

**Center Harbor Board of Selectmen
Meeting Minutes
Wednesday, April 28, 2010**

Chairman Richard Drenkhahn called the meeting to order at 7:00 p.m. Selectmen Randy Mattson and Charley Hanson were present. Town Clerk Sheila Mohan, Town Treasurer Jeannie DeGrace, Camp Eagle's Cliff representative John Jude, Quantum Construction Consultants, LLC representative Lisa Martin and Selectmen's Secretary Robin Woodaman were also in attendance.

APPROVAL OF MINUTES: Mr. Hanson motioned to accept the minutes of April 21, 2010. Ms. Mattson seconded the motion and the vote was unanimous.

APPOINTMENTS:

TOWN CLERK SHEILA MOHAN: Ms. Mohan reported receiving a phone call from Tim Fountain, of Cartographic Associates, requesting all the subdivision plans as part of the digital mapping project. Ms. Mohan expressed her concern with releasing these plans and explained plans given to Cartographic Associates in 2002, when they were mapping all subdivisions and road frontages, were returned late and some plans were missing; the Selectmen share Ms. Mohan's concern. Mr. Drenkhahn would like Cartographic Associates asked the cost for an employee to perform this portion of the digital mapping project in the Municipal Building so that plans will not have to leave the building. Mr. Hanson suggested creating a sign-out and sign-in log referencing every plan that was supplied to them. He reported the Selectmen will not consider the project 80% completed, and authorize funding, until all the plans have been returned. Ms. Mohan will contact Mr. Fountain regarding the cost, and possibility, of performing this portion of the project at the Municipal Building.

TOWN TREASURER JEANNIE DEGRACE: Ms. DeGrace reported discussing the use of debit cards with the Town's auditor Jim Roberge, who explained this practice is backwards from how purchases should be authorized. She explained debit card purchases are made without the approval of the Selectmen. Ms. DeGrace explained the proper procedure is for the Selectmen to authorize the accounts payable manifest, then Ms. DeGrace can disburse the funds. There was discussion regarding the use of credit cards; the Selectmen would like to meet with Mr. Roberge to discuss this practice. Ms. Mattson motioned to discontinue the use of debit cards, effective immediately. Mr. Drenkhahn seconded the motion and the vote was unanimous.

CAMP EAGLE'S CLIFF REPRESENTATIVE JOHN JUDE: Mr. Jude presented Camp Eagle's Cliff request for a permit for a nine (9) day summer camp for boys, ages 9 (nine) to 15 (fifteen), for the period beginning June 24, 2010 and ending July 2, 2010. The Camp agrees to abide by the guidelines established by the Planning Board on October 16, 2001. The maximum number of campers and staff will not exceed 90. Canoes will use the established launch site on the Snake River to access Lake Waukevan. The Camp has a two (2) seat privy and will rent additional toilet facilities to meet state guidelines. Campfires are subject to approval by the Fire Chief and depend on weather conditions. Mr. Hanson motioned to approve Camp Eagle's Cliff request for a nine (9) day summer camp. Mr. Drenkhahn seconded the motion and the vote was unanimous.

Ms. Mattson reported the number of campers allowed had been increased since the October 16, 2001 (from 65 to 90) and suggested Camp Eagle's Cliff be asked to reference the Planning Board's amendment date in their future camping requests.

QUANTUM CONSTRUCTION CONSULTANTS, LLC (QCC) REPRESENTATIVE LISA

MARTIN: The following items were discussed:

- **High Haith Bridge replacement project**: Ms. Martin reported the bridge replacement project is no longer eligible for American Resource and Recovery Act (ARRA) funding, but the State of New Hampshire Department of Transportation will pay 100%. She explained the original bridge did not meet the federal criteria for a bridge, which has to have a twenty (20) foot span; the original bridge span was fourteen (14) feet. Ms. Martin explained the new bridge exceeds the twenty (20) foot span. She reported the precast concrete slab is in production and the project is expected to be completed on time.
- **Sand/salt storage shed**: Ms. Martin reported medium to stiff clay has been encountered during the digging for the footings. She explained the problem with clay is that the foundation may settle over time. She reported the ground has already been compacted with the sand that the Highway Department has stored there. Ms. Martin explained she does not know the depth of the clay and reported there are no signs of settlement in the Highway Garage or the old salt shed. There was discussion regarding drilling borings to determine the necessary size of the footings. Mr. Drenkhahn motioned to authorize the borings and testing. Mr. Hanson seconded the motion and the vote was unanimous.

