

**Center Harbor Board of Selectmen
Meeting Minutes
Wednesday, April 8, 2009**

Chairman Charley Hanson called the meeting to order at 3:05 p.m. Selectmen Richard Drenkhahn and Randy Mattson were also present.

WORK SESSION

PERSONNEL POLICIES: The Selectmen worked on the proposed personnel policies. They scheduled another work session for Wednesday, April 22, 2009 from 3:00 p.m. to 5:00 p.m. Mr. Hanson submitted a draft employee evaluation form for Mr. Drenkhahn and Ms. Mattson's review.

CONTINUANCE OF MEETING: At 5:17 p.m. Ms. Mattson motioned to continue the Board of Selectmen's meeting until 7:00 p.m. Mr. Drenkhahn seconded the motion and the vote was unanimous.

RECONVENE: At 7:03 p.m. Mr. Hanson reconvened the Board of Selectmen's meeting. Fire Chief John Schlemmer, Emergency Management Director David Hughes, Firefighter Jared McGrath, Firefighter Chris Conway, Gail Ledger, Allan Hale, Jr., Carter Hale and Selectmen's Secretary Robin Woodaman were also in attendance.

APPROVAL OF MINUTES:

1. Ms. Mattson motioned to accept the minutes of April 1, 2009. Mr. Drenkhahn seconded the motion and the vote was unanimous.
2. Ms. Mattson motioned to accept the minutes of April 6, 2009. Mr. Drenkhahn seconded the motion and the vote was unanimous.

RIGHT TO KNOW INFORMATION MEETING: Mr. Hanson reported he was very pleased with the level of commitment shown by the members of the various Town boards and committees who attended the Right to Know informational meeting.

PUBLIC HEARING – FIRE DEPARTMENT'S RADIO ROOM RENOVATIONS: At 7:17 p.m. Mr. Hanson called the public hearing to order. He explained the public hearing is being held so the Board of Selectmen may receive input for renovations to the radio room. He reported the Selectmen have received written input from Fire Chief John Schlemmer, Road Agent Jeff Haines, Police Chief Mark Chase and Emergency Management Director David Hughes. They received the following input at the public hearing:

Fire Chief John Schlemmer: Chief Schlemmer reported there are rotted boards and mold issues. He suggested installing smaller, energy efficient windows. He also suggested it might be possible to re-use one window to save on construction costs. There was discussion regarding renovating the room to be flush with the building. Chief Schlemmer reported the building was originally built with gutters, but they were covered up during a past roof replacement project. He expressed his concern with ice build up over the station's doors and suggested a future re-design with dormers for a more colonial look. There was discussion regarding the number of people who would work in the radio room; Chief Schlemmer explained one or two people would be in there.

Gail Ledger: Ms. Ledger, wife of a firefighter, expressed her concern for the health and safety of individuals who are in the fire station for other uses.

Emergency Management Director David Hughes: Mr. Hughes reported there is duct work that comes through the floor which should be cleaned. He expressed his concern for the quality of the air coming through the duct work. Mr. Hughes explained the ceiling is a concrete slab; he

reported this is where the water is leaking into the room. He reported there is a hole in the window casing, which allows for ice to form on the inside of the room.

Selectman Randy Mattson: Ms. Mattson asked if the water problem would be fixed for sure with the renovation. She explained a new roof was recently installed, but there are still leaks in the fire station. Ms. Mattson explained she doesn't want to spend funds and still have leaks in the room.

At 7:38 p.m. Mr. Hanson motioned to end the public hearing. Ms. Mattson seconded the motion and the vote was unanimous.

RECONVENE: At 7:38 p.m. Mr. Hanson reconvened the Board of Selectmen's meeting.

APPOINTMENTS:

ALLAN HALE, JR.: There was discussion regarding the amended petitioned warrant article for Beaverside and Meadow Drive's to be accepted as Town roads. Mr. Hale explained some warrant articles passed at Town Meetings are not binding or legal. He explained he feels the person causing damage to the roads should be the one liable for repairs. Mr. Hanson explained the warrant article amendment had a two-fold intent; the Town requires a clear deed to the roads and damage to the roads had to be addressed. Mr. Hanson explained the Selectmen are researching this matter.

UNFINISHED BUSINESS:

HIGH HAITH BRIDGE PROJECT: Mr. Hanson reported the State of New Hampshire Department of Transportation (NH DOT) has approved the preliminary plans for the High Haith Bridge project. He reported he and Quantum Construction Consultant engineer Jim Bouchard attended an American Recovery and Reinvestment Act (ARRA) meeting and reported the State has recommended ARRA funding for the project to the federal level; the Town should know within seven to ten days if it will receive ARRA funds.

