

**Center Harbor Board of Selectmen
Meeting Minutes
Wednesday, June 24, 2009**

Chairman Charley Hanson called the meeting to order at 7:00 p.m. Selectmen Richard Drenkhahn and Randy Mattson were also present. Selectmen's Secretary Robin Woodaman was also in attendance.

APPROVAL OF MINUTES: Ms. Mattson motioned to accept the minutes of June 10, 2009 with the addition of Jan Hooper being in attendance. Mr. Drenkhahn seconded the motion and the vote was unanimous.

APPOINTMENTS: None

UNFINISHED BUSINESS:

REQUEST FOR PROPOSALS (RFPS) – HEATING FUELS: The Selectmen reviewed, and discussed the following proposals:

Heating oil:

1. **Fred Fuller Oil:** \$2.1950 per gallon. Fuller's will extend to the Town the ability to follow the price down should their retail price per gallon be lower than \$2.1950 on the day of delivery. Their price, though, will not exceed \$2.1950 in the season.
2. **Stafford Oil:** The price per gallon would be equal to Stafford Oil's prevailing retail price on the day of delivery less a discount of 28 cents per gallon.
3. **Dead River Co:** The price per gallon would be Dead River Company's wholesale cost of the product plus \$.20 (cents) per gallon; this price is subject to change on a daily basis. Currently, the wholesale cost is \$1.9942 per gallon, so the resulting price paid by the Town would be \$2.1942 per gallon if delivered on June 18, 2009 the day of the proposal.

Mr. Hanson motioned to accept Fred Fuller Oil's bid based on a fixed price of \$2.1950 per gallon for the period from October 1, 2009 through September 30, 2010 based on confirmation of the fixed price per gallon. Ms. Mattson seconded the motion and the vote was unanimous.

Propane:

1. **Amerigas:** \$2.199 per gallon fixed.
2. **Dead River Co:** The price per gallon would be Dead River Company's wholesale cost of product plus \$.40 (cents) per gallon; this price floats monthly and is set on the first of every month. Currently, the wholesale cost is \$.9364 per gallon, so the resulting price paid by the Town would be \$1.3364 per gallon.

There was discussion regarding the annual cost of propane, which would be less than \$10,000; per the purchasing policy three (3) documented quotes would be required. Ms. Mattson motioned to reject the propane proposals and solicit a third proposal from Irving Oil. Mr. Hanson seconded the motion and the vote was unanimous. Amerigas will be asked if they would like to submit another proposal or remain with the one submitted.

REQUEST FOR PROPOSALS (RFPS) – MUNICIPAL BUILDING RENOVATIONS: Ms. Woodaman reported verifying Up-Country Builder's insurance coverage and references. The Selectmen

would like a contract from Up-Country Builders for the radio room renovations, wall replacement and window replacement projects in order to begin the work.

MASTER PLAN: Ms. Mattson motioned to sign the agreement between the Town and the Lakes Region Planning Commission for the preparation of a “Community Master Plan.” Mr. Drenkhahn seconded the motion and the vote was unanimous.

HIGH HAITH BRIDGE PROJECT: The Selectmen reviewed Quantum Construction Consultants, LLC (QCC) response to the State of New Hampshire Department of Environmental Services questions on the Town’s Standard Dredge and Fill Permit Application. Mr. Hanson reported speaking with QCC engineer Lisa Martin regarding his concern for the delay in receiving the signed easements; Ms. Martin would like the easements completed as soon as possible. There was discussion regarding the two Temporary and Permanent easements; one for the Garrick property and the second for the Dellenbaugh property. Mr. Hanson will speak with Laurence Garrick regarding his (Mr. Garrick’s) questions on the easement. Ms. Woodaman will contact Ms. Dellenbaugh regarding the status of her easement.

HIGH HAITH BRIDGE HYDRANT: Mr. Hanson reported Quantum Construction Consultants, LLC engineers Lisa Martin and Jim Bouchard don’t think the proposed location for the hydrant draw is in deep enough water. Mr. Drenkhahn reported Fire Chief John Schlemmer informed him they plan to dig down ten feet; that’s where the suction would be. Mr. Hanson expressed his concern, explaining the area can get filled in from lake sediments.

INTER-LAKES SCHOOL BOARD (ILSB) APPOINTMENT: Mr. Hanson reported a court date of July 8, 2009 at 9:00 a.m. has been scheduled at the Belknap County Superior Court. Mr. Hanson reported speaking with ILSB Chairman Jack Carty to clarify some reports that are circulating; the Board of Selectmen and the ILSB are respectfully questioning the appointment process of Ms. Alosa as a representative from Center Harbor to the School Board.

The Selectmen received, and reviewed copies of the “Agreed Statement of Facts” and a “Joint Motion for Immediate Hearing” filed with the Belknap County Superior Court.

