

**Center Harbor Board of Selectmen
Meeting Minutes
Wednesday, April 29, 2009**

Chairman Charley Hanson called the meeting to order at 7:00 p.m. Present were Selectmen Richard Drenkhahn and Randy Mattson. John Jude and Selectmen's Secretary Robin Woodaman were also in attendance.

APPROVAL OF MINUTES: Mr. Drenkhahn motioned to accept the minutes of April 22, 2009. Ms. Mattson seconded the motion and the vote was unanimous.

APPOINTMENTS:

JOHN JUDE: Mr. Jude, representing Camp Eagle's Cliff, presented the Board of Selectmen with a request from Camp Administrator James Teed for a permit to hold a ten (10) day summer camp for boys age 9 to 14 at their campsite on Waukewan Road. The time period would be from June 21, 2009 through July 2, 2009. The camp agrees to abide by the guidelines established by the Center Harbor Planning Board on October 16, 2001. The maximum number of campers and staff will not exceed 90; Mr. Jude reported there were 26 campers in 2008 and they expect approximately the same number this year. Canoes will use the established launch site on the Snake River to access Lake Waukewan. The camp has a two seat privy and will rent additional toilet facilities to meet state guidelines. Campfires are subject to approval by the Fire Chief and depend on weather conditions. Ms. Mattson motioned to grant Camp Eagle's Cliff request for a permit for their annual summer camp. Mr. Drenkhahn seconded the motion and the vote was unanimous.

Mr. Jude reported the Camp made good improvements last year. Mr. Hanson asked about the fence on their Lake Waukewan property that was in a state of disrepair. Mr. Jude explained people take the fence down to launch their boats from that area. Ms. Mattson suggested installing the fence posts in concrete.

UNFINISHED BUSINESS:

HIGH HAITH BRIDGE PROJECT: The following items were discussed:

Memorandum of Meeting: The Selectmen reviewed a summary of a meeting held on April 28, 2009 to discuss utility coordination. In attendance were Road Agent Jeff Haines, NH Electric Co-op representative Bruce Gavarny, Fairpoint Communications representative Cynthia Peterson and Quantum Construction Consultants (QCC) Project Engineer Jennifer Reczek. A plan for relocating utilities was developed for the construction of the new bridge.

Easement plan: The selectmen reviewed the easement plan, temporary construction easement deeds and permanent slope easement deeds prepared by QCC. Mr. Hanson reported Town Attorney Doug Hill had a number of issues with the easement plan, which Attorney Hill feels cannot be recorded as it is, and the easement deeds; Attorney Hill's questions will be forwarded to QCC. Mr. Hanson explained he thought a recordable survey was performed last year; Mr. Drenkhahn and Ms. Mattson agreed.

American Recovery & Reinvestment Act (ARRA): The Selectmen reviewed QCC's request for a budget increase for additional services on the final design; this increase would be necessary if the High Haith Bridge project is approved for ARRA funding. Mr. Hanson motioned for the Board of Selectmen to sign all necessary paperwork if the ARRA funding is approved. Ms. Mattson seconded the motion and the vote was unanimous.

KELSEA AVE. DRAINAGE PROJECT: Mr. Hanson reported the as-built plans show other, outside drainage pipes in the road. Mr. Hanson explained this is to manage water that impacts the road. The Selectmen discussed agreements with landowners to maintain the drains.

HYDRANT PROJECT: The Selectmen discussed the hydrant project, which is almost complete. Mr. Drenkhahn asked if the location of the line has been documented.

THE MUG RESTAURANT REQUEST TO UTILIZE GARDEN DINING AREA: Ms. Mattson reported she will meet with Town Clerk, and Planning Board Clerk, Sheila Mohan to discuss The Mug Restaurant's request to utilize the front garden dining area during the 4th of July week (June 28, 2009 – July 5, 2009) to determine if Planning Board approval is required. Mr. Drenkhahn reported Paul Ursillo of The Mug Restaurant was going to ask Anatole Paquette's permission to allow overflow parking on his property.

2000 FORD CROWN VICTORIA BIDS: The Selectmen reviewed the following bids received:

Bay Ridge Motors, Inc.	\$ 555
Adam Schaub	\$1,000 (Mr. Schaub would like to pay in installments of \$100 per week).

Mr. Drenkhahn suggested the Selectmen meet with Mr. Schaub to discuss his proposal. Mr. Hanson recommended a written agreement be in place; if two weeks of payments are missed, Mr. Schaub will have defaulted on the agreement and will forfeit any money already paid. Mr. Drenkhahn will draft the agreement and a meeting will be scheduled with Mr. Schaub.

