

**Center Harbor Board of Selectmen
Meeting Minutes
Wednesday, April 22, 2009**

Chairman Charley Hanson called the meeting to order at 3:26 p.m. Present were Selectmen Richard Drenkhahn and Randy Mattson.

PERSONNEL POLICIES: The Selectmen finished the draft personnel policies; a hard copy will be printed for the Selectmen's review.

ADDITIONAL BUSINESS:

INTER-LAKES SCHOOL BOARD REPRESENTATIVE: Mr. Hanson and Ms. Mattson (Mr. Drenkhahn recused himself) discussed an issue regarding the appointment of the new Center Harbor representative to the Inter-Lakes School Board. Mr. Hanson and Ms. Mattson will conduct research to confirm that the appointment was done correctly.

CONTINUANCE OF MEETING: At 5:21 p.m. Ms. Mattson motioned to continue the Board of Selectmen's meeting until 7:00 p.m. Mr. Drenkhahn seconded the motion and the vote was unanimous.

RECONVENE: Mr. Hanson reconvened the Board of Selectmen's meeting at 7:11 p.m. Present were Mr. Drenkhahn and Ms. Mattson. Tiffany Royea, Gail Ledger, Emergency Management Director David Hughes and Selectmen's Secretary Robin Woodaman were also in attendance.

APPROVAL OF MINUTES: Mr. Drenkhahn motioned to accept the minutes of April 15, 2009. Ms. Mattson seconded the motion and the vote was unanimous.

APPOINTMENTS: None

TIFFANY ROYEA: Ms. Royea, representing Savoie's Lodging and Camping, reported she read the Board of Selectmen's minutes when they discussed Savoie's request for nine (9) weekends of camping and an occasional band or disc jockey. She explained she feels they requested too many camping weekends and understands Planning Board approval would be required. Ms. Royea asked if they could have an occasional band or disc jockey; they would be willing to stop the music at 9:30 p.m. and she would ask the neighbors if they had any issues. She explained there would not be a permanent structure; the band would be on a trailer. Mr. Hanson explained the Selectmen have to be cognizant of allowed uses of property per the zoning ordinances, which clearly indicate what is allowed in the various areas of Town. He explained sound travels and reported the New Hampshire Music Festival has had a site plan review with the Planning Board recently and sound was one of the areas of discussion. Mr. Drenkhahn expressed his concern about setting a precedent by allowing Savoie's to have music; other establishments in Town may also ask to have bands or disc jockeys.

Ms. Mattson explained Savoie's is allowed to have their Motorcycle Week activities as a non-conforming, pre-existing activity. She explained the additional activities Ms. Royea has discussed will require site plan review from the Planning Board and possibly a variance from the Zoning Board of Adjustment; the Selectmen do not have the authority to grant permission. Ms. Mattson explained she would consider allowing music during Motorcycle Week.

EMERGENCY MANAGEMENT DIRECTOR DAVID HUGHES: Mr. Hughes discussed the following:

1. **Emergency Management Performance Grant:** Mr. Hughes explained the report for the generator and computer/projector grant will have to be re-done to include the soft match of employees time; if not the Town will have to reimburse the State of New Hampshire approximately \$1,200.
2. **Homeland Security class:** Mr. Hughes reported FEMA is planning to hold a course on government official's role in an emergency; information on the National Incident Management System (NIMS) will be included.

UNFINISHED BUSINESS:

SCHWARTZ ABATEMENT APPLICATION: The Selectmen reviewed information submitted by Lowell and Karlene Schwartz (TML 7-24) notifying the Selectmen of information they intend to use at the Board of Tax and Land Appeals hearing scheduled for May 21, 2009 at 9:00 a.m.

HIGH HAITH BRIDGE PROJECT: The Selectmen reviewed Quantum Construction Consultants request for a budget increase for additional services for the final design of the High Haith Bridge; Mr. Hanson explained these additional services will be required if the Town is approved for American Recovery and Reinvestment Act (ARRA) funding. He explained the engineering services will be funded 80% by the State of New Hampshire and 20% by the Town; the construction will be funded 100% with ARRA funds if the Town's project is approved by the Federal Government. Quantum's request was tabled until the Board of Selectmen is notified that the High Haith Bridge project has been approved for ARRA funding.

WALKER DISCHARGE OF WATER ONTO KELSEA AVE.: The Board of Selectmen will send a letter to David Walker regarding the discharge of water from his basement onto Kelsea Ave.

RENOVATIONS: Mr. Drenkhahn reported Code Enforcement Officer Ken Ballance examined the cement ceiling in the Fire Department's radio room and reported there would not be a problem cutting the cement. Mr. Drenkhahn will prepare draft bid specifications in conjunction with Ken Ballance for the radio room renovations, the removal of the side window in the Fire Station and construction of a fire wall between the lobby and the Fire Station.

GOOD SPIRIT BASSMASTER'S FISHING TOURNAMENT: The Selectmen received input from Parks & Recreation Director Jody Dickerson and Road Agent Jeff Haines regarding the request to use the Town's boat ramp during the Good Spirit Bassmaster's Fishing Tournament scheduled for September 20, 2009. Mr. Dickerson reported the Parks & Recreation Department's summer programs will have concluded by September 20th and explained he did not have an issue. Mr. Haines asked if this is an annual tournament and recommended they be advised that power loading will not be allowed. Mr. Drenkhahn asked how many boats are expected; Ms. Woodaman will contact Dave McNary, the tournament director with this question. Ms. Mattson asked Mr. McNary be informed that there is limited parking.