LAKE WAUKEWAN AND LAKE WINONA WATER LEVELS: The Selectmen received notification from David Reilly that residents of Center Harbor and New Hampton met with the New Hampton Board of Selectmen regarding the water levels on Lake Waukewan and Lake Winona. Mr. Reilly reported the New Hampton Board of Selectmen will be in contact with the Center Harbor Board of Selectmen in the near future. Mr. Hanson reported the Town of Meredith’s Acting Town Manager, Brenda Vittner, has not returned his calls regarding this matter.

KELSEA AVE. DRAINAGE PROJECT: The Selectmen reviewed Jeremy Hiltz Excavating’s Eighth and final Application for Payment for the period ending June 12, 2009 in the amount of \$47,449.25; this application was reviewed by H. E. Bergeron and recommended for payment. Mr. Hanson explained payment of this invoice will exceed the \$520,000 budget approved for the project at Town Meeting; this is due to the State of New Hampshire Department of Transportation’s (NH DOT) work on Route 25B. Mr. Hanson explained the NH DOT project on Route 25B cost \$30,000; this amount was reimbursed to the Town. Mr. Hanson suggested the State of New Hampshire Department of Revenue Administration (NH DRA) be asked about this budgeting issue. The issue is that the \$30,000 NH DOT portion of the project pushed the project over the appropriated amount, but the Town portion was under budget.

NEW BUSINESS:

FLU VACCINE REIMBURSEMENT: The Selectmen received information from the Local Government Center (LGC) regarding their flu vaccine reimbursement program details; this will be forwarded to Fire Chief John Schlemmer.

AQUATIC WEED TREATMENT: The Selectmen would like Receptionist Janet Kimball to solicit quotes for the treatment of the aquatic weeds at the Town Beach/Dock area. Ms. Mattson will ask Conservation Commissioner Maureen Criasia to submit the information she gathered regarding the infestation and proposed treatment.

PAVING: The Selectmen reviewed an email received from Road Agent Jeff Haines regarding utilizing the 2008 encumbered funds to finish paving Center Harbor Neck Road from the intersection of Anthon Road to where paving left off last year. Mr. Haines reported he is in the process of obtaining quotes for paving Keyser Road; he has already received two quotes. He reported he would like to weigh the alternatives for Keyser Road, which may include using some of the encumbered funds. The Selectmen discussed the fact that the \$60,000 encumbered in 2008 is a contract and there was no warrant article in 2009 to expend an additional \$60,000. Mr. Haines will be contacted to clarify the situation.

INTER-LAKES SCHOOL DISTRICT ASSESSMENT: The Selectmen reviewed the Inter-Lakes School District 2009/2010 school year estimated assessment in the amount of \$2,334,194.

2008 PROPERTY TAX LIENS: The Selectmen reviewed a list of properties on which tax liens will be placed for the 2008 property tax year in the amount of \$47,807.30.

CONSTRUCTION PERMIT APPLICATIONS: The Selectmen reviewed the following approved construction permit applications:

Perkins	TML 7-86
Edward Dane Trust	TML 6-24.3
Gurney	TML 7-90

CURRENT BILLS PAYABLE: The Selectmen reviewed, and approved, the payroll and accounts payable manifests as presented.

CORRESPONDENCE:

NEW HAMPSHIRE MUNICIPAL ASSOCIATION: The Selectmen received, and reviewed, information on the State of New Hampshire budget reporting the following:

- There will be no Revenue Sharing check from the State for the next two years. There is no information reporting whether the Revenue Sharing is gone forever or only for the next biennium.

- The State motor vehicle registration fee will almost double. This will raise an additional \$4.9 million for municipalities to use for local road reconstruction and repairs.
- The State will reduce its Group I teachers and Group II police and firefighter retirement contribution from 35% to 30% on July 1st and then to 25% on July 1st of next year. This creates a \$27 million gap in funding. Right now, the State expects local government to pick up the tab. The State also owes \$17 million to the retirement system for underpayments to the medical subsidy account during the last several years.

ADDITIONAL BUSINESS:

CENTER HARBOR VOLUNTEER FIREMEN’S ASSOCIATION SIGN: The Selectmen discussed the lack of activity on the Center Harbor Volunteer Firemen’s Association “Fill the Hydrant” fundraising sign; the Association will be asked to remove the sign.

NON-PUBLIC SESSION: At 7:59 p.m. Mr. Hanson motioned to go into a non-public session per RSA 91-A:3, II(e) to discuss a pending legal issue. Mr. Drenkhahn seconded the motion and the vote was unanimous. Ms. Woodaman was also present. There was discussion regarding pending litigation. At 8:03 p.m. Mr. Hanson motioned to end the non-public session. Ms. Mattson seconded the motion and the vote was unanimous.

RECONVENE: At 8:03 p.m. Mr. Hanson reconvened the Board of Selectmen’s meeting.

ADJOURNMENT: At 8:06 p.m. Mr. Drenkhahn motioned to adjourn the Board of Selectmen’s meeting. Ms. Mattson seconded the motion and the vote was unanimous.

Respectfully submitted,

Robin E. Woodaman
Selectmen’s Secretary