

**Center Harbor Board of Selectmen
Meeting Minutes
Wednesday, January 28, 2009**

Chairman Randy Mattson called the meeting to order at 7:02 p.m. Selectmen Charley Hanson and Richard Drenkhahn were also present. Fire Chief John Schlemmer and Selectmen's Secretary Robin Woodaman were also in attendance.

APPROVAL OF MINUTES: Mr. Hanson motioned to accept the minutes of the January 21, 2009 Board of Selectmen's meeting and Budget Hearing. Ms. Mattson seconded the motion and the vote was unanimous. Mr. Drenkhahn motioned to accept the minutes of the January 23, 2009 Board of Selectmen's meeting. Ms. Mattson seconded the motion and the vote was unanimous.

APPOINTMENTS:

FIRE CHIEF JOHN SCHLEMMER: Chief Schlemmer reported there was 100% attendance to receive training on upgraded pagers this evening.

NEW BUSINESS:

2008 CLEAN WATERSHEDS NEEDS SURVEY: Mr. Hanson will complete the 2008 Clean Watersheds Needs Survey requested by Sharon Nall, Design Review Engineer for the State of New Hampshire Department of Environmental Services.

LAKES REGION PLANNING COMMISSION (LRPC): Chairman Mattson signed an agreement with the LRPC to engage the LRPC to render certain technical and professional services to assist the Center Harbor Planning Board during the New Hampshire Music Festival's proposed development. The LRPC will provide their services at a rate of \$52 per hour, plus mileage at the rate of \$.50 per mile. The Town of Center Harbor will be reimbursed by the New Hampshire Music Festival for services provided by the LRPC.

UNFINISHED BUSINESS:

2009 PROPOSED BUDGET & WARRANT ARTICLES: The Selectmen reviewed the proposed 2009 budget and warrant articles. They discussed the 2009 proposed budget discussed during the January 21, 2009 Budget Hearing, which reflected a 6.6% increase over the 2008 budget, and areas where the proposed budget may be reduced. The following items were discussed:

Backhoe/loader: The Selectmen discussed the possibility of entering into a lease/purchase agreement for a backhoe/loader using the \$30,000 previously appropriated for the Backhoe/Loader Capital Reserve Fund (CRF). They reviewed information submitted by State of New Hampshire Department of Revenue Administration (NH DRA) representative Michelle Clark explaining that CRF's cannot be used for a lease/purchase which includes an escape clause except for the final payment if so voted by the voters. She also reported CRF's may be used for a capital lease without an escape clause because such agreements bind future municipal meetings; a 2/3 ballot vote is required for passage. Mr. Hanson suggested proposing an appropriation of \$30,000 to the Backhoe/Loader CRF in 2009. Mr. Hanson suggested the purpose of the Backhoe/Loader CRF be changed to the Highway Department Truck and Equipment CRF. Ms. Mattson and Mr. Drenkhahn agreed with Mr. Hanson's suggestion; a warrant article to change the purpose of the Backhoe/Loader CRF will be voted on at the 2009 Town Meeting; a 2/3 vote is required.

Highway Department Truck and Equipment CRF: \$30,000 proposed for 2009 (\$30,000 was appropriated for the Backhoe/Loader CRF in 2008).

Library Wages: \$53,112 proposed for 2009 (\$53,618 approved in 2008) Ms. Mattson reported the Library Trustees do not want the Library staff included this year in the wage step program the Selectmen recently adopted. She explained Library Trustee Sarah Heath reported to her that they (the Trustees) feel they did not have enough information about the step program process.

Road Surface Management: The Selectmen discussed the proposed amount of \$60,000 for the road surface management line item. They discussed the approved 2008 road surface management funds of \$60,000, which were encumbered, and will be used in 2009. Mr. Hanson explained there will be an evaluation of Town roads and a Road Master Plan developed as part of the Town's Master Plan. The Selectmen decided not to propose 2009 funds for road surface management.

Fire Department Engine or Rescue Vehicle CRF: The Selectmen decided to propose adding \$20,000, not \$25,000, to this CRF in 2009.

Public Safety Building CRF: The Selectmen decided to propose adding \$25,000, not \$50,000, to this CRF in 2009.

Wages: Mr. Hanson explained the Selectmen calculated the Cost of Living Adjustment (COLA) based on a COLA of 5.8% and then subtracted the cost of the medical insurance coverage increase; this equaled a COLA of approximately 2.5%. He explained the budget is based on pending employee reviews and includes the 2.5% COLA plus a step increase. There are 53 pay weeks in 2009.

Town Report Cover: The Selectmen discussed options for the cover of the 2009 Town Report and decided the cover will be a colored picture of the rare owl that has taken up temporary residency in Town. Ms. Woodaman will contact John Merrill for a picture and information regarding the owl.

The Selectmen discussed the impact on the bottom line of the proposed 2009 budget based on the above mentioned changes; Mr. Hanson calculated that the proposed 2009 budget is 2.5% higher than 2008's budget.

CURRENT BILLS PAYABLE: The Selectmen reviewed, and approved, the payroll and accounts payable manifests.

CORRESPONDENCE:

STATE OF NEW HAMPSHIRE DEPARTMENT OF ENVIRONMENTAL SERVICES (NH DES): The Selectmen received a copy of a letter sent from the NH DES to David & Pamela Perkins requesting more information for the Standard Dredge & Fill application submitted by Mr. & Mrs. Perkins. The NH DES reported they do not permit 20 foot wide travel ways for single-family residential driveways and requested Mr. & Mrs. Perkins provide a driveway that is the standard 12 feet wide width with side slopes no greater than 30 feet from tow to tow. The NH DES would also like the culvert within the crossing location and not within the uplands adjacent to the wetlands.

ADDITIONAL BUSINESS:

NEW ENGLAND POLICE CHIEFS' ROUNDTABLE: The Selectmen received notification that Police Chief Mark Chase was one of three New England police chiefs to be asked to participate in the New England Police Chiefs' Roundtable at the Roger Williams University "Command Training Series: First Line Supervisor Course".

CONSTRUCTION PERMIT APPLICATION: The Selectmen reviewed the following approved construction permit application:

Moody

TML 3-34

NON-PUBLIC SESSION: At 9:55 p.m. Ms. Mattson motioned to go into a non-public session per RSA 91-A:3 II(c) to discuss matters that could affect someone's reputation. Mr. Hanson seconded the motion and the

vote was unanimous. Ms. Mattson, Mr. Hanson and Mr. Drenkhahn were in attendance. There was an update of recent meetings with Police Chief Mark Chase; the matter will continue to be monitored. At 10:05 p.m. Ms. Mattson motioned to end the non-public session. Mr. Drenkhahn seconded the motion and the vote was unanimous.

RECONVENE: At 10:05 p.m. Ms. Mattson reconvened the Board of Selectmen's meeting.

ADJOURNMENT: At 10:05 p.m. Ms. Mattson motioned to adjourn the meeting. Mr. Drenkhahn seconded the motion and the vote was unanimous.

Respectfully submitted,

Robin Woodaman,
Selectmen's Secretary