

**Town of Center Harbor
Board of Selectmen's Meeting Minutes
October 21, 2009**

CALL TO ORDER: At 8:04 a.m. Chairman Charley Hanson called the meeting to order. Selectmen Richard Drenkhahn and Randy Mattson were also present. Emergency Management Director David Hughes, Police Chief Mark Chase, Bill Allen, Stuart Lamprey, Jan Hooper and Selectmen's Secretary Robin Woodaman were also in attendance.

APPROVAL OF MINUTES: Mr. Hanson motioned to accept the minutes of October 14, 2009. Ms. Mattson seconded the motion, Mr. Drenkhahn abstained due to his absence from the meeting; the motion passed.

APPOINTMENTS:

SITE VISIT: The Selectmen viewed the section of the bandstand property (TML 9-76) on which Kevin and Diane Campbell have a lease arrangement with the Town. There was discussion regarding a possible boundary line adjustment on the property.

EMERGENCY MANAGEMENT DIRECTOR (EMD) DAVID HUGHES: Mr. Hughes presented the following proposed 2010 EMD budget:

Disaster Response: \$100 proposed for 2010 (\$100 approved in 2009).

Hazardous Material Response: \$100 proposed for 2010 (\$150 approved in 2009).

Computer Equipment and Supplies: \$300 proposed for 2010 (\$550 approved in 2009).

Office Supplies, Services & Equipment: \$300 proposed for 2010 (\$200 approved in 2009).

Telephone & Fax Service: \$500 proposed for 2010 (\$0 approved in 2009). Mr. Hughes reported a dedicated hard telephone line is needed for telephone and fax service. He explained cell phones would be jammed during a disaster.

Typing of Draft 2010 Local Emergency Operations Plan: \$500 proposed for 2010 (\$0 approved in 2009). Mr. Hughes reported the Local Emergency Operations Plan has to be updated as part of the generator grant the Town received. Mr. Hanson reported Receptionist Janet Kimball will be able to word process this document; this line item will be removed from the proposed 2010 EMD budget.

POLICE CHIEF MARK CHASE: There was discussion regarding the October 20, 2009 Planning Board (PB) meeting during which a Non-Residential Site Plan Review for the proposed Police Station was discussed. Chief Chase reported there were a lot of incorrect statements made by residents in the audience. He explained the location of the proposed building was based on input received at a previous public hearing. Ms. Mattson reported the Town never owned Morrill Park; incorrect information was given at the PB meeting reporting the Town owned the Park. Mr. Hanson explained the October 24, 2009 public hearing's purpose will be for the Selectmen and Building Committee (BC) to build off the first public hearing and receive feedback for the final design. Ms. Mattson suggested Mr. Hanson open the meeting by presenting an overall summary on how this proposal came to be; reporting on the Space Needs Committee (SNC) timeframe and report and the formation of the BC. She suggested the public hearing be conducted in a professional way; people wishing to speak need to be recognized by the Chair.

Chief Chase reported residents thought the Brooks property was purchased to be used by the Police Department. Mr. Hanson reported there is a sentiment in Town that likes the idea of the Municipal complex of buildings. Chief Chase discussed possible changes to the proposed building such as reducing the size of the sallie port, remove the dormers, remove the community room, move the locker room downstairs and remove the driveway on the side of the building.

