

Center Harbor Board of Selectmen
Meeting Minutes
Saturday, December 15, 2007

The meeting was called to order at 9:06 a.m. Present were Chairman Scott Davis and Selectmen Randy Mattson and Charley Hanson. Fire Chief John Schlemmer and Selectmen's Secretary Robin Woodaman were also in attendance.

FIRE CHIEF JOHN SCHLEMMER: Chief Schlemmer suggested the Parks & Recreation Department may want to utilize the Fire Department's utility truck for storage of chairs, tables and music stands. He explained the truck could be parked at the Highway Garage in the winter and possibly stored behind the Municipal Building during the summer. Ms. Mattson explained she feels this would be a more valuable use of the vehicle than what the Town could receive by selling the truck. Mr. Hanson and Mr. Davis agreed this is a great idea. Mr. Davis motioned to keep the utility truck for temporary storage until it no longer runs. Ms. Mattson seconded the motion and the vote was unanimous. Ms. Woodaman will inquire about the insurance coverage.

KELSEA AVE./KELLEY COURT DRAINAGE PROJECT: Ms. Mattson motioned to sign the State of New Hampshire Department of Environmental Services "Wetlands and Non-Site Specific Permit 2007-02019". Mr. Hanson seconded the motion and the vote was unanimous.

NON-PUBLIC SESSION: At 9:20 a.m. Ms. Mattson motioned to go into a non-public session per RSA 91-A:3, II(a) to discuss employee reviews. Mr. Hanson seconded the motion and the vote was unanimous. There was discussion regarding wages and benefits for Town employees. At 11:02 a.m. Mr. Davis motioned to end the non-public session. Ms. Mattson seconded the motion and the vote was unanimous.

RECONVENE: At 11:02 a.m. Mr. Davis motioned to reconvene the Selectmen's meeting. Ms. Mattson seconded the motion and the vote was unanimous.

Mr. Hanson made the following statement on behalf of the Board of Selectmen: After careful deliberation and weighing a number of factors, including but not limited to wages, health insurance and other benefits costs and the current financial situation, the Board of Selectmen is giving, in general, a 2.3% COLA (cost of living adjustment) a .7% performance increase for a total increase of 3%. Not all positions will be receiving this raise in wage. One exception is the Fire Chief's position. After a review of surrounding communities similar in size and the performance of similar functions, we are increasing the hourly rate from \$15 to \$17.50. The Board of Selectmen will prepare a memo for all employees to be included with their next paycheck. This action was taken recognizing that the Board of Selectmen will be implementing a step program and evaluation process in 2008 for all employees.

NON-PUBLIC SESSION: At 11:12 a.m. Mr. Hanson motioned to go into a non-public session per RSA 91-A:3, II(e) to discuss pending litigation. Ms. Mattson seconded the motion and the vote was unanimous. There was discussion regarding Sheafe Harbor House. At 11:17 a.m. Mr. Hanson motioned to end the non-public session. Mr. Davis seconded the motion and the vote was unanimous.

RECONVENE: At 11:17 a.m. Mr. Davis motioned to reconvene the Selectmen's meeting. Mr. Hanson seconded the motion and the vote was unanimous. Mr. Davis motioned to seal the

minutes of the non-public session until the legal issue is resolved. Mr. Hanson seconded the motion and the vote was unanimous.

PROPOSED 2008 BUDGET:

- **FIRE CHIEF'S POSITION:** Ms. Mattson motioned to budget 20 hours per week at \$17.50 per hour for the Fire Chief's position. Mr. Hanson seconded the motion and the vote was unanimous.
- **SELECTMEN'S STIPEND:** Mr. Davis motioned to keep the Selectmen's stipend the same (\$6,000 per Selectman). Ms. Mattson seconded the motion and the vote was unanimous.
- **BUILDING COMMITTEE:** Mr. Hanson motioned to add 80 hours for the year to Janet Kimball for administrative support for the Building Committee. Ms. Mattson seconded the motion and the vote was unanimous.
- **CODE ENFORCEMENT:** The Selectmen would like to meet with Code Enforcement Ken Ballance regarding Code Enforcement budget matters.
- **HIGHWAY DEPARTMENT:** There was discussion regarding a possible warrant article for a new backhoe.
- **SOLID WASTE:** The Town of Meredith will be asked for the 2008 cost for solid waste and recycling fees.

2007 BUDGET ENCUMBERANCES:

GENERAL BUILDINGS REPAIRS & MAINTENANCE:

- The Selectmen have authorized the purchase of seven telephones and would like to have a contract in place by December 31, 2007 for the installation of the telephones.
- The Selectmen would like to have a contract in place by December 31, 2007 for the installation of the generator.
- The Selectmen would like to have a contract in place by December 31, 2007 for the furnace enclosure in the Fire Department.

ADJOURNMENT: At 12:10 p.m. Mr. Hanson motioned to adjourn the meeting. Mr. Davis seconded the motion and the vote was unanimous.

Respectfully submitted,

Robin E. Woodaman
Selectmen's Secretary