

**TOWN OF CENTER HARBOR
BUILDING COMMITTEE
Meeting Minutes
Thursday, April 2, 2009**

Chairman Pete Loudon called the meeting to order at 7:00 p.m. Present were Bob Chance, Steve Condojani, Police Chief Mark Chase, Trevor Chase, Selectmen's Rep Richard Drenkhahn, Gary Goudreau of Goudreau & Associates Architects PLLC, Resident Elwin Norton and Secretary Janet Kimball. Julian Shlager was absent.

APPROVAL OF MINUTES:

A motion to accept the minutes for March 19 was made by Steve Condojani and seconded by Bob Chance. All were in favor and the minutes were accepted.

UNFINISHED BUSINESS:

Chief Chase reported receiving four (4) bids for the Surveying Services. He opened each and read out loud the bid figures. They were as follows:

Associated Surveyors - \$2400

Harry Wood of this company indicated that he felt a soil scientist may need to determine any potential wetlands on the sites. The estimate included tying into the State Plane Coordinates.

Ames & Associates - \$4450

This firm agreed to a two week completion period. The estimate included tying into the State Plane Coordinates but does not feel it is necessary. There could be additional charges above and beyond the bid figure.

Hambrook Land Surveying - \$5400

DMD Associates - \$3700

Mr. Dolan's bid covered every requirement in the RFP (Request for Proposals) and also included the setting of monuments if needed.

The Committee discussed each candidate at length. They also took into consideration personal experience with each.

The motion was made by Steve Condojani and seconded by Richard Drenkhahn to contract DMD Associates. All were in favor and the motion accepted. Chief Chase agreed to notify David Dolan of DMD Associates of the decision. Mr. Drenkhan will request permission from the Board of Selectmen on April 8, 2009 to employ DMD Associates.

NEW BUSINESS:

Mr. Goudreau brought in a sample for the Geotech RFP. He has provided Chief Chase with the names of five (5) firms that could potentially bid on the project. The RFP for Geotech will have a two week deadline for completion.

Mr. Drenkhahn reported on his meeting with the Library Trustees. They were overall very pleased with the prospect of a new park. They did express concerns with the location of some existing monuments and one tree that has several dead branches and considered a hazard. Road Agent Jeff Haines is looking into addressing the issues with the tree. When the site survey is completed there will be a better idea of the location of the monuments. It was suggested that should the monuments need to be relocated, the Library Trustees will be asked for input.

Resident, Elwin Norton asked if anyone had contacted the State to see if they would approve another curb cut on Rt 25B for the access to the new police facility. He felt that it could be potentially dangerous. Mr. Goudreau assured him that the civil engineer will be examining all of these questions and that the survey needs to be conducted first. Ultimately the State will have to approve the location of the entrance if off of Rt 25B.

Richard Drenkhahn had information from Greg McPheerson of USDA Rural Development who provides loans and grants for municipal projects. It was determined, he said, that the Town of Center Harbor does not qualify for any grant money. However, the Town could get a loan at a low interest rate of 4.5%. The only draw back was that the project cannot be done with Construction Management. The Committee feels very strongly that Construction Management is the way to go but Mr. Drenkhahn is going to have the company representative contact Gary Goudreau to speak with him directly.

ADJOURNMENT:

At 8:16 p.m. Mr. Drenkhahn motioned to adjourn the meeting. Mr. Condojani seconded the motion and the vote was unanimous.

Respectfully submitted,

**Janet Kimball
Building Committee Secretary**