

**Center Harbor Board of Selectmen
Meeting Minutes
Wednesday, July 15, 2009**

Selectman Randy Mattson called the meeting to order at 7:05 p.m. Ms. Mattson reported Chairman Charley Hanson will be late, with notice (Mr. Hanson arrived at 7:15 p.m.). Selectmen Richard Drenkhahn was also present. Mark Ledger, Gail Ledger, Fire Chief John Schlemmer and Selectmen's Secretary Robin Woodaman were also in attendance.

APPROVAL OF MINUTES: Mr. Drenkhahn motioned to accept the minutes of July 8, 2009. Ms. Mattson seconded the motion; the motion passed.

APPOINTMENTS:

FIRE CHIEF JOHN SCHLEMMER: The following items were discussed:

Hearthstone Bed & Breakfast: Chief Schlemmer submitted a copy of the State of New Hampshire's Department of Safety Division of Fire Safety "Fire & Life Safety Inspection Report" as a result of the State Fire Marshall's Office inspection on June 4, 2009. Chief Schlemmer reported there are specific guidelines for bed and breakfast operations. He reported property owner Paul Maggi can apply to the Fire Marshall's Office to request a variance or exception to the violations that were present during the inspection. Chief Schlemmer reported he would write a letter of support for Mr. Maggi if he applies for a variance or exception. He reported Mr. Maggi could withdraw his application for a bed and breakfast and rent three rooms; this would not be considered a bed and breakfast and he would not be able to advertise as a bed and breakfast.

July 4th: Chief Schlemmer reported there was an issue regarding the July 4th fireworks; Atlas did not send a boat to move the barge or to set the fireworks off from; the fire boat was used and sustained a scrape and damage to the pike pole. There was discussion regarding the \$3,000 referenced in Atlas' invoice for marine services. The Selectmen will withhold final payment of the fireworks until the issues of the marine services and damage to the fire boat are addressed. Parks & Recreation Director Jody Dickerson will be asked to contact Atlas.

Duymazlar renovations: Chief Schlemmer reported Erol Duymazlar is doing a fantastic job meeting life safety code requirements during the renovations at 34 Plymouth Street.

High Haigh hydrant: There was discussion regarding different plans for the hydrant at the High Haith Bridge. Chief Schlemmer reported he will file a "Permit by Notification" with the State of New Hampshire Department of Environmental Services.

Village hydrants: Chief Schlemmer reported the future possibility of connecting 1,300' of push line from the Moultonborough side to tie in the Center Harbor and Moultonborough lines.

High Haith Bridge project: Chief Schlemmer reported the Town of Center Harbor will locate its ambulance on the island and the Town of Moultonborough will locate a fire engine on the island when the bridge is closed due to the construction project. Mr. Hanson reported the bridge should be closed for 24 hours.

Engine 2: Chief Schlemmer reported Engine 2 is out of service awaiting repairs.

Station 2: Chief Schlemmer suggested the Selectmen consider adding an additional bay in Station 2 in 2010.

GAIL LEDGER:

Bittersweet: Ms. Ledger reported sending the Selectmen a letter last year regarding her concern for the bittersweet that she feels was planted years ago along the fence line between her and the

Historical Society property; she explained the bittersweet has grown up and has killed trees. Ms. Mattson reported Road Agent Jeff Haines reported that he had removed the bittersweet from the Town's property, but the roots were on Ms. Ledger's property. The Selectmen, Mr. Haines and Mr. & Mrs. Ledger will inspect the bittersweet.

Grass clippings: Ms. Ledger reported the Highway Department disposes of grass clippings over the wall in back of the Historical Society property; she explained this is her property. Mr. Hanson asked if Ms. Ledger had discussed this with Mr. Haines; she has not. Mr. Drenkhahn explained Mr. Haines may not know it is Ms. Ledger's property. The Selectmen will discuss this matter with Mr. Haines.

Historical Society parking: Ms. Ledger asked if vehicles have to be parked along the fence between her property and the Historical Society's property; she reported people are able to look into her house. Mr. Hanson asked if Ms. Ledger had discussed this matter with the Historical Society; she has not. Ms. Ledger asked if there are rules that constitute where people can park; Mr. Hanson explained there are not. He suggested Ms. Ledger speak with Seth Stearns regarding her parking concerns to work out a rational solution.

Town beach: Ms. Ledger reported she is impressed with Parks & Recreation Director Jody Dickerson; she reported he has a good handle on the beach.

Use of town beach: Ms. Ledger asked who regulates the use of the beach, which is for Center Harbor and Moultonborough taxpayers and their guests; she suggested the Police Department ticket vehicles which should not be there. There was discussion regarding ways to identify which vehicles are allowed and methods of enforcement. Mr. Hanson reported Mr. Dickerson attended a beach seminar conducted by the Local Government Center; Mr. Dickerson will be asked if this matter was discussed.

