

**Center Harbor Board of Selectmen
Meeting Minutes
Wednesday, May 19, 2010**

Chairman Richard Drenkhahn called the meeting to order at 7:02 p.m. Selectmen Randy Mattson and Charley Hanson were present. Virginia Irwin, Meredith Thomas, Lisa Merriman, Meredith News Reporter Erin Plummer and Selectmen's Secretary Robin Woodaman were also in attendance.

APPROVAL OF MINUTES: Mr. Hanson motioned to accept the minutes of May 12, 2010. Ms. Mattson seconded the motion and the vote was unanimous.

APPOINTMENTS:

VIRGINIA IRWIN: Ms. Irwin, representing the Belknap College Alumni Association, reported meeting with the Selectmen last fall regarding the Alumni Association's donation to the Town of a granite bench and plaque commemorating Belknap College. Ms. Irwin reported the Alumni Association has raised \$6,000 for the bench and plaque, which they would like dedicated during their October 22, 2010 through October 24, 2010 reunion. She reported communicating with the New Hampshire Music Festival regarding placing the plaque on their property, but the Music Festival could not entertain a discussion regarding placing the plaque on their property. There was discussion regarding Ms. Irwin and the Selectmen's previous discussion about placing the bench in the new park area between the Library and proposed Police Station. There was discussion regarding placing the bench on the Library property with the possibility of moving it in the future if the park is developed. Ms. Irwin explained the bench could be moved in the future if it is not installed on a permanent base. Mr. Hanson explained it would be prudent for Ms. Irwin to speak with the Library Trustees regarding a temporary spot for the bench; Library Trustee Helen Heiner's contact information will be forwarded to Ms. Irwin. There was discussion regarding placing the commemorative plaque on the bandstand property. Ms. Irwin asked if the Town's grounds people would be able to prepare the sites for the bench and plaque; the Alumni Association would reimburse the Town for this expense.

MEREDITH THOMAS & LISA MERRIMAN: There was discussion regarding Ms. Thomas's letter of May 3, 2010 requesting permission to operate an ice cream dip-cart selling Sandwich Creamery ice cream this summer at the Center Harbor Town Beach and other events in Town. Ms. Thomas explained she would operate the cart on weekends, perhaps a couple of nights per week and perhaps after school. Mr. Hanson explained the beach can be a very busy spot during summer days and explained a consistent schedule is important. Mr. Drenkhahn reported there are deed restrictions on the beach property regarding the location of a vending cart, Ms. Thomas should meet with Parks & Recreation Director Jody Dickerson to review the allowed location, there is a \$100 fee and a certificate of insurance in the amounts of \$1,000,000 and \$2,000,000 aggregate will be required. Mr. Drenkhahn questioned Ms. Thomas' reference in the letter stating "... to promote a local business..."; Ms. Thomas explained there is one (1) cart which will have the Sandwich Creamery logo on it. Mr. Hanson requested Ms. Thomas keep the ice cream cart at the beach or the ball park area, not in the downtown area, so as not to compete with the ice cream shop.

Ms. Mattson reported the history of one (1) vendor at the beach. She explained the Selectmen used to grant the first request they received after Labor Day and reported there was the same vendor for a number of years. Ms. Mattson explained there have been a couple of different vendors since then and the Selectmen received a request from another individual for this summer; the Selectmen issued a Request for Proposals (RFP) for the vending spot, but did not get any response. Mr. Drenkhahn explained the Selectmen then decided on "first come, first served". Mr. Hanson reported the Selectmen can issue a letter awarding the vending space to Ms. Thomas and requested Ms. Thomas commit to the location prior to mid-June.

Ms. Mattson motioned to award the vending cart permit to Meredith Thomas contingent upon proof of insurance and the payment of the \$100 fee. Mr. Drenkhahn seconded the motion and the vote was unanimous. Ms. Mattson explained the permit is for the space for the summer.

