

**Center Harbor Board of Selectmen  
Meeting Minutes  
Wednesday, July 22, 2009**

Chairman Charley Hanson called the meeting to order at 7:00 p.m. Present were Selectmen Richard Drenkhahn and Randy Mattson. Police Chief Mark Chase, Meredith News reporter Sarah Schmidt and Selectmen's Secretary Robin Woodaman were also in attendance.

**APPROVAL OF MINUTES:** Mr. Hanson motioned to accept the minutes of July 15, 2009. Ms. Mattson seconded the motion and the vote was unanimous.

**APPOINTMENTS:**

**POLICE CHIEF MARK CHASE:** The following items were discussed:

**Construction Manager contract:** Chief Chase submitted the contract for the construction manager for the proposed Police Station for the Selectmen and Town Attorney Doug Hill's review. He explained the contract is being reviewed by architect Gary Goudreau. Mr. Hanson suggested the contract be forwarded to Attorney Hill after Mr. Goudreau has completed his review.

**Park land:** Chief Chase reported he has deed and survey information on potential park land; he will deliver this information to Attorney Hill.

**Web site:** Chief Chase reported plans to have a Police Department web site linked to the Town's. There was discussion regarding posting the Center Harbor Police Department direct phone number on the Town's web site; currently 911 is the number listed. Chief Chase reported he does not want that number listed as it is an off line that is not recorded. He suggested the dispatch center's number (527-5454) be listed; they record and log all calls for business and emergency calls. The Selectmen would like the dispatch center's number be posted on the Town's web site.

**Electronics systems:** Mr. Drenkhahn asked if consideration has been given to install electronic systems in the proposed Police Station. Chief Chase reported this is part of Mr. Goudreau's expanded contract to address security systems, a SPOTS terminal to give the Police the opportunity to run criminal records from the Center Harbor Police Department (currently this can only be done through the Belknap County Dispatch Office) and future dispatch considerations.

**Town Beach:** Chief Chase reported there have been a few minor incidents at the beach recently. He reported warning letters will be issued.

**Boat launch:** Chief Chase reported a person refused to pay the boat launch fee; he will be in contact with this person.

**UNFINISHED BUSINESS:**

**TREATMENT OF AQUATIC WEEDS:** The Selectmen reviewed the following methods of treatment and insurance coverage for the two companies that submitted proposals to remove the aquatic weeds at the Town dock area:

**Divemaster:**

They have insurance through New England Fiberglass, which meets the Town's requirements. Services will include the launching of the suction harvester. The diver will remove the weeds by hand and place in the harvester, which will be emptied into twenty-gallon bags and kept on the boat until the end of the day. The yield will be reported to the State and the Town. Divemaster's proposal was \$3,600 for just the crew and \$4,044 for the crew plus a safety person.

**New England Milfoil:**

They have no insurance for commercial divers, but do have general liability insurance which meets the Town's requirements. They will write a waiver for the Town releasing the Town of any responsibility should he or his people suffer any injury. They reported it will only take part of one day to complete the project; the plants are pulled, measured to report the yield to the State and Town, and taken to the local dump to be added to the compost pile. New England Milfoil's proposal was \$600.

Mr. Hanson suggested contacting the Squam Lakes Association and State of New Hampshire Department of Environmental Services regarding the proposed methods for removal of the aquatic weeds; Ms. Mattson will make the contacts. Mr. Hanson motioned to approve New England Milfoil's proposal pending confirmation that their method is sound. Mr. Drenkhahn seconded the motion and the vote was unanimous.

**HIGH HAITH BRIDGE PROJECT:** Mr. Hanson reported speaking with Laurence Garrick, who informed him (Mr. Hanson) that he (Mr. Garrick) has been unable to speak with his attorney regarding the Garrick's easement. Mr. Hanson reported there are wetlands issues pending with the project.

