

**Center Harbor Board of Selectmen
Meeting Minutes
Wednesday, July 8, 2009**

Chairman Charley Hanson called the meeting to order at 7:02 p.m. Selectmen Richard Drenkhahn and Randy Mattson were also present. Town of New Hampton Board of Selectmen Paul Tierney (Chairman), Charles Bartley and Kenneth Mertz, Town of New Hampton Administrator Barbara Lucas, Town of Center Harbor residents David Reilly, Nancy VonderLinden, Donald Thibeault, Bea Thibeault, Town of New Hampton residents William Corr, Deb Corr, Wesley Hayes, Lena Watson, Patricia King, David King, Meredith News reported Sarah Schmidt and Selectmen's Secretary Robin Woodaman was also in attendance.

APPROVAL OF MINUTES:

- Mr. Drenkhahn motioned to accept the minutes of June 26, 2009. Mr. Hanson seconded the motion and the vote was unanimous.
- Ms. Mattson motioned to accept the minutes of July 1, 2009 with one correction; the date was listed as July 2, 2009. Mr. Drenkhahn seconded the motion and the vote was unanimous.

APPOINTMENTS:

TOWN OF NEW HAMPTON BOARD OF SELECTMEN: Paul Tierney, Chairman of the New Hampton Board of Selectmen, reported this is hopefully the first in cooperative meetings to resolve regional issues. Mr. Tierney reported the New Hampton Selectmen met with members of the Lake Waukewan Association regarding the levels of Lake Waukewan and Lake Winona; he reported their understanding that the Center Harbor Selectmen would facilitate a meeting with the Town of Meredith Selectmen to resolve this problem.

Mr. Tierney read the following from a letter sent by the State of New Hampshire Department of Environmental Services Dam Safety Engineer James Weber to Janan Hays:

“The Department of Environmental Services (DES) Dam Bureau is planning a meeting with Mr. Rusty McLearn, dam owner, and the Meredith Water Department, dam co-operator, to discuss operations of the dam and the feasibility of potential changes in these operations.

After this meeting, we plan on scheduling one or more public information meetings to gather additional information from all of the interested parties prior to making any formal changes in the operations of the dam. Public notice will be provided for the public information meetings so that all interested parties have the opportunity to attend.

After considering all of the information discovered during our evaluations and input from the dam owner and the other interested parties, DES will issue a letter to the dam owner providing modified operations guidelines.”

Mr. Hanson reported following up with the Town of Meredith after members of the Lake Waukewan Association met with the Center Harbor Board of Selectmen; he was informed that the Waukewan Watershed Advisory Committee was surveying the lake level and would be reporting to the Town of Meredith Board of Selectmen in approximately two to three weeks from now. He explained the Advisory committee is emphasizing one entity; the lake level and explained there

are other entities to consider. Ms. Mattson reported a key point will be for DES to declare the full lake level. Mr. Hanson explained the Selectmen will send a letter to Mr. Weber requesting they be kept informed on this matter and he stressed the importance of attending DES's informational meetings. David Reilly reported on positive development with this issue with the Center Harbor and New Hampton's Boards of Selectmen's involvement; he explained their involvement is appreciated. William Corr reported the lake level is approximately five to six inches above 540'. Mr. Corr reported he is a member of the Waukegan Watershed Advisory Committee which was asked to do the same research DES is going to do; the Advisory Committee reported to the Meredith Board of Selectmen they can't do it and will leave it to DES to oversee.

UNFINISHED BUSINESS:

PERMIT FEES: The Selectmen reviewed Code Enforcement Officer Ken Ballance's updated building permit rules; they would like additional information and some formatting changes added for review next week.

EMPLOYEE BACKGROUND CHECKS: The Selectmen received information submitted by Police Chief Mark Chase regarding the fees for employee background checks. Mr. Hanson reported all new employees and volunteers will meet with Chief Chase to be fingerprinted as part of the documents needed to complete the background checks with the State of New Hampshire Division of State Police and the FBI. Chief Chase will receive the background check report for review; the background checks will be kept in the personnel files in the Selectmen's office with the exception of new hires in the Police Department. Mr. Hanson explained there are different background checks required for police officers.

INTER-LAKES SCHOOL BOARD (ISLB) APPOINTMENT: Mr. Hanson reported the Town and the ILSB went to Court on July 8, 2009 regarding the appointment of the Center Harbor representative to the ILSB; he reported both sides are looking for a decision as to the appointment process used to fill the Center Harbor vacancy. Mr. Hanson reported the Court's decision will possibly be made in five business days.

