

**Center Harbor Board of Selectmen  
Board of Selectmen's Meeting  
Wednesday, September 21, 2016**

**CALL TO ORDER:** At 7:00 p.m. Chairman Harry Viens called the Board of Selectmen's meeting to order. Selectmen Richard Hanson and Richard Drenkhahn were present. Karen Ponton, Charlie Chandler, Sam Fouad, Police Chief Mark Chase and Selectmen's Administrative Assistant Robin Woodaman were present.

**AGENDA REVIEW:** Police Chief Mark Chase would like to discuss a possible grant.

**MEETING MINUTES:**

- **September 13, 2016 Board of Selectmen's meeting minutes:** Mr. Drenkhahn motioned to accept the minutes of the September 13, 2016 Board of Selectmen's meeting with the following amendment to the Selectmen discussion with Inter-Lakes School District Superintendent Mary Moriarty: Mr. Viens reported few citizens attend School Board meetings and the budgets are not challenged; he suggested there be an outreach effort to communicate with citizens. Mr. Hanson seconded the motion and the vote was unanimous.
- **September 19, 2016 Board of Selectmen's meeting minutes:** Mr. Hanson motioned to accept the minutes of the September 19, 2016 Board of Selectmen's meeting. Mr. Viens seconded the motion. Mr. Drenkhahn, who was absent from the meeting abstained from voting. The motion passed.

**APPOINTMENTS:**

**CHARLIE CHANDLER:** Mr. Chandler, a candidate for the State Senate, reported on his experience and candidacy for the State Senate.

**POLICE CHIEF MARK CHASE:**

- **State of New Hampshire Highway Safety Grant:** Chief Chase reported on the preliminary approval of a Highway Safety Grant, which would be in place from October 1, 2016 through September 30, 2017. There was discussion regarding this grant impacting two budget years; 2016 and 2017. Chief Chase will research this further and report back to the Selectmen.

**SELECTMEN'S REPORTS:**

- **Library Trustees:** Mr. Viens reported he will meet with the Library Trustees on Monday, September 26<sup>th</sup> to discuss landscaping ideas for the Municipal complex/Library/Morrill Park grounds.
- **Center Harbor Community Development Association (CHCDA):** Mr. Viens reported attending the CHCDA's September 15<sup>th</sup> meeting, during which there was discussion regarding possible donations to the community from the Lobster Fest proceeds. He reported there was discussion regarding picnic tables in Morrill Park and the addition of a public restroom in the Brooks House. Mr. Viens would like the cost of adding restroom facilities to the Brooks House researched.

- **Heritage Commission (HC)**: Mr. Hanson reported on the HC’s September 15, 2016 meeting:
  - **Town House**:
    - **Painting project**: Mr. Hanson reported Heritage Commissioners Kim Baker and David Reilly, Code Enforcement Officer Ken Ballance and the painter met to review the painting project. He reported funds, up to 50% of the project, will be released at the half-way point after approval by the HC. Mr. Ballance, via email, submitted a report of the meeting. He recommended, for future projects, contracts be in place. Mr. Viens reported Mr. Ballance will be part of future project specifications, including contracts.
    - **Release of Contractor Lien**: Ms. Baker asked if the Town used a “Release of Contractor Lien”. Mr. Viens reported the Town has never used one; the contract is between the Town and the contractor and vendors used by the contractor cannot come after the Town.
    - **Electricity**:
      - **Removal of electrical components**: Mr. Hanson reported he informed the HC that he would request the Selectmen consider funding the removal of the electrical components at a cost of approximately \$200. Mr. Hanson motioned to fund approximately \$200 from the Town’s general fund for the removal of electrical components at the Town House. Mr. Viens seconded this. Discussion: Mr. Viens reported he feels the HC should fund this work. The vote: Mr. Hanson is in favor, Mr. Viens and Mr. Drenkhahn are against it. The motion failed.
      - **New Hampshire Electric Cooperative (NHEC) customer response**: Mr. Viens, a member of the NHEC Board of Directors, contacted the NHEC president regarding the number of calls made to disconnect the electrical service from the Town House. He reported NHEC is making every effort for customer satisfaction and tracking all calls. Mr. Viens reported one call was placed on September 8<sup>th</sup> regarding the Town House disconnect; the meter was then scheduled to be removed on September 14<sup>th</sup> – it was gone when he drove by the afternoon of September 14<sup>th</sup>.
      - **Signs**: Per the request from the NH cultural Resources Division, signs for both the NH Registry and Moose plate are displayed in front of the building.

## **UNFINISHED BUSINESS**

**FIREWORKS/NOISE COMPLAINT**: The Selectmen had previously discussed fireworks and noise complaints regarding Belle Vest, LLC (22 Lakeview Landing Lane). Mr. Viens reported investigating the noise complaint for the weekend of September 9 – 11<sup>th</sup>. He reported speaking to the renter of 22 Lakeview Landing Lane, who informed him that he had followed instructions; music and dancing stopped at 9:30 p.m. The renter informed

Mr. Viens that the home next door was playing loud music and that a young man repeatedly crashed their party. Mr. Viens reported also speaking with Thais St. Clair, who heard music playing after 10:00 p.m. and went to 22 Lakeview Landing Lane at approximately 10:05 p.m. to 10:10 p.m.; at this time the DJ was packing up his equipment, all guests were inside and no music was being played. Ms. St. Clair reported there was loud music coming from 249 Whittier Highway; she went over there and observed two very large speakers placed on the outside porch/deck and an amplifier in the home – the doors were open, she knocked on the door and got no response – no one appeared to be home. Ms. St. Clair reported the loud music continued from 249 Whittier Highway until well after midnight; she reported there had also been loud music coming from that property late Friday evening and early Sunday morning.