**NEW BUSINESS:**

**BAILEY PARK PROPERTIES PATIO:** The Selectmen discussed the patio recently constructed on the Bailey Park Properties site (TML 9-75). Mr. Drenkhahn reported visiting the property and expressed his concern with the height of the wall; he explained he feels a railing is necessary for safety matters. The Selectmen reviewed the "Non-residential Site Plan Approval" application submitted by Mehmet Duymazlar to the Planning Board; the application states the proposed change(s) or project is to "convert space (one unit in an 11 unit building) back to a previously existing use as an ice cream parlor/soda fountain and café. Existing building footprint will be maintained with existing parking and outdoor seasonal seating area." The Selectmen reviewed the plans submitted by Mr. Duymazlar, which do not reference the construction of the patio area; Ms. Mattson explained that needs to be part of the site plan review. The Selectmen reviewed the construction permit application, which states "all changes made within existing structure." A letter will be sent to Mr. Duymazlar requesting he apply to the PB for an amended site plan approval to include the patio (documentation from the State of New Hampshire Department of Transportation granting approval will be required). After the PB approves the amended site plan Mr. Duymazlar will be required to apply for a construction permit for the patio.

**ICE CREAM TRUCK:** The Selectmen received a request from Rosie, of Sam and Rosie's Restaurant, asking if the ice cream truck that drives through the beach needs a permit from the Town. The Selectmen discussed the fact that only one vendor is granted permission to be in that area per deed restrictions. The Selectmen would like to meet with the ice cream truck vendor.

**INFORMATION TECHNOLOGY EXPENDABLE TRUST FUND:** Mr. Hanson suggested the Selectmen consider asking the voters to establish an Information Technology Expendable Trust Fund.

**LADIES ROOM RAIL:** Chief Chase reported receiving a request for the installation of a railing in a ladies room stall; the Selectmen agreed to install a railing.

**FIRE STATION SIDING:** Mr. Drenkhahn reported Fire Chief John Schlemmer offered to donate clapboards for the front of the Fire Station. Mr. Drenkhahn reported speaking with Up-Country Builders, who proposed

installing the clapboards for \$1,000 (Up-Country Builders is currently in the process of the radio room renovation). Mr. Drenkhahn will speak further with Up-Country Builders regarding the cost.

**ADDITIONAL BUSINESS:**

**ENERGY COMMITTEE (EC):** Ms. Mattson reported the EC met with the Building Committee on Thursday, July 16, 2009. She reported the EC then met to complete the Request for Proposals (RFP) for the energy audit; a copy of the RFP was submitted to the Selectmen. Ms. Mattson reported the RFP's have been solicited via email, regular mail and postings on the Town's web site, Municipal Building bulletin board and the Post Office bulletin board.

**CURRENT BILLS PAYABLE:** The Selectmen reviewed, and approved the payroll and accounts payable manifests as presented.

**CONSTRUCTION PERMIT APPLICATION:** The Selectmen reviewed the following approved construction permit application:

Colbath

TML 3-95

**CORRESPONDENCE:**

**BELKNAP COUNTY COMMISSIONERS:** The Selectmen received information from the Belknap County Commissioners regarding their recent series of meetings with the towns in Belknap County; the Selectmen are invited to attend the 'wrap up' forum on Wednesday, August 12, 2009 at 6:00 p.m. at the County Complex.

**NON-PUBLIC SESSION:** At 8:27 p.m. Mr. Hanson motioned to go into a non-public session per RSA 91-A:3, II(c) to discuss matters that would affect someone's reputation if made public. Mr. Drenkhahn seconded the motion and the vote was unanimous. Mr. Hanson, Mr. Drenkhahn and Ms. Mattson were present. The Selectmen reviewed a current situation and will meet with department heads to address an employee's concerns. At 8:45 p.m. Ms. Mattson motioned to end the non-public session. Mr. Drenkhahn seconded the motion and the vote was unanimous.

**RECONVENE:** At 8:45 p.m. Mr. Hanson reconvened the Board of Selectmen's meeting.

**ADJOURNMENT:** At 8:45 p.m. Mr. Hanson motioned to adjourn the Board of Selectmen's meeting. Ms. Mattson seconded the motion and the vote was unanimous.

Respectfully submitted,

Robin Woodaman,  
Selectmen's Secretary