

**Center Harbor Board of Selectmen
Meeting Minutes
Wednesday, January 27, 2010**

Chairman Charley Hanson called the meeting to order at 7:04 p.m. Selectman Randy Mattson was present. Selectman Richard Drenkhahn was absent with notice. Selectmen's Secretary Robin Woodaman was also in attendance.

APPROVAL OF MINUTES:

- Mr. Hanson motioned to accept the minutes of January 20, 2010. Ms. Mattson seconded the motion; the motion passed.
- Ms. Mattson motioned to accept the minutes of the January 23, 2010 Budget Hearing. Mr. Hanson seconded the motion; the motion passed.

APPOINTMENTS: NONE

UNFINISHED BUSINESS:

HIGH HAITH BRIDGE PROJECT: The following items were discussed:

Funding reimbursement request: The Selectmen signed a funding reimbursement request, in the amount of \$73,082.10, to the State of New Hampshire Department of Transportation; this reimbursement request is 100% of the total construction costs to date.

Payroll: The Selectmen received, and reviewed, 3G Construction, Inc.'s certified payroll for the weeks ended 01/09/2010 and 01/16/2010.

PROPOSED POLICE STATION: The Selectmen reviewed Bonnette, Page & Stone Corporations' bid invitation for the proposed Police Station; bids are due Tuesday, February 9, 2010 at 2:00 p.m. Actual construction is pending Town Meeting approval.

2010 TOWN MEETING: The following items were discussed:

Park warrant article: The Selectmen reviewed the following warrant article submitted by Town Attorney Doug Hill: "To see if the Town will vote to permanently designate and commit to park use, imposing a charitable trust thereby, the southerly 90 feet of the Brooks parcel, so called being TM 9, Lot 10, and all of the Bandstand parcel, TM 9, Lot 76. This article shall not be effective unless Article 2 is passed."

PERAMBULATION: The Selectmen received notification from Ryan MacDonald reporting he will charge an additional \$50 per town to prepare perambulation reports for them. Mr. MacDonald also reported he will contact Walter Johnson to coordinate the Holderness/Center Harbor perambulation.

INTERMUNICIPAL AGREEMENT FOR AMBULANCE SERVICE: The Selectmen received the following from Carter Terenzini, Town Administrator for the Town of Moultonborough:

- Signed Intermunicipal Agreement to be placed on file with the Town Clerk.
- Minutes of the January 14, 2010 Moultonborough's Selectmen work session, at which representatives from the towns included in the intermunicipal agreement were present.
- A memo from Mr. Terenzini to the Moultonborough Fire Chief seeking comments on items that need to be changed.

Mr. Terenzini asked that all comments be submitted to him by February 12, 2010. The Selectmen will review this information during their meeting the morning of Wednesday, February 10, 2010.

ENERGY EFFICIENCY SUBGRANTS: Ms. Mattson reported meeting with Energy Committee (EC) members Bernie Volz and Harry Viens regarding the grant application; she reported Mr. Volz and Mr. Viens have spent an incredible amount of time working to get the grant submitted by February 15, 2010. Ms. Mattson reported there were originally three (3) grants for three (3) municipal buildings, but they have now been grouped into one (1) grant because they were all the same category. Ms. Mattson reported the grant applications may score better if there is cost sharing; there was discussion regarding applying for the grant stating funds would come from the Town pending Town Meeting approval of the Energy Conservation & Improvements Expendable Trust Fund.

Ms. Mattson reported there was discussion regarding applying for a grant for the installation of photovoltaic's on the roof. Mr. Hanson reported that would be a good idea as long as it doesn't jeopardize the other application. He explained if the Town was awarded that grant, the Selectmen would hold a public hearing as photovoltaics would change the look of the building. Ms. Mattson reported photovoltaics would make the building self-sufficient for electricity.

SAND/SALT STORAGE SHED: Ms. Mattson reported meeting with Quantum Construction Consultants (QCC) representatives Lisa Martin and Jim Bouchard, Road Agent Jeff Haines and Public Works Foreman Jay Haines regarding designs for the proposed sand/salt storage shed. She reported QCC will solicit proposals for a 72' x 50' AST building; QCC's goal is to have the requests out by February 12, 2010 and due back by February 26, 2010. The Selectmen reviewed last year's Request for Proposals and proposals received for an AST building. There was discussion regarding the funds in the Sand/Salt Storage Shed Capital Reserve Fund and the proposal for appropriating 2010 funds. QCC questioned the wetlands overlay map reference in the Center Harbor zoning ordinances; Ms. Mattson spoke with Town Clerk Sheila Mohan and reviewed the 1979 map and determined the area for the proposed sand/salt shed is not designated a wetlands on the overlay map.

NEW BUSINESS:

REQUEST FOR PROPOSALS (RFP) ASSESSING SERVICES: The Selectmen opened, and reviewed, the following three (3) year assessing proposal:

Commerford, Nieder, Perkins LLC:

Type	2010	2011	2012
Pickups	\$55	\$59	\$63
Hourly assessing	\$76	\$81	\$86
Appeals/BTLA	\$94	\$99	\$105

Ms. Mattson motioned to award the assessing bid to Commerford, Nieder, Perkins LLC. Mr. Hanson seconded the motion; the motion passed.

INTER-LAKES STUDENT COUNT/COST: Mr. Hanson reported there are 140 Center Harbor students enrolled in the Inter-Lakes School District; the cost to the Town for this school year is \$2,438,229, approximately \$17,400 per student. There was discussion regarding the previous evening's Inter-Lakes School District's budget hearing, during which it was reported that Center Harbor spends \$19,800 per student, Meredith spends \$15,200 per student and Sandwich spends \$17,200 per student. The Selectmen would like the School District contacted regarding the calculations used to determine the Town's cost.

