

**Center Harbor Board of Selectmen  
Meeting Minutes  
Wednesday, May 26, 2010**

Chairman Richard Drenkhahn called the meeting to order at 7:00 p.m. Selectmen Randy Mattson and Charley Hanson were present. Normand Savoie and Selectmen's Secretary Robin Woodaman were also in attendance.

**APPROVAL OF MINUTES:** Mr. Hanson motioned to accept the minutes of May 19, 2010. Ms. Mattson seconded the motion and the vote was unanimous.

**APPOINTMENTS:**

**NORMAND SAVOIE – SAVOIE'S LODGING:** Mr. Savoie requested a camping permit for Savoie's Lodging during Motorcycle Week. He reported Police Chief Mark Chase had no objections if the plans were the same as last year; Mr. Savoie reported they are the same. He explained the fire lane will be the same and there will be the same number of portable toilets. Mr. Drenkhahn reported he sees no issue with issuing the permit if it goes as smoothly as the past years. Ms. Mattson motioned to grant a permit to Savoie's Lodging for Motorcycle Week camping. Mr. Hanson seconded the motion and the vote was unanimous. Mr. Hanson explained Mr. Savoie could submit his request in writing next year if there are no changes in his request.

**UNFINISHED BUSINESS:**

**HOLIDAY COMPENSATION FOR YEAR-ROUND, PART-TIME EMPLOYEES:** Mr. Drenkhahn reported the Library Trustees re-classified a part-time employee to a permanent, part-time position which will receive pro-rated benefits (vacation and holiday pro-rated compensation). The Selectmen reviewed the Local Government Center's (LGC) "2009 Wage, Salary & Benefits Survey" for towns with populations between 1,000 and 1,999; a lot of towns don't offer pro-rated benefits and some towns offer pro-rated benefits to some departments, but not others. Mr. Drenkhahn explained the Board of Selectmen would determine what benefits a person would be eligible for. Mr. Hanson explained, in general, a town may provide certain part-time benefits. Mr. Hanson explained he would like to speak with Library Trustee Helen Heiner prior to making a final decision on pro-rated benefits for year-round, part-time employees.

**VENDING CART:** The Selectmen received notification that the Town received the \$100 fee from Meredith Thomas to operate an ice cream cart at the designated vending cart location at the Town Beach and the Town's ball field for the 2010 season. The Selectmen will send a letter to Ms. Thomas requesting she meet with Parks & Recreation Director Jody Dickerson to review the exact location where a vending cart is allowed at the Town Beach after the Town receives her certificate of insurance.

**HIGH HAITH BRIDGE REPLACEMENT PROJECT:** The following item was discussed:

**Certified payroll:** The Selectmen reviewed M. E. Latulippe Construction, Inc.'s certified payroll for the weeks ending 4/18/2010, 4/24/2010 and 5/8/2010.

**SAND/SALT STORAGE SHED:** The following item was discussed:

**Application for payment:** Ms. Mattson motioned to approve Wild Horse Welding & Construction, LLC's 3<sup>rd</sup> Application for Payment in the amount of \$20,732.02. Mr. Drenkhahn seconded the motion and the vote was unanimous.

**NEW HAMPSHIRE ELECTRIC COOPERATIVE (NHEC) ENERGY EFFICIENCY GRANTS:** The Selectmen reviewed, and signed, the revised contract with Atlantic Energy Solutions for the energy efficient lighting project. NHEC will rebate up to \$7,500 per year for energy efficient projects. The Town received a rebate of \$2,450 from NHEC, which was 50% of The Jordan Institute's energy audit; therefore the Town will receive \$5,050 from NHEC for the Atlantic Energy Solutions projects in the Town Offices, Fire Station and Highway Garage.

Ms. Mattson reported the Energy Committee should be commended for their good work; Mr. Drenkhahn and Mr. Hanson agreed.

**FIREWORKS PERMIT:** The Selectmen received confirmation from Sarah Bergeron, of Atlas PyroVision Productions, Inc. that Atlas will be supplying the barge and boat for the Center Harbor fireworks display on July 4, 2010. This confirmation will be attached to the State of New Hampshire's Application for a Permit to Display Non-Permissible Fireworks.

