

**Center Harbor Board of Selectmen
Meeting Minutes
Wednesday, August 12, 2009**

Chairman Charley Hanson called the meeting to order at 7:01 p.m. Present were Selectmen Richard Drenkhahn and Randy Mattson. Gunnar Hildebrand, Gail Ledger and Selectmen's Secretary Robin Woodaman were also in attendance.

APPROVAL OF MINUTES: Mr. Hanson motioned to accept the minutes of August 5, 2009. Mr. Drenkhahn seconded the motion and the vote was unanimous.

NON-PUBLIC SESSION: At 7:07 p.m. Ms. Mattson motioned to go into a non-public session per RSA 91-A:3, II(c) to discuss matters that would affect someone's reputation if made public. Mr. Hanson, Mr. Drenkhahn, Ms. Mattson and Mr. Hildebrand were present. There was discussion regarding personnel issues. At 7:39 p.m. Mr. Hanson motioned to end the non-public session. Ms. Mattson seconded the motion and the vote was unanimous.

RECONVENE: At 7:40 p.m. Mr. Hanson reconvened the Board of Selectmen's meeting.

APPOINTMENTS:

GAIL LEDGER: The following items were discussed:

Bittersweet: Ms. Ledger submitted information she compiled regarding the effect on the environment and the removal process for bittersweet. Ms. Ledger reported the cutting of the bittersweet along the fence between her property and the Town's Historical Society property was performed by her family. She explained bittersweet branches thrown into the woods will propagate. Ms. Ledger explained she feels that by not doing anything the Town is allowing it to spread. Mr. Hanson reported Road Agent Jeff Haines plans to dig up and hand remove the bittersweet on the Town's side of the fence. Copies of Ms. Ledger's information will be submitted to Mr. Haines.

Town beach passes: Ms. Ledger reported the Town of Moultonborough issues beach stickers to residents, which allows them to use the Town Beach; the stickers are affixed to a vehicle. She explained the beach parking lot is patrolled by the Police Department and any car that doesn't have a sticker is fined \$50. Mr. Hanson reported discussing the use of Center Harbor's Town beach with Parks & Recreation Director Jody Dickerson; Mr. Dickerson is gathering information on the issue for the Selectmen.

UNFINISHED BUSINESS:

TREATMENT OF AQUATIC WEEDS: The Selectmen received, and reviewed, New England Milfoil's report of their July 30, 2009 removal of exotic plants from the area around the Town docks. The report stated they found most of the plants where the State of New Hampshire Department of Environmental Services map indicated, there were a few stragglers in and around the docks and boat launch and approximately 40 gallons of material was removed and disposed of. New England Milfoil invoiced the Town \$600 for this work.

HIGH HAITH BRIDGE PROJECT: The following items were discussed:

Funding: Mr. Hanson reported receiving an email from Lisa Martin, engineer for Quantum Construction Consultants, LLC, who explained that the project is not truly an ARRA project; it is now a federally funded municipal project.

Bids: Mr. Hanson reported the bid for the High Haith bridge project is scheduled to be published on August 25, 2009.

Right of Way Certificate: Mr. Hanson motioned to sign the Right-of-Way certificate for municipally managed projects. Ms. Mattson seconded the motion and the vote was unanimous.

PROPOSED POLICE STATION: The Selectmen discussed the following items:

Park: The Selectmen will meet with Town Attorney Doug Hill regarding the park area.

Construction Manager: The Selectmen reviewed Attorney Hill and Architect Gary Goudreau's comments regarding the construction manager's contract. The Selectmen would like to forward the comments to the contractor for proposed changes.

MUNICIPAL BUILDING RENOVATIONS: The Selectmen signed a thank you letter to Fire Chief John Schlemmer for his donation of the clapboards that were recently installed over the Fire Station's front bay doors.

ROTARY CLUB DONATION: The Selectmen signed a thank you letter to the Meredith Rotary Club for their donation of two trellises; one in front of the Municipal Building and one by the Library.

PERMIT FEES: Mr. Hanson suggested including the statement, for clarification, that the Town is exempt from building permit fees in the permit fees schedule adopted August 1, 2009.

NEW BUSINESS:

2008 AUDIT MANAGEMENT LETTER: The Selectmen reviewed a draft management letter for the 2008 audit. Mr. Hanson motioned to submit the 2008 management letter as presented. Ms. Mattson seconded the motion and the vote was unanimous.

ADDITIONAL BUSINESS:

SELF CONTAINED BREATHING APPARATUS CAPITAL RESERVE FUND (S.C.B.A. CRF): Mr. Hanson suggested asking voters at the 2010 Town Meeting to change the name of the S.C.B.A. CRF to a Personal Protection Equipment CRF; he suggested appropriating \$5,000 to this fund each year for the purchase of protective equipment.

CONSERVATION COMMISSION (CC): Ms. Mattson reported the CC's meeting was this morning and reported they met with Rick Van de Poll to discuss the following:

Prime Wetlands project: Ms. Mattson reported the Prime Wetlands documents have been submitted to the State of New Hampshire and are being cataloged; Mr. Van de Poll expects State approval soon.

Natural Resource Inventory (NRI): Ms. Mattson reported Mr. Van de Poll has begun the "roadside observations" part of the NRI process. She reported Mr. Van de Poll observed two (2) white fringed orchids; this is an endangered species with between 100 and 200 plants in New Hampshire. Ms. Mattson reported Mr. Van de Poll plans to have the preliminary maps complete by September 1, 2009.

LAKES REGION PLANNING COMMISSION (LRPC): Mr. Hanson reported receiving a telephone call from Kim Koulet, of the LRPC, regarding the status of the circuit rider planner; Mr. Hanson will discuss this with the Planning Board.

CURRENT BILLS PAYABLE: The Selectmen reviewed, and approved the payroll and accounts payable manifests as presented.

CORRESPONDENCE:

JAN & PAUL MAGGI: The Selectmen received a copy of a letter from Mr. & Mrs. Maggi (TML 6-24) sent to Fire Chief John Schlemmer requesting a variance or exception to the violations reported by the State of New Hampshire Fire Marshall's Office. Ms. Mattson explained the request for the variance should be applied to the State Fire Marshall's Office.

STATE OF NEW HAMPSHIRE DEPARTMENT OF ENVIRONMENTAL SERVICES (NH DES): The Selectmen received, and reviewed a copy of the following 'Permit by Notification':

Winnepesaukee Flagship Corp.

TML 9-83

ADJOURNMENT: At 8:25 p.m. Ms. Mattson motioned to adjourn the Board of Selectmen's meeting. Mr. Drenkhahn seconded the motion and the vote was unanimous.

Respectfully submitted,

Robin Woodaman,
Selectmen's Secretary