

**TOWN OF CENTER HARBOR
BUILDING COMMITTEE
Meeting Minutes
Thursday, November 20, 2008**

Co-Chairman Bob Chance called the meeting to order at 6:00 p.m. Present were, Steve Condojani, Police Chief Mark Chase, Julian Shlager, Trevor Chase, Selectmen's Rep Richard Drenkhahn, Gary Goudreau of Goudreau & Associates Architects PLLC and Secretary Janet Kimball. Pete Louden was absent.

APPROVAL OF MINUTES:

A motion to accept the minutes for November 6 was made by Steve Condojani and seconded by Bob Chance. All were in favor and the minutes were accepted.

UNFINISHED BUSINESS:

Chief Chase reported that he had met with the Board of Selectmen to discuss having the deed for the Memorial Park lot researched by Atty Doug Hill. The Board approved to expend funds to have this done. Chief Chase spoke with Atty Hill regarding all of the possible scenarios that could take place. Atty Hill's first thought was that it was possible to change the deed restrictions pertaining to the use of the property. The only question was how long it could take to get it done.

Chief Chase also spoke with the Board of Selectmen in regards to engaging Andre Kloetz as a consultant in the project. The Board was not in favor of this idea as they felt it could be seen as a conflict of interest should Bauen Construction, Mr. Kloetz's company, place a bid for the construction of the facility.

Chief Chase has also arranged for site visits to the Somersworth and East Kingston police facilities. The Building Committee will meet at 8:45 am on December 2, 2008 at the town office.

Chief Chase reported that many people have approached him and done site visits. Some of the architects felt that a Feasability Study should be done prior to a final fee being given.

NEW BUSINESS:

Richard Drenkhahn explained that a resident of Chase Circle had approached him and expressed concern regarding the noise, traffic and obstruction of views if the facility is built on the parcel behind the Congregational Church.

Chief Chase reviewed the requirements that were requested to be in each of the proposal packages. At 7:00 pm Bob Chance began the opening of the 16 proposals that were received. They were opened in the following order:

CMK Architects, Manchester, NH
\$85,000

Udelsman Associates, Hollis, NH
\$85,000

Bruce Hamilton Architects Inc, New Ipswich, NH
\$73,100

Dore & Whittier Architects Inc, S Burlington, VT
No dollar amount provided

Samyn . D'elia Architects PA, Ashland, NH
\$108,000 if attached to town office
\$114,000 if new free standing facility

Amoskeag Architectural Group LLC, Manchester, NH
\$94,995

Warrenstreet Architects, Concord, NH
\$69,360

Christopher D Williams Architects, Meredith, NH
\$87,500 \$7,500 for Survey proposal \$4,750 Reimbursables

Eckman Engineering LLC, Portsmouth, NH
Not an architectural firm

SMP Architecture, New London, NH
\$111,000 \$5,600 Reimbursables

Summer Davis Architects, Portsmouth, NH
\$68,850 \$2,500 Reimbursables

Misiaszek Turpin Architecture Planning, Laconia, NH
\$100,000

Daniel Skully Architects, Keene, NH
\$72,000 plus expenses

Goudreau & Associates Architects LLC, Chester, NH
\$66,300

Dennis Mires PA The Architects, Manchester, NH
\$72,500 \$4,800 Reimbursables

Banwell Architects, Lebanon, NH
\$148,500 \$18,000 Reimbursables

There was a brief discussion of the candidates. Bob Chance suggested that perhaps approval for the expenditure of funds be obtained from the Board of Selectmen in order to get the surveying process started.

Chief Chase and Ms. Kimball will create a spreadsheet/checklist to include the requirements of the proposals in order to finer evaluate the RFP's . This checklist will be available to the Committee members as they review and evaluate each one.

At the next meeting on December 4, 2008 the Committee will work on creating a "short list" of candidates. There will be an additional meeting on December 11 to

continue the process in hopes of having the final candidates ready for possible interviews beginning on December 18, 2008.

ADJOURNMENT:

At 9:08 p.m. Mr. Condojani motioned to adjourn the meeting. Mr. Drenkhahn seconded the motion and the vote was unanimous.

Respectfully submitted,

**Janet Kimball
Building Committee Secretary**