**TRUSTEES OF TRUST FUNDS INVESTMENTS SPREADSHEET:** The Selectmen reviewed a spreadsheet, created by Receptionist Janet Kimball, of the Trustees of Trust Funds investments; Ms. Kimball will update this spreadsheet quarterly. Mr. Hanson asked that Ms. Kimball be informed the Selectmen are happy with the spreadsheet.

**COALITION COMMUNITIES:** The Selectmen received a list of activities undertaken by Pat Remick on behalf of the Coalition Communities related to education funding bills this year.

**TOWN OF MEREDITH & INTER-LAKES SCHOOL DISTRICT:** The Selectmen received an email from the Town of Meredith's Town Manager Phillip Warren inviting the Center Harbor and Sandwich Select Boards and the Inter-Lakes School Board to a round table discussion concerning the recent motion at Meredith's Town Meeting regarding a withdrawal study. Mr. Hanson reported he spoke recently with Town of Meredith Selectman Peter Brothers and offered the use of the Cary Mead Room. The Selectmen would like to offer to host the meeting in Center Harbor on either June 23<sup>rd</sup> or June 30<sup>th</sup> from 6:30 p.m. to 7:30 p.m. The Selectmen would like Mr. Warren to forward a suggested agenda.

**LAKE WAUKEAN DAM INTERIM OPERATION PLAN:** The Selectmen received, and reviewed the State of New Hampshire Department of Environmental Services (NH DES) "Interim Operation Plan for Lake Waukean for the Period between April 1, 2010 and April 1, 2011". NH DES plans to maintain the level of the lake at 539.5 through November 1, 2010 and lower it to 538.0 from November 1, 2010 through April 1, 2011.

**METROCAST FRANCHISE AGREEMENT:** The Selectmen discussed the status of the draft Metrocast franchise agreement; Metrocast will be asked the status.

**2009 PROPERTY TAX ABATEMENT APPLICATION:** Mr. Drenkhahn motioned to accept Commerford, Nieder, Perkins, LLC (the Town’s assessor’s) 2009 property tax abatement recommendation on the following property. Ms. Mattson seconded the motion and the vote was unanimous.

| Name   | TML  | Granted/<br>Denied | 2009<br>Assessment | Revised<br>Assessment | Taxpayer’s<br>Opinion of<br>Value |
|--------|------|--------------------|--------------------|-----------------------|-----------------------------------|
| Trevor | 8-19 | Granted            | \$448,500          | \$413,500             | \$358,000                         |

**NEW BUSINESS:**

**TOWN BAND:** The Selectmen received an email from Town Band Director Carlos Martinez regarding the following items:

**Substitute conductor:** The Selectmen received a request from Mr. Martinez to have a substitute conductor for July 23<sup>rd</sup>; the cost would be \$100. Mr. Drenkhahn reported this expenditure would be from the band member’s line item. The Selectmen approved Mr. Martinez’s request.

**Rehearsal schedule:** Mr. Martinez reported he has a conflict on June 18, 2010, a scheduled rehearsal date. He requested rescheduling the rehearsal for June 11, 2010. The Selectmen approved Mr. Martinez’s request.

**ACCIDENT CLAIMS:** The Selectmen reviewed the following two (2) “Notice of Claim” filed with the Local Government Center:

- **Highway Department’s 2006 Ford F350 Dump truck:** Accident occurred on May 20, 2010; no damage to the Town’s truck, but a 1996 GMC sustained damage to the bumper, grill and license plate bracket.
- **Police Department window:** On May 20, 2010 a rock was thrown from the Town’s lawn mower deck and broke a thermo-pane window. The rock did not go completely through the window and will cost approximately \$450 to replace.

**FIRE DEPARTMENT:** The Selectmen reviewed the following from the 2010 Lakes Region LRGHealthcare EMS Awards presentation:

- **EMT honored:** Firefighter and EMT Sam Schlemmer was honored for her quick response and actions to save an individual who was having chest pains at the gravel pit in Center Harbor.
- **EMS Unit of the Year award:** The Center Harbor Fire Department received the EMS Unit of the Year award. Ms. Mattson suggested the Selectmen send a congratulatory letter to the Fire Department thanking them for their fine work; Mr. Drenkhahn and Mr. Hanson agreed.

