

**Center Harbor Board of Selectmen  
Meeting Minutes  
Wednesday, April 15, 2009**

Chairman Charley Hanson called the meeting to order at 7:06 p.m. Present were Selectmen Richard Drenkhahn and Randy Mattson. Maureen Criasia, Fire Chief John Schlemmer, Town Clerk Sheila Mohan and Selectmen's Secretary Robin Woodaman were also in attendance.

**APPROVAL OF MINUTES:** Mr. Drenkhahn motioned to accept the minutes of April 8, 2009. Ms. Mattson seconded the motion and the vote was unanimous.

**APPOINTMENTS:**

**TOWN CLERK SHEILA MOHAN:** The following items were discussed:

**Electrical issue:** Ms. Mohan reported a broken dimmer switch caused the lights not to work in the Cary Mead room; she explained a replacement dimmer switch will cost \$100. The Selectmen decided not to have the dimmer switch replaced.

**Elderly exemption:** Ms. Mohan reported speaking with Local Government Center (LGC) attorneys regarding the elderly exemption and the Right to Know law. There was discussion regarding elderly exemption information not being available on the blotter book and tax cards; addresses of those receiving elderly exemptions cannot be given out. There was discussion regarding a tax software program that may report the property owner's name and physical location, which is public information, but not the mailing addresses. Ms. Mohan will research this matter further.

**MAUREEN CRIASIA:** Ms. Criasia, Center Harbor's representative to the Lakes Region Planning Commission (LRPC) asked the Selectmen to complete a survey for LRPC. The Selectmen completed the survey and returned it to Ms. Criasia.

**UNFINISHED BUSINESS:**

**HYDRANT PROJECT:** Chief Schlemmer reported he solicited proposals from six companies and received the following three proposals:

Don LeMien Excavation	\$ 5,400
Ambrose Brothers	\$20,360
Richard Murphy Construction	\$19,500

Ms. Mattson questioned the difference in the proposals and asked if additional material would have to be purchased. Chief Schlemmer explained the proposals include materials and reported the material removed during the digging should be able to be re-used. He explained some of the firefighters will assist in the project.

Mr. Hanson motioned to accept the low bid, Don LeMien Excavation, in the amount of \$5,400 provided the project is completed no later than May 15, 2009 and proper proof of insurance is provided. Ms. Mattson seconded the motion and the vote was unanimous.

**HIGH HAITH BRIDGE PROJECT:** The Selectmen received copies of letters sent from Quantum Construction Consultants, LLC to the abutters of the High Haith Bridge as part of the State of New Hampshire Department of Environmental Services Shoreland Permit application.

**AMERICAN RESOURCE & RECOVERY ACT (ARRA):** Mr. Hanson reported the Board of Selectmen had asked the State of New Hampshire Department of Revenue Administration (NH DRA) about the process for accepting ARRA funds for the High Haith Bridge project. He explained ARRA is a federally administrated program and there may be more costs associated with the project than the Town appropriated at Town Meeting. Mr. Hanson reported there is a pending senate bill, which would allow Towns to call a special meeting without court approval to consider the appropriation and expenditure of ARRA funds.

**GOOD SPIRIT BASSMASTERS FISHING TOURNAMENT:** The Selectmen received updated information on the request for the use of the Town’s boat ramp during the Good Spirit Bassmaster’s Fishing Tournament; the proposed date is September 20, 2009. The Selectmen have no objection to this request, but would like input from Police Chief Mark Chase, Parks & Recreation Director Jody Dickerson and Road Agent Jeff Haines before making a decision.

**FIRE DEPARTMENT DETAIL COMPENSATION:** There was discussion regarding the Selectmen’s past decision on an hourly rate to compensate Fire Department personnel for fire watch details. Ms. Mattson questioned the decision to ask employees to work a Fire Department fire watch detail for less than their hourly rate. Mr. Hanson explained details have to be differentiated between an in-house detail and an outside agency detail. Ms. Mattson motioned to rescind the Selectmen’s previous decision regarding Fire Department employee in-house detail compensation and to compensate Fire Department employees who work in-house details at their regular hourly rate. Mr. Hanson seconded the motion and the vote was unanimous.

There was discussion regarding fees other towns charge for outside agency Fire Department details; Ms. Woodaman will research this.

**NEW BUSINESS:**

**2000 CROWN VICTORIA:** The Selectmen opened the following bid received on the 2000 Crown Victoria:

Bay Ridge Motors, Inc.	\$555
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The Selectmen discussed the fact that the vehicle was advertised with a minimum bid of \$1,000. Mr. Drenkhahn suggested advertising the vehicle for sale again with a minimum bid of \$500; Mr. Hanson and Ms. Mattson agreed. The bids are due April 29, 2009.