HYDRANT PROJECT: Chief Schlemmer reported he and Road Agent Jeff Haines have been working on the hydrant project which he would like to complete by April 30, 2009. He reported he has received three bids and is waiting for one more. Chief Schlemmer suggested the Selectmen send letters to abutters informing them of the project.

FILL THE HYDRANT FUNDRAISER: Mr. Hughes reported the Fireman's Association fundraiser "Fill the Hydrant" has not raised \$1,000 yet; he reported there is an anonymous donor who will match the donations.

NEW BUSINESS:

GOUDREAU & ASSOCIATES ARCHITECTS CONTRACT: Mr. Drenkhahn reported Town Attorney Doug Hill reviewed, and was satisfied with, the Goudreau & Associates Architects contract for services for the new Police Station. Mr. Drenkhahn motioned to sign Goudreau & Associates Architects contract. Ms. Mattson seconded the motion and the vote was unanimous.

STATE OF NEW HAMPSHIRE DEPARTMENT OF HEALTH & HUMAN SERVICES (NH DHHS) INTERIM ASSISTANCE AGREEMENT: The Selectmen reviewed an interim assistance agreement between the Town and the State of New Hampshire Department of Health & Human Services. The purpose of this agreement would allow interim assistance to be furnished to, or on behalf of, an individual, financed totally from local funds, for meeting basic needs while the individual's application for SSI benefits was pending, or while the individual's SSI benefits were suspended or terminated. Once

Resource Inventory (NRI) project; he was the lowest bidder. She explained some of his work on the Prime Wetlands project will overlap with the NRI and the CC would like the NRI integrated with the Town's Master Plan. Mr. Hanson motioned to hire Mr. Van de Poll for the NRI based on the CC's recommendation. Mr. Drenkhahn seconded the motion and the vote was unanimous.

PLANNING BOARD (PB): Mr. Hanson reported the PB met Tuesday, April 7, 2009 and reported on the following items:

New Hampshire Music Festival (NHMF): The PB accepted the NHFM's site plan review application as complete and continued the hearing until April 21, 2009. He reported it is close to finalization.

Maggi subdivision: The PB conditionally approved Mr. Maggi's subdivision.

Bruce Gavarny: Mr. Gavarny and the PB discussed his plan for subdividing his property.

Paquette's boundary line adjustment: The PB finalized the Paquette's boundary line adjustment.

The Mug Wetlands Complex: Mr. Hanson explained to Anatole Paquette that he could submit a request to change the name of "The Mug Wetlands Complex" to "The Paquette Wetlands Complex".

CORRESPONDENCE:

POLICE CHIEF MARK CHASE: The Selectmen reviewed the following memos submitted by Chief Chase:

Fire Alarm Ordinance: Chief Chase reported he reviewed Chief Schlemmer's proposal to include radio alarm systems to the alarm ordinance. He reported he feels it is an excellent system with many benefits. Chief Chase reported though, that he would be strongly against any ordinance that would require only this system, explaining there are many systems and monitoring companies that offer a variety of features. He reported he feels alarms are good and encourages people to have them, but the Town must be careful not to create an ordinance that would make people choose not to have one. He explained if the ordinance is adopted the fine amounts should mirror the current ordinance.

Savoie's Lodging & Camping: Chief Chase reported he reviewed Mr. Savoie's request for additional camping weekends and has discussed this request with him (Mr. Savoie) and Chief Schlemmer. Chief Chase reported he has no objection to the camping request as long as the same conditions are placed upon him as are for Motorcycle Week. Chief Chase reported he is not against Mr. Savoie's request for a disc jockey or live band, but reported it could lead to noise complaints. He recommended a separate permit be required for the entertainment, which could be revoked if an event gets out of hand or continues to be too loud. Chief Chase reported he is willing to work with Mr. Savoie so that he has a successful summer and is not opposed if the request is allowed by the Board of Selectmen and is permitted under all applicable zoning and town ordinances, and laws.

METROCAST: The Selectmen received notification that the Town will receive \$9,069.87 for the franchise period of January 1, 2008 through December 31, 2008.

ADJOURNMENT: At 9:22 p.m. Ms. Mattson motioned to adjourn the Board of Selectmen's meeting. Mr. Drenkhahn seconded the motion and the vote was unanimous.

Respectfully submitted,

Robin Woodaman
Selectmen's Secretary