GOOD SPIRIT BASSMASTERS FISHING TOURNAMENT: The Selectmen reviewed an email received from Police Chief Mark Chase reporting he spoke with Dave McNary, the organizer of the tournament. Mr. McNary reported he anticipates approximately ten (10) boats launching between 6:00 a.m. – 7:00 a.m. and returning around 4:30 p.m. Chief Chase reported he saw no issue with Mr. McNary's request. The Selectmen approved Mr. McNary's request to use the boat launch for the September 20, 2009 fishing tournament.

PERSONNEL POLICIES: The draft personnel policies will be reviewed and edited by Mr. Hanson, Mr. Drenkhahn, Ms. Mattson and Ms. Woodaman by May 6, 2009.

OUTSIDE FIRE SPECIAL DETAILS: The Selectmen received, and reviewed, information regarding outside Fire Department detail work submitted by Fire Chief John Schlemmer; the rates charged ranged from \$32 per hour to \$46 per hour. Ms. Mattson clarified that these details were for outside details where someone other than the Town would pay. Mr. Hanson motioned to adopt the same rate for Fire Department outside details as the Police Department (bill \$35 per hour and the employee is compensated \$30 per hour). Mr. Drenkhahn seconded the motion and the vote was unanimous.

FIRE ALARM ORDINANCE: The Selectmen reviewed Fire Chief John Schlemmer's request to implement a radio alarm system into the fire alarm ordinance; no action was taken.

LAMPREY DWELLING UNIT: Code Enforcement Officer Ken Ballance will be asked to contact Mary Lamprey Bare regarding the status of a garage that a prior Board of Selectmen had authorized Peg Lamprey to convert into a temporary dwelling unit to be used by a family member during his recuperation. Ms. Lamprey had agreed to convert the dwelling unit back to a garage when it was no longer needed.

BEAVERSIDE DRIVE & MEADOW DRIVE: Ms. Mattson reported receiving an email from State of New Hampshire Department of Environmental Services Wetlands Compliance Inspector Stacey Herbold who

reported a meeting has been scheduled between the Wetlands Bureau, the Alteration of Terrain Program and the Hale Partnership to discuss inconsistencies with the Wetland Permit and the Alteration of Terrain Permit which will need to be addressed by the Hale Partnership. Ms. Herbold reported the permits may be amended to include changes, and it seems likely, is almost definite that additional work will be required.

CENTER HARBOR REPRESENTATIVE TO THE INTER-LAKES SCHOOL BOARD: Mr. Drenkhahn recused himself from this discussion. Mr. Hanson reported speaking with Local Government Center (LGC) attorney Dave Connell who concurred with the School Board's position to appoint the Center Harbor representative by flipping a coin. Mr. Hanson and Ms. Mattson discussed their concerns regarding the fact that the individual who won the coin toss (Ms. Alosa) is not a registered voter in the Town of Center Harbor. They discussed the statute which indicates qualified individuals need to be registered in the "district", but the statute is not clear, in a cooperative school district, what the district actually is. Mr. Hanson reported in some of the language it appears "districts" in cooperative school districts are the actual towns, as that is how the voter checklist is formed for the entire school district. He reported Ms. Alosa just began the voter registration process in Center Harbor; she was registered in Meredith, hence the question about what constitutes a "district". Mr. Hanson reported Ms. Alosa is not on the Center Harbor voter checklist; the Supervisors of the Checklist met a few days before she went to the Town Office to complete the voter information form. He explained the Supervisors may not meet again to finalize new registrations for some time as this is an off election year. Mr. Hanson reported sending an email to Inter-Lakes School Superintendent Phil McCormack containing the above information. Mr. Hanson and Ms. Mattson would like resolution to their concern prior to the May 4, 2009 School Board meeting before someone acts on the Town's behalf; Town Attorney Doug Hill will be asked to research and follow up on this matter immediately.

NEW BUSINESS:

EMPLOYEE APPRECIATION DAY: The Selectmen received a request from Davis and Towle Insurance Agency representative Jeff Reardon to hold an employee appreciation day; he would supply hotdogs, hamburgers, etc. and advisors from Davis and Towle would be available to discuss programs available to employees. Davis and Towle is the carrier of life and disability insurance, which is a benefit, funded 100% by the Town, to full-time employees. Davis and Towle is also the carrier of the dental and retirement plans available to year-round employees as self-funded plans. Mr. Drenkhahn motioned to accept Davis and Towle's offer. Mr. Hanson seconded the motion and the vote was unanimous.

JOINT LOSS MANAGEMENT COMMITTEE (JLMC) TRAININGS: The Local Government Center (LGC) will conduct "Summer Safety" and "Skin Health Awareness" trainings on Monday, June 8, 2009 at 6:00 p.m.

HEALTH INSURANCE RATES: The Selectmen received notification that the health insurance rates for July 1, 2009 through June 30, 2010 will increase 14.7%.