Mr. Viens reported calling the owner of Belle Vest, LLC to inform her that her guests were in compliance and to apologize for them being unjustly accused by their neighbors. Mr. Viens recommended the Selectmen meet with the owners/residents of 249 Whittier Highway to discuss the violation; a letter will be sent.

**TREE REMOVAL:** The Selectmen had previously received a request from Dottie Carrell, Trustee for the LeColst Family Trust, to remove trees which had branches that are hanging on their roof at 12 Lake Street. Road Agent Jeff Haines reported, via email, that he trimmed small branches that were heading towards the building; there were no branches touching the roof. He reported there are trees that appear to be on Town property that he and the Selectmen had discussed a few years ago about removing them; one tree is dead and the others are growing out over the abutter's property. Mr. Haines recommended the Selectmen view the situation and let him know if they would like further action. Mr. Viens reported looking at the trees and recommended the dead ash tree be removed and branches over hanging the abutter's property be cut back; Mr. Hanson and Mr. Drenkhahn agreed.

**NEW HAMPSHIRE DIVISION OF HISTORICAL RESOURCES (DHR):**

- **School house:** The Selectmen received notification from the NH Division of Historical Resources (DHR) that they have reviewed the inventory form for the Center Harbor Village School, at 94 Dane Road, and have determined that it is eligible for listing in the New Hampshire State Register of Historic Places. Mr. Drenkhahn motioned to list the Center Harbor Village School on the New Hampshire State Register, pending the Resources Council's approval. Mr. Viens seconded the motion and the vote was unanimous.
- **Survey grant:** The Heritage Commission (HC) has scheduled a "mini" public hearing regarding the DHR survey grant on Thursday, October 20, 2016 at 6:00 p.m. The Selectmen, Planning & Zoning Board, Library, members of the Historical Society, interested staff and interested members of the public will be invited to hear the initial plans for the survey. The actual public meeting is planned for the spring of 2017; at that meeting community input will be needed for the survey process.

**PROPOSED 2017 BUDGET:**

- **Community Action Program (CAP):** \$8,800 requested for 2017, \$8.800 appropriated in 2016.
- **Red Cross:** \$1,000 requested for 2017, \$1,000 appropriated in 2016.

**NEW BUSINESS**

**REQUEST FOR PROPOSALS (RFP) 2016 – 2017 HEATING FUELS:** The Selectmen opened, and reviewed, the following proposals received for 2016 – 2017 heating fuels:

Dead River	Propane:	\$1.18/gallon fixed price
	#2 oil:	\$1.79/gallon fixed price

Mr. Hanson reported he feels the price for #2 oil seems high; he will contact Dead River to negotiate the cost. Mr. Hanson will also contact other heating oil vendors inquiring about their costs.

Mr. Viens motioned to contract with Dead River for propane at a fixed rate of \$1.18 per gallon for the 2016 – 2017 heating season. Mr. Drenkhahn seconded the motion and the vote was unanimous.

**AREA SELECT BOARD MEETING:** Walter Johnson, Town Administrator for the Town of Moultonborough, reported the Moultonborough Board of Selectmen is considering the possibility of hosting a meeting of Select Board representatives from several area communities for a roundtable discussion of ideas on the topic of working together and sharing services to better serve the area citizens. The Selectmen, noting that they have already reached out to Meredith to explore opportunities to save money and share resources, would like to be part of this meeting.

**LAKES REGION PLANNING COMMISSION (LRPC)**

- **Professional Planner:** Mr. Viens motioned to contract with LRPC for professional planner assistance, in the amount of \$70 per hour, from July 1, 2016 through June 30, 2017. Mr. Hanson seconded the motion and the vote was unanimous.

**MAIN STREET CEMETERY GATE:** Mr. Viens requested the Historical Society be asked if they have any old photographs of the old Main Street cemetery gate which was stolen a while ago.

**ADDITIONAL BUSINESS**

**PARKS & RECREATION DEPARTMENT:**

- **Fishing tournaments:** Parks & Recreation Director Sandy Frost notified the Selectmen of two upcoming fishing tournaments; September 24<sup>th</sup> and October 5<sup>th</sup>.

**STATE OF NEW HAMPSHIRE:**

- **State of New Hampshire Department of Transportation (NH DOT):** The NH DOT will hold a public informational meeting regarding the Mosquito Bridget on Tuesday, September 27, 2016 at 7:00 p.m. in the New Hampton Public Safety Facility Building.

**CONSTRUCTION PERMIT APPLICATIONS:** The Selectmen reviewed the following approved construction permit applications:

Seely	TML 102-27
Hobson	TML 224-33

**CURRENT BILLS PAYABLE:** The Selectmen reviewed, and approved, the payroll and accounts payable manifests as presented.

**ADJOURNMENT:** At 8:25 p.m. Mr. Drenkhahn motioned to adjourn the Board of Selectmen's meeting. Mr. Hanson seconded the motion and the vote was unanimous.

Respectfully submitted,

Robin Woodaman  
Selectmen's Administrative Assistant