NEW BUSINESS:

PAQUETTE WETLANDS COMPLEX: The Selectmen received a request from Anatole Paquette to change the name of "The Mug Complex" to "The Paquette Complex". Ms. Mattson explained the Prime

Wetlands project may have been submitted to the State of New Hampshire with the current listing of “The Mug Complex”. Mr. Hanson would like the Conservation Commission notified of Mr. Paquette’s request for their input. The Selectmen have no objection to Mr. Paquette’s request, but will hold a public hearing on Wednesday, May 13, 2009 at 7:15 p.m. to receive input from the public.

THE MUG RESTAURANT: The Selectmen received requests from Amy Elfline and Paul Ursillo of The Mug Restaurant to utilize the front garden area on two (2) occasions:

Motorcycle Week (June 13, 2009 – June 21, 2009): This will be the same set up as approved for the last several years; the total capacity will be 60 people, fencing will be set up, proper staff will be assigned to this area and there will be outside entertainment on Friday and Saturday nights. Ms. Mattson reported she is in favor of granting permission for Motorcycle Week as in the past; Mr. Hanson and Mr. Drenkhahn agreed. Ms. Mattson motioned to approve The Mug Restaurant’s request for Motorcycle Week. Mr. Drenkhahn seconded the motion and the vote was unanimous.

4th of July week (June 28, 2009 – July 5, 2009): Ms. Elfline requested the Selectmen consider allowing them to utilize the front garden area during this time frame. She explained this is their biggest holiday event of the summer and the additional space is much needed. Ms. Mattson asked if this request should go to the Planning Board and questioned the number of parking spaces available for cars versus motorcycles. She asked if this request would fall under the parameters of the Town’s zoning ordinances. The Board of Selectmen will research this issue.

MAPLE RIDGE SEPTIC SERVICE: Mr. Hanson motioned to sign the contract with Maple Ridge Septic Service for a portable toilet at the ball field. Mr. Drenkhahn seconded the motion and the vote was unanimous.

EMPLOYEE VACATION: The Selectmen reviewed a request from Highway Department employee Kevin Thomas to take un-paid vacation leave; Road Agent Jeff Haines reported he does not have a problem with Mr. Thomas’ request. The Board of Selectmen approved Mr. Thomas’ request as long as his leave doesn’t affect the performance of the Highway Department.

BROOKS HOUSE: The Selectmen received notification that the tenant in Brooks house will vacate the property by May 31, 2009. The Selectmen discussed the refrigerator that was purchased for Brooks house late in 2008; this will be stored for potential use by the Police Department in the new Police Station.

CONSTRUCTION PERMIT APPLICATIONS: The Selectmen reviewed the following approved construction permit applications:

Maggi	TML 6-24
Feely	TML 8-32

INTENT TO CUT: The Selectmen reviewed the following “Notice of Intent to Cut Wood or Timber”:

Maggi	TML 6-24
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CURRENT BILLS PAYABLE: The Selectmen reviewed, and approved, the payroll and accounts payable manifests as presented.

CORRESPONDENCE:

STATE OF NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION (NH DOT): The Selectmen reviewed a driveway permit issued by the NH DOT to the New Hampshire Music Festival.

STATE OF NEW HAMPSHIRE HIGHWAY SAFETY AGENCY: The Selectmen reviewed notification that the Police Department's grant application for federal funds for "Center Harbor Statewide DWI Hunter Patrols" has been approved.

ADDITIONAL BUSINESS:

BIDDING PROCESS: The Selectmen discussed the Town's bidding process. Mr. Hanson explained boards and committees can make recommendations to the Board of Selectmen, but they have no authority to spend funds; only the Board of Selectmen can expend funds that have been appropriated at Town Meeting. They discussed the selection process which is based on a number of factors. Mr. Hanson explained bids do not have to awarded to the lowest bidder.

ASSISTANCE LIENS: Ms. Woodaman explained the law requires municipalities to place a lien for welfare aid received on any property owned by an assisted person; she reported approximately \$3,000 in assistance liens were being placed on Center Harbor property owners who have received assistance in the past year.

NON-PUBLIC SESSION: At 8:23 p.m. Mr. Hanson motioned to go into a non-public session per RSA 91-A:3, II(c) to discuss matters that would affect someone's reputation. Ms. Mattson seconded the motion and the vote was unanimous. Mr. Hanson, Mr. Drenkhahn and Ms. Mattson were present. The Board discussed allegations made by the State of New Hampshire Department of Environmental Services regarding non-compliance of wetlands permits. The Board will monitor the situation. At 8:43 p.m. Ms. Mattson motioned to end the non-public session. Mr. Drenkhahn seconded the motion and the vote was unanimous.

RECONVENE: At 8:43 p.m. Mr. Hanson reconvened the Board of Selectmen's meeting.

ADJOURNMENT: At 8:43 p.m. Mr. Drenkhahn motioned to adjourn the Board of Selectmen's meeting. Mr. Hanson seconded the motion and the vote was unanimous.

Respectfully submitted,

Robin E. Woodaman
Selectmen's Secretary