UNFINISHED BUSINESS:

PERMIT FEES: The Selectmen reviewed the following proposed permit information:

**PERMIT INFORMATION
Effective August 1, 2009**

CONTACT INFORMATION:

Code Enforcement Officer Ken Ballance	Office	(603) 253-4561
	Cell	(603) 455-6823
	Email	chcode@metrocast.net
Road Agent Jeff Haines:	Office	(603) 279-8689
	Email:	chdpw@metrocast.net

CONSTRUCTION PERMITS:

Construction permits are required for any work which has a fair market value of \$1,500 or more with the exception of normal maintenance and repairs. Construction permit fees are calculated as follows:

- **New building, including attached garages:** **\$.25 per square foot**
- **Remodel:** **\$.15 per square foot of renovated area**

- **Out buildings/decks:** **\$0.15 per square foot**

LOCAL SPECIALITY PERMITS:

- **Electrical permit:** **\$35**
- **Plumbing permit:** **\$35**
- **Gas permit:** **\$35**
- **Septic inspection:** **\$50**
- **Septic repair inspection:** **\$25**
- **Driveway permit (obtained from Road Agent):** **\$50**

REPAIR/MAINTENANCE PERMITS: A repair/maintenance permit by notification is required for work performed to maintain the current stature of the property. There is no fee for this permit if approved by the Code Enforcement Officer. Repair/maintenance permit by notification include:

- **Normal roof repair or replacement**
- **Window replacement for energy upgrades. Note: added windows and size changes may trigger the need for a permit.**
- **Painting of the existing structure.**
- **Normal repairs to an existing driveway with no added expansion of the driveway surface area.**

SPECIALITY PERMITS: The following permits are required by the State of New Hampshire Department of Environmental Services (NH DES):

- **Shoreline permit:** Required for any work performed inside 250’ of the shorefront.
- **Wetlands permit:** Required for docks and other work at, or over, water surface.

Note: NH DES requirements can be found on their web site: www.des.nh.gov

Mr. Drenkhahn motioned to accept the permit changes, effective August 1, 2009, pending a review by Code Enforcement Officer Ken Ballance. Mr. Hanson seconded the motion and the vote was unanimous.

CAMP EAGLE’S CLIFF FENCE: The Selectmen reviewed an email received from Road Agent Jeff Haines reporting he spoke with State of New Hampshire Department of Transportation (NH DOT) patrolman Steve Jaquith, who reported the fence is in the State’s right of way. He explained there is an agreement between the owner and the NH DOT. Mr. Jaquith reported he thought the fence was supposed to have a break in it to allow bobhouse access onto the lake. Mr. Jaquith reported he also thought there was another request from the owner, but he had not reviewed that application to know what it was about. Mr. Hanson would like Camp Eagle Cliff’s administrator Jim Teed, or Camp representative John Jude, asked to meet with the Selectmen to discuss the fence. Ms. Mattson requested that the Camp’s Planning Board approval be available at the meeting.

AQUATIC WEED TREATMENT: The Selectmen opened, and reviewed, proposals for the removal of aquatic weeds at the Town docks area:

New England Milfoil	\$ 600
Dive Master Diver Services	\$3,600 for just the crew.
	\$4,044 for the crew plus a safety person.

Mr. Hanson suggested research be conducted to clarify what each company proposes, how they plan to dispose of the aquatic weeds and verify their insurance coverage.

PERSONNEL POLICIES: Ms. Mattson reported being questioned on two sections of the draft personnel policies: workplace searches and workplace violence. There was discussion regarding who would search an employee’s possessions and for what cause. There was discussion regarding personal weapons not being allowed on Town grounds; what if an employee planned to go target shooting or hunting after work. Mr. Hanson reported the draft personnel policies will be reviewed by the Local Government Center Attorney Karen Levchuk; she will be informed about these concerns.

NEW BUSINESS:

PERAMBULATION: Mr. Hanson reported being contacted by the Town of Holderness Town Administrator Walter Johnson regarding a perambulation of the two town’s lines; this will be budgeted for in 2010 and the other Town boundaries will be researched as to their status.

ADDITIONAL BUSINESS:

CONSERVATION COMMISSION (CC): Ms. Mattson reported the CC met on July 14, 2009 and the following items were discussed:

Large tract of land: Ms. Mattson reported the Squam Lakes Conservation Society, the Lakes Region Conservation Trust and the CC are pursuing the possible purchase of a large tract of land. The CC will schedule a public hearing to receive input on purchasing this property.

ENERGY COMMITTEE (EC): Ms. Mattson reported the EC’s meeting scheduled for July 2, 2009 was postponed to July 16, 2009 to meet with the Building Committee.

POLICE DEPARTMENT IN-HOUSE DETAIL: There was discussion regarding the rate of compensation for a Police detail requested by Road Agent Jeff Haines during the recent paving of Center Harbor Neck Road; compensation for in-house details is at the employees regular hourly rate.

RETIREMENT CONTRIBUTION: The Selectmen received notification that the employer's contribution to the New Hampshire Retirement Fund will increase from 12.68% to 19.51% as of July 1, 2009; this will apply to the three full time Police officers.

CONSTRUCTION PERMITS: The Selectmen reviewed the following approved construction permit application:

Hays

TML 3-33

CORRESPONDENCE:

STATE OF NEW HAMPSHIRE DEPARTMENT OF ENVIRONMENTAL SERVICES (NH DES):

The Selectmen reviewed a copy of a letter from NH DES to Robert Dahl (TML 7-14.1) requesting additional information for the Shoreland Permit application submitted by Mr. Dahl.

NON-PUBLIC SESSION: At 9:54 p.m. Mr. Hanson motioned to go into a non-public session per RSA 91-A:e, II(c) to discuss matters that would affect someone's reputation. Mr. Drenkhahn seconded the motion and the vote was unanimous. Mr. Hanson, Mr. Drenkhahn and Ms. Mattson were present. There was discussion regarding an employee situation. At 10:32 p.m. Mr. Drenkhahn motioned to end the non-public session. Mr. Hanson seconded the motion and the vote was unanimous.

RECONVENE: At 10:32 p.m. Mr. Hanson reconvened the Board of Selectmen's meeting.

ADJOURNMENT: At 10:35 p.m. Mr. Hanson motioned to adjourn the Board of Selectmen's meeting. Ms. Mattson seconded the motion and the vote was unanimous.

Respectfully submitted,

Robin Woodaman
Selectmen's Secretary