**ADDITIONAL BUSINESS:**

**NICHOLS MEMORIAL LIBRARY UPDATE:** The Selectmen received an email from Library Trustee Helen Heiner reporting the following:

**Belknap College Alumni Association's Commemorative bench:** Ms. Heiner reported she spoke with the Library Trustees who agreed to have the bench placed in front of the red maple tree across from Barbara Benoit's memorial sign. She reported the Library Trustees are aware it may be a temporary location. The Selectmen reported they very much like the Trustees suggested location of the bench; they reported this may be the permanent location of the bench.

**Town gardens:** Ms. Heiner reported she had mentioned to Fire Chief John Schlemmer that mulch was needed in the Town gardens – and mulch was delivered and spread. She reported it looks wonderful and asked who to thank.

**Library's 100<sup>th</sup> birthday celebration:** Ms. Heiner reported the Trustees are finalizing the 100<sup>th</sup> birthday celebration scheduled for June 26, 2010 beginning at 11:30 a.m. She reported they were not able to secure a band, will not be using the bandstand and requested the use of a microphone at the Library's steps. She reported homemade strawberry shortcake and drinks will be served. Ms. Heiner reported the Trustees are hoping a Selectman will speak at the celebration.

**July 4<sup>th</sup> parade:** Ms. Heiner reported Parks & Recreation Director Jody Dickerson is planning to dedicate the parade to the Library's 100<sup>th</sup> birthday. She reported the Trustees are working on getting antique cars to carry the Library Trustees and staff.

**BELKNAP COUNTY REGISTRY OF DEEDS PROPERTY FRAUD ALERT:** The Selectmen received notification that the Belknap County Registry of Deeds is offering a free subscription to their Property Fraud Alert website for real-time monitoring and notification of any potential fraudulent activity; to sign up for this free service residents should go to <http://www.propertyfraudalert.com/belknapnh/> and click on "BEGIN HERE".

**UNITARIAN UNIVERSALIST SOCIETY OF LACONIA RAFFLE:** The Selectmen received an email from Louise Randall, of The Unitarian Universalist Society of Laconia, informing them that the Society will be having a raffle for the benefit of Haiti Relief; the tickets will be sold at Keepsake Quilting on June 4<sup>th</sup> and 5<sup>th</sup>.

**TIMBER TAX YIELD TAXES:** The Selectmen reviewed, and signed the following "Certification of yield Taxes Assessed for the Tax year April 1, 2009 to March 31, 2010":

|            |            |
|------------|------------|
| McGuigan   | TML 4-17   |
| Fitzgerald | TML 4-56.7 |

**CONSTRUCTION PERMIT APPLICATIONS:** The Selectmen reviewed the following approved construction permit applications:

|         |            |
|---------|------------|
| Marino  | TML 5-46   |
| Caswell | TML 1-57.1 |

**NON-PUBLIC SESSION:** At 8:12 p.m. Mr. Drenkhahn motioned to go into a non-public session per RSA 91-A:3, II(e) to discuss pending litigation. Ms. Mattson seconded the motion and the vote was unanimous. Mr. Drenkhahn, Ms. Mattson, Mr. Hanson and Ms. Woodaman were present. There was discussion regarding pending litigation. At 8:36 p.m. Mr. Hanson motioned to end the non-public session. Ms. Mattson seconded the motion and the vote was unanimous.

**RECONVENE:** At 8:39 p.m. Mr. Drenkhahn reconvened the Board of Selectmen's meeting.

**FENCE ON BANDSTAND PROPERTY:** Mr. Drenkhahn suggested the Selectmen consider installing a fence, either a natural hedging or a split-rail type of fence, along Route 25 on the Bandstand parcel; he explained more people would use the crosswalk if fencing was installed. Ms. Mattson reported a vegetative barrier is suggested with a 25' set back from the cemetery per Terry Knowles of the State of New Hampshire's Attorney General's Office. Mr. Hanson reported this is a project the Selectmen should pursue.

**ADJOURNMENT:** At 8:39 p.m. Ms. Mattson motioned to adjourn the Board of Selectmen's meeting. Mr. Hanson seconded the motion and the vote was unanimous.

Respectfully submitted,

Robin Woodaman  
Selectmen's Secretary