BILL ALLEN AND STUART LAMPREY: There was discussion regarding the effects of milfoil in the lakes. Mr. Allen submitted a copy of the “Weed Watcher Kit”, which was developed by the State of New Hampshire Department of Environmental Services (NH DES) for lake residents and volunteers to help prevent the spread of nuisance growths of exotic plants by monitoring and reporting plant growth in New Hampshire’s water bodies. Mr. Lamprey, a past, longtime member of the State of New Hampshire’s legislature, is the only civilian appointed to the legislative committee working on milfoil. Mr. Lamprey reported it is estimated that there are 500 acres of milfoil in Lake Winnepesaukee; he explained he feels it is double that figure. He recommended an analysis of all Center Harbor water bodies. Mr. Hanson reported the Selectmen recognized the aquatic weed infestation issues and the importance to be timely with treatment. He reported Amy Smagula, Limnologist for the NH DES mapped the infestation at the Town Docks area, which was treated this year. Mr. Allen commended the Town for appropriating \$7,500 to treat aquatic weeds and only having to use \$600; he recommended the Town consider a five (5) year treatment plan. There was discussion regarding elimination methods; Mr. Allen explained hand picking won’t eliminate milfoil, a harvesting machine is needed. Ms. Mattson reported Ms. Smagula reported Center Harbor’s milfoil was not at the level where a suction harvester is needed. Mr. Allen reported he attended a Milfoil Summit held by the New Hampshire House’s Exotic Aquatic Weeds & Species Committee. There was discussion regarding the formation of a federation of towns to deal with milfoil in Lake Winnepesaukee as a whole. Mr. Allen explained Alton Bay is full of milfoil and reported the Mount Washington cuts through it and can transport milfoil to other areas of the lake; he recommended an inspection process of the Mount’s propellers. Mr. Hanson suggested Mr. Allen discuss this with the Mount Washington officials. Mr. Hanson reported the Town’s boat launch attendants inspect the boats and trailers and there are informational signs about aquatic weeds at the boat launch area. Mr. Hanson reported the Town will include funding in the proposed 2010 budget and will participate in a collaborate effort to treat aquatic weeds.

JAN HOOPER: Ms. Hooper explained her past understanding was that the bandstand property would be kept as open green space. Mr. Hanson explained the State of New Hampshire Attorney General’s Office required the Town to take the equivalent value of the other park land for the swap. He reported approximately ¼ of the land will be left in Morrill Park, the Library property will be made into a park and the bandstand property will officially become a park. Mr. Hanson reported the Selectmen received feedback from citizens who would like to see the property down to the lake designated as a park.

UNFINISHED BUSINESS:

SPECIAL DETAIL FEE RATES: The Selectmen discussed Police Chief Mark Chase’s request to increase the special detail fee rates due to the increase cost in the retirement contribution as surrounding towns have done. Mr. Hanson explained the special detail fee rates also apply to the Fire Department. After discussion, the Selectmen decided to increase the billable special detail fee rate to \$45 per hour; \$35 per hour for the employee and \$10 per hour for administrative costs. This increase will be effective January 1, 2010.

HIGH HAITH BRIDGE PROJECT: Mr. Drenkhahn reported being in attendance when Quantum Construction Consultants (QCC) Jim Bouchard and Jen Recznick opened the bids for the replacement of the High Haith Bridge. He reported Mr. Bouchard inspected each bid to make sure they had included two (2) addenda, bid security and a qualifications statement. The following were the bids received:

Coleman	\$394,613.25
T. Buck	\$599,919.00
N.C.S.	\$441,746.30
Piper	\$447,928.90
Latuillippe	\$301,887.40
Earth	\$436,970.00

Mr. Drenkhahn reported QCC will review the lowest bidder, Latuillippe’s, bid and confirm his references.

TOWN BOARD APPOINTMENTS: The Selectmen reviewed a spreadsheet of the members of the Town Boards, Commissions and Committees. Ms. Mattson reported updated, signed oaths are needed for some individuals. She suggested the Selectmen send a letter to these individuals asking if they are willing to serve, and if so, be appointed by the Selectmen and come to the Town Office to sign their oaths and be sworn in.

FIREWORKS: The Selectmen received an email from Fire Chief John Schlemmer reporting that 2009 was the first time that the fire boat was used to pull the barge and set off the fireworks. Ms. Mattson reported Atlas Pyrovision should negotiate the cost for the use of Center Harbor's boat; Mr. Hanson and Mr. Drenkhahn agreed that Atlas will not be paid until this issue is resolved. The Selectmen would like clarification on how the barge was moved the last few years.

CENTER HARBOR FOOD PANTRY: Mr. Hanson reported a Center Harbor resident had concerns about the Center Harbor Food Pantry, which is part of the Center Harbor Christian Fellowship Church. He reported the concerns have been taken care of by the State of New Hampshire Attorney General's Office and the New Hampshire Food Bank.

