

**Center Harbor Board of Selectmen  
Meeting Minutes  
Monday, March 3, 2008**

Selectman Randy Mattson called the meeting to order at 4:07 p.m. Selectman Charley Hanson seconded the motion; the motion passed. Town Moderator John Kimball, Parks & Recreation Director Sandy Frost and Selectmen’s Secretary Robin Woodaman were also in attendance.

**APPOINTMENTS:**

**TOWN MODERATOR JOHN KIMBALL:** The Selectmen and Mr. Kimball reviewed the 2008 Town Meeting warrant articles. There was discussion regarding the following warrant articles:

- Article 2. Mr. Hanson reported an Energy Committee member may amend this warrant article to include monies to add additional insulation in the Fire Department’s roof.
- Article 3. Mr. Hanson explained Sheafe Harbor House has not kept up with their payments to the mortgage holder who plans to foreclose on the property. He explained the passage of this warrant article would allow the Town to loan funds to the mortgage holder for the cleanup of the property; these funds would be paid back, including interest, over a period of ten years.
- Article 6. Mr. Davis will be asked to explain the condition of the High Haith Bridge, which has been on the State’s “Red- list” for a number of years.
- Article 8. Mr. Hanson explained the Selectmen had planned to enter into a lease/purchase agreement for the purchase of a loader backhoe, but due to Road Agent Jeff Haines’ medical leave and variables with the bids received, they were unable to do so. State of New Hampshire Department of Revenue representative Michelle Clark will be asked if the Town will be able to enter into an agreement in 2008 with these funds, if approved.
- Article 10. Mr. Hanson explained the Police Department’s cruiser rotation plans to utilize a cruiser for six years; the first four years are considered “heavy” use by the police officers, and the last two years are used by the Police Chief and considered “administrative and less heavy” use. Mr. Hanson reported mechanical issues with the Intrepid (the oldest cruiser) and explained the Selectmen would like the option of entering into an agreement for a new cruiser in 2008 if unanticipated repair costs for the Intrepid are very costly. State of New Hampshire Department of Revenue representative Michelle Clark will be asked if the Town will be able to enter into an agreement in 2008 with these funds, if approved.
- Article 27. Ms. Mattson asked if each health and/or welfare agency could be discussed and funding amounts amended separately; Mr. Kimball explained they could be.
- Article 28. Mr. Hanson explained Town Attorney Doug Hill recommended amending the warrant article for acceptance of Wood Ridge Road as a Town Road by adding “and to

authorize the Selectmen to determine the boundaries of the right of way". Mr. Hanson will discuss this with Attorney Hill.

Article 29. Mr. Kimball explained he feels this warrant article will need an explanation regarding the elderly exemptions, income and asset limits.

Ms. Mattson asked if there was a petition for a secret ballot on a warrant article if Mr. Kimball would move that warrant article forward in the meeting. Mr. Hanson explained last year Mr. Kimball asked at the beginning of the deliberative session if there were any petitions for secret ballots in order to move those articles up in the meeting because the polls have to remain open for one hour. Mr. Kimball explained five signatures are required for a secret ballot.

**PARKS & RECREATION DIRECTOR SANDY FROST:** Ms. Frost explained she will be in attendance at the deliberative session of Town Meeting. She submitted an estimate for repairs to the basketball court of \$5,000; the amount proposed in the 2008 budget.

**UNFINISHED BUSINESS:**

**SHEAFE HARBOR HOUSE:** Mr. Hanson reported sending an email to the attorney requesting an update on the status of Sheafe Harbor House.

**KELSEA AVE./KELLEY COURT DRAINAGE PROJECT:** Mr. Hanson reported contacting H. E. Bergeron engineer Jason Ross to schedule an appointment to meet and discuss the progress of the project.

**NEW BUSINESS:**

**PLANNING BOARD APPOINTMENT:** Ms. Mattson and Mr. Hanson signed Dari Sassan's appointment to the Planning Board.

**CEMETERY TRUSTEE:** Ms. Mattson motioned to appoint Ken Ballance as a Cemetery Trustee. Mr. Hanson seconded the motion; the motion passed.

**NEW SELECTMAN'S ORIENTATION:** Mr. Hanson suggested scheduling a work session/orientation for the new Selectman; this will be scheduled for Monday, March 17, 2008 at 4:00 p.m. pending the availability of the new Selectman.

**ADDITIONAL BUSINESS:**

**WINTER MAINTENANCE:** There was discussion regarding Julie Bickford, the Brooks' house tenant calling over the weekend regarding the snow on the roof; Mr. Hanson reported Firefighter Jake Fogarty had removed the snow. Ms. Mattson and Mr. Hanson's telephone numbers will be submitted to Ms. Bickford for emergency contacts. There was discussion regarding the amount of snow on other Town owned buildings. Mr. Hanson will contact architect Chris Williams, who designed the bandstand, to inquire about the snow load capacity. Ms. Mattson and Mr. Hanson would like Mr. Fogarty hired to shovel the roofs of the Municipal Building, bath house and bandstand. Mr. Hanson will examine the Historical Society building to determine if that roof needs shoveling. Road Agent Jeff Haines will be asked about the Highway Garage and Town House roofs.

Mr. Hanson explained there is another aspect of winter maintenance that needs to be addressed; citizens calling the Highway Department with complaints. There was discussion regarding the great amount

of work performed by the Highway Department to just keep the roads open and snow pushed back with the multitude of storms that have occurred. The Selectmen would like complaints reported to them.

**PROPERTY ABATEMENT PROCESS:** There was discussion regarding property abatements filed either by filing the “Abatement Application to the Municipality” form or by a letter from the taxpayer providing all the information necessary to support the abatement request. Ms. Mattson explained the applications would be submitted to the assessors Commerford, Nieder and Perkins (CNP) and they would respond to the Selectmen with their recommendations. Ms. Mattson explained it would be difficult for the Selectmen to discuss any abatement applications with property owners prior to the Selectmen receiving and reviewing the recommendations from CNP. Ms. Mattson also researched that letters requesting an abatement, as well as applications, are acceptable to forward to our assessors for abatement consideration, so long as the letters are requesting an abatement with reason.

**TOWN BOARD DESCRIPTIONS AND OPENINGS:** The Selectmen will comprise job descriptions and openings on the various Town boards; this will be posted on the Town’s web site.

**ADJOURNMENT:** At 5:40 p.m. Mr. Hanson motioned to adjourn the meeting. Ms. Mattson seconded the motion; the motion passed.

Respectfully submitted,

Robin Woodaman  
Selectmen’s Secretary