UNFINISHED BUSINESS:

STATE EDUCATION FUNDING: The Selectmen reviewed information received from the Coalition Communities reporting the Town of Center Harbor will have to pay an extra \$298,093 in Statewide Education Property Taxes if the State Legislature does not pass the legislation to extend the current education funding formula by an additional year to provide time to study whether it is financially sustainable over the long term. Mr. Drenkhahn motioned to ask the State Representatives to vote for Senate Bill 465, which has passed the NH Senate and is now under consideration by the House and would prevent the return of “Donor Communities” for an additional year. Mr. Hanson seconded the motion and the vote was unanimous. Mr. Hanson suggested a copy of the press release be sent to all members of the Belknap County Delegation; Mr. Drenkhahn and Ms. Mattson agreed.

HEARTHSTONE B & B SPRINKLER SYSTEM: The Selectmen received notification from Fire Chief John Schlemmer that Paul Maggi delivered the final plans and calculations for the sprinkler system. He reported he (Chief Schlemmer) has a meeting with the State of New Hampshire Fire Marshall on May 6, 2010 and he will have Mr. Maggi’s inspection done at that time.

NEW BUSINESS:

WITHDRAWAL FROM CAPITAL RESERVE FUNDS (CRF): The Selectmen signed letters to the Trustees of the Trust Funds requesting the following funds be withdrawn from 2 CRF’s and deposited into the general fund:

Public Safety Building CRF	\$15,778.00
Sand/Salt Storage Shed CRF	\$ 5,600.00

TAX ANTICIPATION NOTE (TAN): Ms. Mattson motioned to sign a \$1,000,000 TAN, with an interest rate of 1.9%, with Meredith Village Savings Bank. Mr. Drenkhahn seconded the motion; the motion passed. Mr. Hanson recused himself from discussion and signing the TAN.

INTER-LAKES SCHOOL BOARD (ILSB) SPECIAL MEETING: The Selectmen received notification that the ILSB will hold a special meeting on Wednesday, May 5, 2010 at 6:30 p.m., which will include an informational presentation on the withdrawal from a cooperative school district. Either Mr. Drenkhahn or Mr. Hanson will attend.

AFLAC INSURANCE: The Selectmen received a request from Gary Tepe, Aflac Benefits Consultant, to put Aflac information in employee's paychecks. This information will be forwarded to the department heads for posting in their departments.

FIRE DEPARTMENT EMPLOYMENT APPLICATION: Ms. Mattson motioned to approve the hiring of Chuck Campbell as a firefighter per Fire Chief John Schlemmer's recommendation. Mr. Hanson seconded the motion and the vote was unanimous.

ADDITIONAL BUSINESS:

CONSTRUCTION PERMIT APPLICATIONS: The Selectmen reviewed the following approved construction permit applications:

Hornkohl	TML 5-64.3
Ulm	TML 8-28.2
Hays	TML 3-33
Home Comfort LLC	TML 9-72.2
Town of Center Harbor	TML 5-15

CORRESPONDENCE:

STATE OF NEW HAMPSHIRE DIVISION OF FORESTS AND LANDS: The Selectmen received notification that the Fire Department has been awarded \$2,000 for its allocation of the cost-sharing funds of the 2010 Volunteer Fire Assistance Grant; these federal funds are made available by the U. S. Forest Service to the Division of Forests and Lands to improve fire protection in rural towns.

HK POWERSPORTS LAND & LAKE POKER RUN: The Selectmen received correspondence from Easter Seals of New Hampshire requesting a checkpoint in Center Harbor for the HK Powersports Land & Lake Poker Run scheduled for July 10, 2010. Ms. Mattson motioned to allow a checkpoint in Center Harbor pending Police Chief Mark Chase and Fire Chief John Schlemmer's approval. Mr. Drenkhahn seconded the motion and the vote was unanimous.

ADJOURNMENT: At 9:03 p.m. Mr. Hanson motioned to adjourn the Board of Selectmen's meeting. Ms. Mattson seconded the motion and the vote was unanimous.

Respectfully submitted,

Robin Woodaman
Selectmen's Secretary