**LANDSCAPE MAINTENANCE:** The Selectmen opened the following bids received for the 2009 landscape maintenance:

Gilford Gardens	\$ 4,895
Bruce’s Landscaping	\$ 4,950
Color Scapes	\$12,578.75
Simple by Nature	\$ 3,690
Belknap Landscaping	\$ 6,720
Pine Ridge Lawn & Landscape	\$ 4,445

Mr. Hanson motioned to reject all bids and have the landscaping work performed in-house. Mr. Drenkhahn seconded the motion and the vote was unanimous. Mr. Hanson explained the Selectmen had been approached by Road Agent Jeff Haines and Parks & Recreation Director Jody Dickerson, an award winning gardener,

regarding performing the landscape maintenance in-house; they would have more control over when things get done.

**RADIO ROOM REQUEST FOR PROPOSALS (RFP's):** Mr. Hanson reported he will contact Quantum Construction Consultant engineer Lisa Martin regarding an engineering evaluation of the radio room, which has a cantilevered ceiling made of concrete, to see if it is possible to renovate for a reasonable amount of funds. Mr. Drenkhahn reported he will discuss the radio room renovations with Code Enforcement Officer Ken Ballance.

**EASTER PARTY:** Mr. Hanson reported the Parks & Recreation Department's Easter party was a well run, excellent event with a tremendous turn-out; he reported the pictures were on the Parks & Recreation's web site that evening. Ms. Mattson reported she has attended the Easter party for many years, but has never seen that many people at the event. Chief Schlemmer reported approximately 160 people in attendance. The Selectmen will send a letter to Parks & Recreation Director Jody Dickerson commending him on the good job.

**FIRE EXTINGUISHER TRAINING:** Ms. Mattson reported Chief Schlemmer did a nice job conducting a fire extinguisher class in conjunction with the Joint Loss Management Committee. Ms. Mattson attended the class along with Jon Kinnaman, Jeff Haines, Kevin Thomas, Sheila Mohan and Robin Woodaman.

**LIFE & AD&D INSURANCE:** The Selectmen reviewed information received from Davis & Towle Insurance Agency which compared the current cost of life and AD & D (disability insurance) offered to full-time employees through Standard Insurance with Boston Mutual Life Insurance Company; there would be a savings to the Town of \$76 per month. Mr. Hanson motioned to contract with Boston Mutual Life Insurance Company. Mr. Drenkhahn seconded the motion and the vote was unanimous.

**INTER-LAKES AFTER PROM PARTY:** The Selectmen reviewed a request for a donation towards the Inter-lakes High School Class of 2009 "Chemical-Free After Prom Party". Mr. Drenkhahn motioned to donate \$100. Ms. Mattson seconded the motion and the vote was unanimous.

**LOCAL GOVERNMENT CENTER (LGC) 2009 LOCAL OFFICIALS WORKSHOP:** The following will attend LGC's "2009 Local Officials Workshops":

<b><u>Name</u></b>	<b><u>Date(s)</u></b>
Mr. Hanson	May 19, 2009 (Lincoln)
Mr. Drenkhahn	May 12, 2009 & May 19, 2009 (Lincoln)
Ms. Mattson	May 19, 2009 (Lincoln)
Ms. Woodaman	June 6, 2009 (Concord)
Ms. Mohan	June 13, 2009 (Concord)

**ADDITIONAL BUSINESS:**

**CURRENT BILLS PAYABLE:** The Selectmen reviewed, and approved the payroll and accounts payable manifests as presented.

**CORRESPONDENCE:**

**STATE OF NEW HAMPSHIRE DEPARTMENT OF ENVIRONMENTAL SERVICES (NH DES):** The Selectmen reviewed NH DES correspondence to Charles Harris (TML 6-11) stating NH DES has reviewed his Shoreland Permit application and determined the following information is needed to clarify and complete it:

The project as proposed cannot be permitted as the portion of the existing deck that is over the primary building setback once attached to the proposed single-family dwelling would render the entire structure non-conforming. Mr. Harris was asked to submit a revised set of plans that remove the portion of the deck that is within the waterfront buffer.

**CENTER HARBOR INN:** The Selectmen reviewed the Center Harbor Inn's annual notice of their three (3) seasonal boat slip rentals and one (1) mooring slip for the 2009 summer season. The Center Harbor Inn reported all other persons docked, or moored, are guests of the hotel.

**NON-PUBLIC SESSION:** At 8:52 p.m. Mr. Hanson motioned to go into a non-public session per RSA 91-A:3, II(e) to discuss pending litigation. Mr. Hanson, Mr. Drenkhahn and Ms. Mattson were present. The Board discussed and reviewed a file on a matter of pending litigation. The Board will prepare written communication and continue to monitor the situation. At 9:31 p.m. Mr. Hanson motioned to end the non-public session. Mr. Drenkhahn seconded the motion and the vote was unanimous.

**RECONVENE:** At 9:31 p.m. Mr. Hanson reconvened the Board of Selectmen's meeting.

**ADJOURNMENT:** At 9:32 p.m. Mr. Drenkhahn motioned to adjourn the Board of Selectmen's meeting. Mr. Hanson seconded the motion and the vote was unanimous.

Respectfully submitted,

Robin Woodaman,  
Selectmen's Secretary