INTEREST RATE ON UNPAID TAXES: The Selectmen reviewed information submitted by Tax Collector Ellen Burns reporting there are proposed changes to the following RSA's:

- RSA 76:13:** interest would be charged at 8 percent per annum on current year taxes, and
- RSA 80:69:** interest would be 12 percent per annum.

These proposed changes, if passed, would take effect on April 1, 2010. The Selectmen will monitor these proposed changes.

BLIND EXEMPTION: The Selectmen received a request from the State of New Hampshire Department of Revenue Administration to re-adopt the blind property tax exemption per RSA 72:27a at the 2010 Town Meeting.

CONSTRUCTION PERMIT FEES: The Selectmen will conduct a work session on Wednesday, June 3, 2009 to review, and amend, the construction permit fees; Code Enforcement Officer Ken Ballance will be asked to attend.

STATUTORY REQUIREMENTS FOR PLACES OF ASSEMBLY: The Selectmen reviewed information submitted by Fire Chief John Schlemmer reporting that places of assembly are required to be inspected at least twice per year. Chief Schlemmer reported the statute authorizes the licensing authority to modify the code provisions in existing places of assembly that might require structural changes, but only if adequate safety is maintained and a “permanent record is kept of such modifications and the reasons therefore.” Chief Schlemmer will be asked to address this.

HISTORICAL SOCIETY: Mr. Drenkhahn reported he received the following two (2) requests from the Historical Society:

Removal of an old tree: The Historical Society requested the Town remove a dead tree from the back of the building. The Selectmen discussed the fact that the Historical Society pays for the maintenance of the property and building; therefore they are responsible for the removal of the tree.

Banner on bandstand: The Historical Society requested permission to display a banner on the bandstand to advertise the plant sale. The Selectmen discussed the fact that the plant sale sells out early each year and did not see the need to display a banner on the bandstand. Mr. Drenkhahn reported the Historical Society plans to purchase a larger quantity of plants to sell than in previous years. The Selectmen do not want a banner on the bandstand.

LUSCHER PROPERTY: Ms. Mattson reported she discovered the following incorrect information on the deed for the sale of TML 5-5 from the Town to Paul & Heidi Luscher:

- The deed required TML 5-5 to be merged with TML 5-3; TML 5-5 should be merged with TML 5-3.2.
- The deed refers to the grantees’ title to TML 5-3 as coming from Greene on July 29, 2004 recorded at the Belknap County Registry of Deeds book 2071, page 641. The transfer from Greene to Luscher was for TML 5-1. The correct deed reference should be the Sheriff’s deed transferring TML 5-3.2 to the Luscher’s recorded at the Registry in book 2528, page 69. Town Attorney Doug Hill will be asked to issue a corrective deed; this should be a warrant item at no cost to the Town.

PARKS & RECREATION DEPARTMENT SUMMER BROCHURES: The Selectmen reviewed the Parks & Recreation Department summer brochures. Mr. Drenkhahn reported Parks & Recreation Director Jody Dickerson did a wonderful job putting the brochure together; Mr. Hanson and Ms. Mattson agreed.

PURCHASING POLICY: Mr. Hanson would like the Selectmen to discuss a draft purchasing policy at their May 6, 2009 meeting.

ADDITIONAL BUSINESS:

CONSTRUCTION PERMIT APPLICATIONS: The Selectmen reviewed the following approved construction permit application:

Luscher

TML 5-5

CURRENT BILLS PAYABLE: The Selectmen reviewed, and approved the payroll and accounts payable manifests as presented.

CORRESPONDENCE:

MARTY LEROY: Ms. LeRoy submitted the following three (3) issues:

Coe Hill Road: Ms. LeRoy asked if Coe Hill Road could be posted as 30 miles per hour so people can be ticketed for speeding. The Selectmen will research their minutes during the public hearing for speed limits and their subsequent discussion with Police Chief Mark Chase.

Speed limit sign: Ms. LeRoy asked if the speed limit sign at the beginning of Coe Hill Road could be moved up the road approximately ten feet so that it is visible to the traffic turning from Route 25.

Letters: Ms. LeRoy requested letters be sent to all residents on Coe Hill Road and Follett road regarding the speed limit.

STATE OF NEW HAMPSHIRE DEPARTMENT OF ENVIRONMENTAL SERVICES (NH DES): The Selectmen reviewed the following receipts of Shoreland Applications:

Town of Center Harbor
Coolidge

TML 7, Lots 48,29,52,53,75
TML 7, Lot 6

ADJOURNMENT: At 8:39 p.m. Ms. Mattson motioned to adjourn the Board of Selectmen's meeting. Mr. Drenkhahn seconded the motion and the vote was unanimous.

Respectfully submitted,

Robin Woodaman,
Selectmen's Secretary