WOOD RIDGE ROAD: Mr. Hanson reported attending a meeting with Town Attorney Doug Hill, Road Agent Jeff Haines, Surveyor Carl Johnson and Ambrose Logging's Attorney Lee Mattson regarding the section of Wood Ridge Road currently owned by Ambrose Logging. He reported the Town will contact property owners regarding necessary easements for the Town to obtain ownership of that portion of the road.

ENERGY AUDIT: The Selectmen received, and reviewed, The Jordan Institute's interim energy assessment report.

NEW BUSINESS:

PERAMUBLATION REQUEST FOR PROPOSALS (RFP's): The Selectmen will solicit proposals for the perambulation of the Town's boundary lines; the RFP's will be due by 2:00 p.m. on Tuesday, November 17, 2009 and will be opened at the November 18, 2009 Selectmen's meeting.

HOT DOG CART VENDOR REQUEST FOR PROPOSALS (RFP's): The Selectmen will solicit proposals from vendors for the use of the designated hot dog cart vending location at the Town Beach/Dock area; the RFP's will be due by 2:00 p.m. on Tuesday, December 1, 2009 and will be opened at the December 2, 2009 Selectmen's meeting. Mr. Drenkhahn questioned the Town charging a fee. Mr. Hanson explained Town Meeting will be asked to vote on the establishment of a revolving fund for the maintenance of the docks and launch area; this fee would go into that fund. The Selectmen decided the fee will be \$100 for the season.

HEALTH INSURANCE: The Selectmen received notification from the Local Government Center that the maximum guaranteed increase for health insurance for the period July 1, 2010 to June 30, 2011 is 26.3%. Mr. Drenkhahn suggested the Selectmen solicit other health insurance carriers; Mr. Hanson and Ms. Mattson agreed.

COST OF LIVING ADJUSTMENT (COLA): The Selectmen received information that there will not be any Social Security COLA's in 2010.

TOWN HOUSE MEASUREMENTS: The Selectmen reviewed an email Seth Stearns forwarded to them from Dave Dobbins who is refining architectural plans for a small commercial building he is hoping to construct in Meredith and requested permission to measure some aspects of the exterior of the Center Harbor Townhouse. The Selectmen approved Mr. Dobbins' request. Ms. Mattson asked that Police Chief Mark Chase and Road Agent Jeff Haines be informed of this activity.

POLICE DEPARTMENT ACTIVITY: The Selectmen reviewed information submitted by Police Chief Mark Chase reporting the Center Harbor Police Department has issued 991 driving offences through October 14, 2009. Mr. Hanson reported the most offences have occurred on Whittier Highway, followed by Route 25B and Daniel Webster Highway.

PROPERTY ASSESSMENT APPEALS: The Selectmen received notification from the State of New Hampshire Board of Tax and Land Appeals that the following taxpayers have appealed their 2008 property tax assessments:

Seery 1993 QPRT	TML 7-38
Mitchell	TML 3-97.8

CURRENT BILLS PAYABLE: The Selectmen reviewed, and approved, the payroll and accounts payable manifests as presented.

ADDITIONAL BUSINESS:

CONSTRUCTION PERMIT APPLICATIONS: The Selectmen reviewed the following approved construction permit applications:

Richardson	TML 1-56
Emerson Trust	TML 5-3
Olsheskie (demolition)	TML 2-80
Olsheskie	TML 2-80

INTENT TO CUT: The Selectmen reviewed, and signed the following “Notice of Intent to Cut Wood or Timber”:

Jones	TML 1-41
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INTENT TO EXCAVATE: The Selectmen received a “Notice of Intent to Excavate” for the tax year April 1, 2008 to March 31, 2009. Ms. Woodaman reported being informed by Mary Pinkham-Langer, Gravel Tax Appraiser for the State of New Hampshire Department of Revenue Administration, that the property owner was coming up to date with the records. The Selectmen signed the following “Notice of Intent to Excavate”:

Paquette	TML 4-24
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ADJOURNMENT: At 11:14 a.m. Mr. Drenkhahn motioned to adjourn the Board of Selectmen’s meeting. Ms. Mattson seconded the motion and the vote was unanimous.

Respectfully submitted,

Robin Woodaman
Selectmen’s Secretary