DEAD TREES ON HIGH HAITH ROAD: The Selectmen received a copy of an email from Christine and Charles Buhrman to the Center Harbor Highway Garage thanking them for removing some of the dangerous trees in her neighborhood on High Haith Road. Mr. & Mrs. Buhrman reported there are still many other trees that need to be removed and asked the plan of action. Mr. Hanson would like Road Agent Jeff Haines asked the status of Mr. & Mrs. Buhrman's request. He explained that if the trees are more than 4' tall and have a 15" circumference or greater, written permission is required from the Board of Selectmen for removal. Mr. Hanson explained Planning Board approval is required if the trees are located on a scenic road.

STEVENS AIRPORT TAXI: The Selectmen received a request from Steven Poehler, of Stevens Airport Taxi, requesting permission to operate a shuttle service this weekend, fishing derby weekend, between the Center Harbor Town dock area and Meredith. The Selectmen discussed the Town beach deed restriction which does not allow commercial activity on the Town beach. Ms. Mattson suggested he be located where the summer hot dog carter vendor was. Mr. Hanson explained traffic cannot be impeded around the island. The Selectmen gave Mr. Poehler permission to operate a shuttle service for this weekend, being located in the area of the hot dog cart and not impeding traffic around the island.

LIBRARY TRUSTEES: The Selectmen received a request from the Trustees of the James E. Nichols memorial Library to appoint the following as Library Trustees for terms of three (3) years: Sarah Heath, Josephine Morse and Chuck DeCecca (an alternate). Ms. Mattson motioned to appoint the Library Trustees as requested. Mr. Hanson seconded the motion; the motion passed.

NH WATER RESOURCES INFORMATION SURVEY: The Selectmen received a request from the State of New Hampshire Department of Environmental Services (NH DES) to complete a survey indentifying what environmental information, particularly in the area of water resources, the public most often wants or needs to know. The survey will be used to help NH DES take the first steps to develop tools to provide easier access to environmental information at the state, regional and local levels, including individual watersheds, lakes, ponds, rivers and saltwater areas. Ms. Mattson will take the survey to the Conservation Commission.

UNEMPLOYMENT IN CENTER HARBOR: Mr. Hanson reported that, based on an inquiry at the January 23, 2010 budget hearing, the Local Government Center (LGC) was asked the number of unemployed individuals in the Town. LGC responded that they do not have that confidential information and referred Ms. Woodaman to NH Employment Security. Mr. Hanson reported Ms. Woodaman has contacted NH Employment Security and is awaiting their response.

BELKNAP COUNTY ECONOMIC DEVELOPMENT COUNCIL (BCEDC): The Selectmen received correspondence from the BCEDC reporting that the Town's current representative is Lee Woodworth and asked if Mr. Woodworth would continue as the Town's representative; Mr. Woodworth will be asked if he will continue.

ADDITIONAL BUSINESS:

PARTNERSHIP FOR PUBLIC HEALTH: The Selectmen received notification that Fire Chief John Schlemmer attended the Partnership for Public Health meeting on January 20, 2010.

DEBIT CARDS: There was discussion regarding the timeframe for debit card receipts to be submitted to the Selectmen's Office. Mr. Hanson suggested all debit card receipts be stapled to the employee's time sheet when it is submitted weekly; a memo will go to the employees.

PROPOSED 2010 BUDGET: The Selectmen discussed several administrative items to clarify the proposed budget.

CURRENT USE APPLICATION: The Selectmen received, and reviewed, the following current use application:

Meloney TML 5-7.1 and 5-17.3

This application will be forwarded to the assessor's for processing.

CONSTRUCTION PERMIT APPLICATION: The Selectmen reviewed the following approved construction permit application:

Maggi TML 6-24

CORRESPONDENCE:

GILFORD BOARD OF SELECTMEN TO THE BELKNAP COUNTY COMMISSIONERS: The Selectmen received, and reviewed, a copy of a letter sent from the Gilford Board of Selectmen to the Belknap County Commissioners requesting the County either (1) provide the Town of Gilford with a refund for its proportional share of the payment towards County Dispatch Services; of (2) impose a service fee upon the other communities that utilize the County Dispatch Services in lieu of providing (and paying for) their own police communications system.

BARRY BORELLA: The Selectmen received an email from Barry Borella asking if a court date had been set for the Morrill Park property. Mr. Hanson responded to Mr. Borella informing him that the information has been submitted to the Attorney General's Office; once that is approved it will go to the Court for a date for a hearing to be set. Mr. Hanson reported as soon as the Town has a Court date, it will be noticed.

UNIVERSITY OF NEW HAMPSHIRE COOPERATIVE EXTENSION: The Selectmen received notification of the following:

- **Informational workshop on New Hampshire Current Use Tax Rules:** This workshop will be held at the Barnstead Town Hall on Monday, March 22, 2010 at 6:00 p.m.
- **Backyard Maple Sugaring – How to Make Your Own Maple Syrup:** This workshop will be held at the Meredith Community Center on Wednesday, February 10, 2010 from 6:00 p.m. – 8:00 p.m.

COMMUNITY HEALTH & HOSPICE: The Selectmen received notification that Community Health & Hospice will merge with the VNA – Hospice of Southern Carroll County. The collective entity will be known as Central New Hampshire VNA & Hospice, but each branch will continue to do business under its original name.

ADJOURNMENT: At 8:34 p.m. Ms. Mattson motioned to adjourn the Board of Selectmen's meeting. Mr. Hanson seconded the motion; the motion passed.

Respectfully submitted,

Robin Woodaman
Selectmen's Secretary