

**MINUTES OF THE  
CENTER HARBOR CONSERVATION COMMISSION  
(Special Meeting)**

**Friday, October 3, 2008  
10:30 am – 11:45am**

A special meeting was called for Friday, October 3, 2008, to go over the final terms of the Prime Wetlands agreement with Rick Van de Poll.

Attending were:

- From the CC: Bruce Bond, Chairman, Ellen Bennett, Maureen Criasia, Karin Karagozian, and JoAnn Wood, Secretary
- From the SB: Randy Mattson
- Rick Van de Poll, CEO of Ecosystem Management Consultants

**I. Dr. Van de Poll's revised proposal for completing the Prime Wetlands project** included the following:

- The project's original cost (as first set forth in his March '08 proposal) would increase by \$250.00 – for a total of \$4750 – to reflect an increased cost of doing business
- The project would begin as soon as both parties signed a letter of agreement. He would hope to have completed the project by the end of March 2009 (ultimate completion will depend on how quickly DES moves on the submitted application)
- A schedule of three payments was proposed and agreed to. First third by October 31; second third by December 31; final third by March 31, 2009.

The Commission concurred with these terms and further voted to have Rick and Bruce draft a letter of agreement to be sent for final approval to the entire Commission.

**II. The Commission would be responsible for:**

- Notifying relevant property owners of the study, and where necessary, soliciting permission to walk the properties (Rick is to provide the commission with permission forms he has used in the past. The Commission hopes to be able to send off letters at the Oct. 14 meeting)
- Mounting a campaign extolling the benefits accruing from protecting these five wetlands
- Following through on additional information gathering as and when Rick requests it.

Rick anticipates that we will find there is a considerable difference between the wetlands individual owners may have mapped and the expanded wetlands he will identify through updated maps and on-site surveys. And these wetlands could well extend to owners who don't even know they have wetlands to worry about. He further expects he will find some violations – particularly properties abutting Rte.3.

**III. Rick would plan to work from the latest version of SLCS's digitized maps** as well as LRPC maps, to be supplied by the CC. The maps he prepares for submission to DES will also be suitable for a subsequent NRI. At the end of the project, he will present the Commission with one digital and two hard copies of the report he submits to DES.

As this was the only item of business, the meeting adjourned at 11:45am. The next regular meeting will be held Tuesday, October 14 at 10am.

Respectfully submitted,

JoAnn Wood  
Secretary