UNFINISHED BUSINESS:

HOLIDAY COMPENSATION FOR YEAR-ROUND, PART-TIME EMPLOYEES: Mr. Hanson reported the draft personnel policies state clearly that benefits are not offered to part-time employees. He suggested the policy be left as is and don't compensate on a pro-rated basis. Ms. Mattson explained the Selectmen have the ability to put in policies specific to an employee; there can be special exceptions in the policies. She explained she feels it is not unreasonable to compensate two (2) employees – Receptionist Janet Kimball and Library Aide Linda Belisle - who have a specific weekly schedule so they do not lose hours during weeks with holidays. Ms. Mattson reported she feels the classification of Ms. Kimball is different from the classification of the other part-time employees. There was discussion regarding the possibility of Ms. Kimball coming in early and/or staying later to make up the holiday. Ms. Mattson explained the other year-round, part-time employees – Fire Chief John Schlemmer, Code Enforcement Officer Ken Ballance and Parks & Recreation Director Jody Dickerson – do not have a set schedule, have a fluid schedule and can make up holiday time during the week. She explained Chief Schlemmer and Mr. Dickerson may have to work some holidays. Mr. Drenkhahn reported the position of Receptionist requires the office to be open; if it is closed that person is not needed to work. Ms. Mattson explained Ms. Kimball also works with tax cards and Mr. Ballance. Mr. Hanson explained if a new person was hired for this position, the work is what it is and the hours could be made up on other days. He suggested the Selectmen research the New Hampshire Department of Labor before deciding on pro-rated compensation for part-time employees. Mr. Drenkhahn reported the personnel policies would require modification for holiday compensation of part-time employees. There was discussion regarding contacting Barry Cox, of the Local Government Center, regarding this matter; Mr. Cox had previously reviewed the Town's draft personnel policies. Mr. Hanson and Mr. Drenkhahn reported they are amenable to changing the personnel policies as long as they are consistent. There was discussion regarding Ms. Kimball's liaison on the Board of Selectmen; the liaison is the Chairman. Ms. Mattson will speak with Ms. Kimball regarding the possibility of working additional hours during holiday weeks to make up for losing time on the holiday.

2009 PROPERTY TAX ABATEMENT APPLICATIONS: Ms. Mattson motioned to accept Commerford, Nieder, Perkins, LLC (the Town's assessor's) 2009 property tax abatement applications on the following properties. Mr. Drenkhahn seconded the motion and the vote was unanimous.

Name	TML	Granted/ Denied	2009 Assessment	Revised Assessment	Taxpayer's Opinion of Value
Huston	1-13	Granted	\$ 302,800	\$ 243,300	\$ 185,000
Lemien	3-52	Granted	\$ 96,200	\$ 82,200	\$ 82,000
Markley	8-36.10	Granted	\$1,120,600	\$1,075,700	\$1,042,749
Weldon	5-59	Denied	\$1,385,400	\$1,385,400	\$1,000,000

ADDITIONAL BUSINESS:

TOWN OF MEREDITH & INTER-LAKES SCHOOL DISTRICT: Mr. Hanson reported speaking with Town of Meredith Selectman Peter Brothers regarding the directive the Meredith Selectmen received at their Town Meeting to study the feasibility of withdrawing from the Inter-Lakes School District; he reported it is not an easy process. Mr. Brothers reported to Mr. Hanson that the Meredith Selectmen discussed scheduling a meeting with the Meredith, Sandwich and Center Harbor Boards of Selectmen to discuss the situation. Mr. Hanson explained he offered the use of the Cary Mead Meeting Room for the meeting.

PLANNING BOARD (PB): Mr. Drenkhahn reported the PB met on Tuesday, May 18, 2010. He reported Lakes Region Planning Commission Representative Mike Izard met with the PB to work on the workforce housing section of the draft Master Plan. He reported Town Clerk Sheila Mohan will give Ms. Mattson and Mr. Hanson copies of the draft for their review.

CONSTRUCTION PERMIT APPLICATION: The Selectmen reviewed the following approved construction permit application:

O'Donnell

TML 2-51

STATE OF NEW HAMPSHIRE BOARD OF TAX & LAND APPEALS (BTLA): The Selectmen reviewed the following BTLA form A-9 "List of Real Estate on which Exemption is Claimed":

Center Harbor Congregational Church

TML 9-29

STATE OF NEW HAMPSHIRE DEPARTMENT OF ENVIRONMENTAL SERVICES (NH DES): The Selectmen reviewed the following "Checklist for Submission of Your Standard Dredge and Fill Application":

Edward N. Dane Real Estate Trust

TML 8-6

ADJOURNMENT: At 8:10 p.m. Mr. Hanson motioned to adjourn the Board of Selectmen's meeting. Ms. Mattson seconded the motion and the vote was unanimous.

Respectfully submitted,

Robin Woodaman
Selectmen's Secretary