MORRILL MEMORIAL PARK: Mr. Hanson explained the Town has petitioned the Court to acquire quiet title to the Morrill Memorial Park property; he explained the State of New Hampshire Office of the Attorney General has a concern with two charitable trust properties (Morrill Memorial Park and the Nichols Memorial Library property) incorporating land to make into a park area. Mr. Hanson suggested the possibility of additional formal park area being located on the property where the bandstand is located.

CHARITABLE ORGANIZATION EXEMPTION FORMS: The Selectmen received, and reviewed, the Audubon Society of New Hampshire's 2009 "List of Real Estate on which Exemption is Claimed" (A-9 form) and the "Charitable Organization Financial Statement" (A-12 form).

NEW BUSINESS:

NEW HAMPSHIRE MUSIC FESTIVAL (NHMF) DEVELOPMENT AGREEMENT: Mr. Hanson reported the Planning Board approved the NHMF Development Agreement. Mr. Hanson motioned to sign the NHMF Development Agreement. Mr. Drenkhahn seconded the motion and the vote was unanimous.

CAMP EAGLE CLIFF'S FENCE: The Selectmen received a telephone call from David Schimke reporting Camp Eagle Cliff's fence is on the ground, has been an ongoing problem and he would like to know what action will be taken. Mr. Hanson reported the location of the fence was discussed at the July

7, 2009 Planning Board (PB) meeting; PB member Chuck Burns asked if the fence was located in the State of New Hampshire Department of Transportation's (NH DOT) right of way. Ms. Mattson asked if the Camp initially constructed the fence, which was a condition of PB site plan approval. The Selectmen will research whether or not the fence is in the NH DOT's right of way.

MEETING WITH TOWN OF MOULTONBOROUGH BOARD OF SELECTMEN: The Selectmen discussed meeting with the Town of Moultonborough Board of Selectmen as they have in the past to discuss issues of interest to both towns. The Selectmen would like to attend the Town of Moultonborough's Board of Selectmen's meeting on Thursday, August 13, 2009 if possible.

EXPENDITURE OF CAPITAL RESERVE FUNDS (CRF) AND EXPENDABLE TRUST FUNDS: Ms. Woodaman reported being informed by the State of New Hampshire Department of Revenue Administration representative Michelle Clark that the Trustees of the Trust Funds determine the appropriate use of Capital Reserve and Expendable Trust Funds. The Selectmen will send a request to the Trustees of the Trust Funds for reimbursement to the general fund from the Municipal Building Repairs & Maintenance Expendable Trust Fund for the repair of the ice clusters that were damaged during ice-out.

INVENTORY OF TAXABLE PROPERTY: The Selectmen received a request from the State of New Hampshire Department of Revenue Administration asking whether the municipality will utilize the Form PA-28 "Taxpayer Inventory Blank" in accordance with RSA 74:4 for 2010; the Town will not utilize this form.

CURRENT BILLS PAYABLE: The Selectmen reviewed, and approved, the payroll and accounts payable manifests as presented.

CORRESPONDENCE:

STATE OF NEW HAMPSHIRE DEPARTMENT OF ENVIRONMENTAL SERVICES (NH DES): The Selectmen received a copy of a letter sent to Karl Bandtel (TML 7-34) from NH DES requesting additional information to clarify and complete Mr. Bandtel's Shoreland Permit application.

STATE OF NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION (NH DOT): The Selectmen received a copy of a letter sent to Thomas Roy (TML 3-94) informing Mr. Roy that the second drive accessing Waukevan Road on his property was re-opened without first applying for a driveway permit. This is NH DOT's second request (the original letter was dated March 17, 2009) that Mr. Roy take immediate action to abandon the westerly drive accessing Waukevan Road and install a suitable barricade. The NH DOT reported the State of New Hampshire's Department of the Attorney General's Office will contact Mr. Roy concerning this matter if he has not taken action to close the access by August 2, 2009.

ADDITIONAL BUSINESS:

ENERGY COMMITTEE (EC): Ms. Mattson reported the EC meeting scheduled for July 2, 2009 was cancelled and rescheduled to Thursday, July 16, 2009; she explained the EC will meet with the Building Committee regarding the proposed Police Station construction plans. The Selectmen received information from a company soliciting an energy audit; Ms. Mattson will bring this information to the EC's July 16th meeting.

PLANNING BOARD (PB): Mr. Hanson reported the PB met with Lakes Region Planning Board representative Mike Izzard regarding the Town's Master Plan. He explained the first chapter will be the "Vision Chapter" for the Town. Mr. Hanson reported the 1991 Master Plan recommended the Town reconsider the practice of plowing private roads after the road standards were updated.

ADJOURNMENT: At 7:57 p.m. Mr. Drenkhahn motioned to adjourn the Board of Selectmen's meeting. Mr. Hanson seconded the motion and the vote was unanimous.

Respectfully submitted,

Robin E. Woodaman
Selectmen's Secretary