman Harry Viens called the Board of Selectmen's meeting to order. Selectmen Richard Hanson (via speaker phone) and Richard Drenkhahn were present. Heritage Commissioner Karen Ponton and Selectmen's Administrative Assistant Robin Woodaman were present.

AGENDA REVIEW: Ms. Ponton requested an appointment with the Selectmen.

APPROVAL OF MINUTES:

- **April 20, 2016 Board of Selectmen's public hearing and meeting minutes:** Mr. Drenkhahn motioned to accept the minutes of the April 20, 2016 Board of Selectmen's public hearing and meeting. Mr. Hanson seconded the motion and the vote was unanimous.

APPOINTMENTS

KAREN PONTON:

- **Historical Society:**
 - **Programs:** Ms. Ponton reminded the Selectmen of the Historical Society's Thursday, April 28th program featuring Rebecca Rule.
 - **Reader board:** Ms. Ponton thanked the Selectmen for allowing the Historical Society to advertise Rebecca Rule's program. She reported she hopes the Historical Society is allowed to advertise upcoming programs on the reader board ten days prior to the program.
- **Heritage Commission (HC):**
 - **Town House:**
 - **Front porch:** Ms. Ponton reported the Town House's front porch needs significant repairs and the HC discussed the possibility of volunteers replacing the porch as a one or two weekend project. She requested the Selectmen's permission to proceed with this project. Mr. Viens reported there should be a plan in place which meets building codes; he recommended the HC discuss this with Code Compliance Officer Ken Ballance. Mr. Viens reported a construction permit will be needed; the fee will be waived because it is a project on a Town-owned building. There was discussion regarding the necessity for volunteers to sign liability waivers.
 - **Ramp:** Ms. Ponton reported the ramp installed by the DAR is rotting, there is a problem with moisture and is not building code compliant; she requested the Selectmen's permission to remove the ramp to see what is under the ramp. The Selectmen approved Ms. Ponton's request.
 - **Public hearing:** Ms. Ponton reported the HC will hold a public hearing on Thursday, May 19th at 7:00 p.m. to receive public input on plans for the Town House.

SELECTMEN'S REPORTS:

LIBRARY LIGHTING: Mr. Viens reported attending a meeting with the Library Trustees and Energy Committee (EC) members Bernie Volz, Chris Williams and Annette Nichols to review four options for lighting in the Library. He reported they are now working on pricings for the various options. Mr. Viens expressed his appreciation for Ms. Nichols work on this project.

UNFINISHED BUSINESS

CENTER HARBOR VOLUNTEER FIREMEN'S ASSOCIATION: Mr. Viens reported \$25,137.49 was submitted to the Town from Lee Woodworth; these funds will be forwarded to the Trustees of the Trust Funds for the creation of a fund to be used for fire suppression purposes. Mr. Viens reported no Association records or assets were turned in; he will contact Terry Knowles, Assistant Director of the State of New Hampshire Charitable Trust Unit, regarding this matter.

MOSSWOOD ROAD: Previously, property owners of a road off of High Haith Road had requested their road be named "Mosswood Road"; however Attorney John McCormack requested, on behalf of the property owners, the road be named "Woods Neck Road". On March 23, 2016, the Selectmen sent correspondence to Attorney McCormack reporting "Woods Neck Road" is in direct conflict with the already existing "Woods Ridge Road" per the Town's E-911 Field Representative. The Selectmen requested the parties involve submit three proposed road names, in order of preference, by noon Wednesday, April 27, 2016. Mr. Viens noted proposed road names were not submitted; the road will remain "Mosswood Road".

NEW BUSINESS:

ACCEPTANCE OF GIFT OF UNANTICIPATED FUNDS: The Lakes Region Conservation Trust (LRCT) donated \$300 indicating their hope that the Town will use the contribution to assist in its activities or programs relating to the conservation of the Town's natural resources. Mr. Viens motioned to accept the LRCT donation of \$300. Mr. Drenkhahn seconded the motion. Mr. Viens suggested the Selectmen consider using the donation to offset the cost of lake host monitoring at Lake Winona. The vote was unanimous.

STEWART'S AMBULANCE OWNERSHIP: The Selectmen discussed their support of the transfer of Stewart's Ambulance to Transformative Healthcare and their parent company Kamyln Holdings. A letter will be sent to Stewart's Ambulance referencing the Selectmen's support.

COPIER MAINTENANCE: Mr. Drenkhahn motioned to contract with Twin Rivers Office Machines, in the amount of \$567, for maintenance of the Police Department, Fire Department and Library copiers for the period June 1, 2016 through May 31, 2017. Mr. Viens seconded the motion and the vote was unanimous.

ADDITIONAL BUSINESS

STATE OF NEW HAMPSHIRE:

• **State of New Hampshire Department of Revenue Administration (NH DRA):**

- **NH DRA “Certification of Yield Taxes Assessed”:** Mr. Viens motioned to sign the following NH DRA “Certification of Yield Taxes Assessed”:

Hanson TML 211-4.1

Mr. Drenkhahn seconded the motion and the vote was unanimous.

- **NH DRA “Notice of Intent to Cut Wood or Timber”:** Mr. Viens motioned to sign the following NH DRA “Notice of Intent to Cut Wood or Timber”:

Hanson TML 211-4.1

Mr. Hanson seconded the motion and the vote was unanimous.

• **State of New Hampshire Department of Transportation (NH DOT):**

- **Mosquito Bridge inspection:** Mr. Viens reported NH DOT representatives will meet at the Mosquito Bridge on Friday, April 29th at 3:00 p.m. to conduct a visual inspection of the bridge.

CONSTRUCTION PERMIT APPLICATIONS: The Selectmen reviewed the following approved construction permit applications:

Earl	TML 104-19
Hyde	TML 226-38
Dumais	TML 225-10
Asquam RE	TML 102-57
Hobson	TML 224-33

CURRENT BILLS PAYABLE: The Selectmen reviewed, and approved, the payroll and accounts payable manifests as presented.

NON-PUBLIC SESSION: At 7:30 p.m. Mr. Drenkhahn motioned to go into a non-public session per RSA 91-A:3, II(c) to discuss matters that would affect someone’s reputation. Mr. Hanson seconded the motion. The Board was polled and all voted in favor to go into a non-public session. Mr. Viens, Mr. Hanson (via speakerphone), Mr. Drenkhahn and Ms. Woodaman were present for a review of elderly exemption’s financial information. At 7:32 p.m. Mr. Viens motioned to end the non-public session. Mr. Drenkhahn seconded the motion and the vote was unanimous.

RECONVENE: At 7:32 p.m. Mr. Viens reconvened the Board of Selectmen’s meeting.

ADJOURNMENT: At 7:32 p.m. Mr. Drenkhahn motioned to adjourn the Board of Selectmen’s meeting. Mr. Hanson seconded the motion and the motion passed.

Respectfully submitted,

Robin Woodaman
Selectmen’s Administrative Assistant

