

**Center Harbor Board of Selectmen  
Meeting Minutes  
Wednesday, January 21, 2009**

Chairman Randy Mattson called the meeting to order at 7:00 p.m. Present were: Selectmen Charley Hanson and Richard Drenkhahn. Police Chief Mark Chase, Road Agent Jeff Haines, Fire Chief John Schlemmer, Parks and Recreation Director Jonathan Dickerson, Library Trustees Helen Heiner and Sarah Heath, Meredith News Reporter Sarah Schmidt, Ciro delaVega, Doris and Palmer Smith, Kim Haines, Maureen Criasia, and Pro Tem Secretary Sheila Mohan were also in attendance.

**APPROVAL OF MINUTES:** Mr. Hanson motioned to accept the Minutes of January 14, 2009. Mr. Drenkhahn seconded the motion and the vote was unanimously in favor. Mr. Drenkhahn motioned to accept the Minutes of January 17, 2009. Mr. Hanson seconded the motion and the vote was unanimously in favor.

**CORRESPONDENCE:** While waiting for the Budget Hearing to begin at 7:15 p.m. the Selectmen reviewed some of their correspondence.

**DEVINE MILLMET ATTORNEYS AT LAW:** The Selectmen reviewed an invoice from Attorney Karen A. Levchuk of Devine Millmet Attorneys at Law. The bill shows a previous balance, which Ms. Mattson will discuss with Ms. Woodaman.

**NH HIGHWAY SAFETY AGENCY:** The Selectmen reviewed a letter from Peter Thompson, Coordinator for the NH Highway Safety Agency, regarding financial assistance for cities and towns. The State is implementing the planning process for the allocation of federal funds starting October 1, 2009, which is the beginning of the Federal Fiscal Year 2010. The Federal government limits the program areas that are eligible for funding and has placed emphasis on impaired driving, occupant protection, speed enforcement, motorcycle safety, school bus safety, police traffic services, and pedestrian/bicycle safety. Chief Mark Chase will apply for these funds.

**LOCAL GOVERNMENT CENTER:** The Selectmen reviewed a letter from the Local Government Center regarding the annual dues. The proposed increase in the 2009 bill has been rescinded.

**CERTIFICATION OF YIELD TAXES ASSESSED:** The Selectmen reviewed the Certification of Yield Taxes Assessed for Michael Marino and LeeAnn Moulder.

**NEW HAMPSHIRE MUNICIPAL ASSOCIATION:** The New Hampshire Municipal Association will be holding a Membership Meeting on January 30<sup>th</sup> at 9:30 a.m. at the Red River Theatres, on Main Street, in Concord for the purpose of discussing state revenue sources. Mr. Hanson and Mr. Drenkhahn plan to attend.

**2009 BOUNDARY AND ANNEXATION SURVEY FORM:** The Selectmen received the 2009 Boundary and Annexation Survey Form. They will ask Janet Kimball if the completed form has been sent to the Census Bureau.

**NEW HAMPSHIRE DEPARTMENT OF ENVIRONMENTAL SERVICE (NH DES):** The Selectmen reviewed a letter from the NH DES regarding property owned by Bernard Volz and Maureen Criasia. Ms. Herbold, of the DES Wetlands Bureau, states in the letter that based on the review of photographs that were provided it was determined that the deficiencies in their project have been corrected.

**LAKES REGION PLANNING COMMISSION:** The Selectmen have received an "Agreement" between the Lakes Region Planning Commission and the Town for Site Plan Review Assistance with the review of the NH Music Festival's Site Plan. The Selectmen would like Planning Board Chairman Lee Mattson to review the Agreement before they sign it.

**ANNUAL REPORTS FOR THE TOWN REPORT:** The Selectmen have received the Annual Reports from the Historical Society, Conservation Commission, Fire Department, and Planning Board.

**AQUATIC MAPS:** The Selectmen have received two maps from Amy Smagula, Limnologist/Exotic Species Program Coordinator for the NH DES. One is a base map showing the area of the lake that Ms. Smagula surveyed for plant life. The other map is a plant map showing both native and exotic milfoil growth. Ms. Smagula does not feel that an herbicide treatment will be needed in 2009 but some diver hand-removal could be used to remove the milfoil that is around the town docks. Ms. Smagula said that because there is not a large amount of milfoil present the State would not be involved with this project.

**APPLICATION FOR CONGREGATE MOORING FIELD PERMIT:** The Selectmen have received an Application for a Congregate Mooring Field Permit from the Center Harbor Inn. The Town received this as an abutter to the property. The owners of this property and the Town of Center Harbor have an agreement that the moorings cannot be rented or leased to anyone that is not a guest at the Center Harbor Inn.

**BUDGET HEARING FOR THE PROPOSED 2009 BUDGET:** At 7:15 p.m. Ms. Mattson opened the Budget Hearing by introducing the Selectmen, Charley Hanson and Richard Drenkhahn; the Police Chief Mark Chase, Road Agent Jeff Haines, Fire Chief John Schlemmer, Parks and Rec. Director Jonathan Dickerson, Library Trustees Helen Heiner and Sarah Heath, and Meredith News Reporter Sarah Schmidt. Ms. Mattson credited Selectmen's Secretary Robin Woodaman with the different format (larger and clearer) for the Budget. Ms. Mattson told those present that this would be the first Budget Hearing in a series of three. This hearing will be continued to Saturday, January 31, 2009 at 10:00 a.m. then to Wednesday, February 4, 2009 at 7:15 p.m. Ms. Mattson said that the Selectmen would like to go through each section's bottom line rather than line by line. Any change to the section would be highlighted by the Selectmen and any

questions would be answered. Mr. Hanson commented that the line item for Wages in each section reflects that there are fifty-three pay weeks this year and a step program increase that is being instituted this year.

Ms. Mattson started with the **GENERAL GOVERNMENT**. In 2008 \$135,010 was budgeted, \$130,127 was actually spent and \$133,278 was proposed for 2009. The second line, Wages-Secretary, reflects the extra pay week and step program increase. The Wages – Office Personnel line is down because it is reflected in the Town Clerk Salary line. The Office Equipment/Software line item is up because the Selectmen plan to purchase two new computers. There is a new line item, Employee Background Checks. RSA 41:9-b allows for a background investigation on any candidate for employment in a position in town that requires the employee to work with or around children or elderly people.

**ELECTION & REGISTRATION.** Mr. Hanson read the totals; in 2008 \$17,650 was budgeted, \$17,222 was actually spent, and \$27,132 is proposed for 2009. Mr. Hanson explained that the reduction in the Moderator’s line item is because there is only one election this year. The increase in the Town Clerk Salary reflects the decrease in Wages – Office Personal from General Government, the extra pay week and step increase.

**FINANCIAL ADMINISTRATION.** Mr. Drenkhahn read the totals; in 2008 \$41,712 was budgeted, \$52,103 was actually spent, and \$48,414 is proposed in 2009. Mr. Drenkhahn said that the change in wages is due to the fifty-three pay weeks. Mr. Drenkhahn explained that the Treasurer Expense is an hourly rate. For 2009 the Treasurer’s Fee is being increased to \$4,000 and will include additionally the Treasurer’s Expense of \$2,850, which is actually for 2008. In 2010 there will only be a \$4,000 Treasure Fee and \$100 for expenses.

**REVALUATION OF PROPERTY.** Ms. Mattson read the totals; in 2008 \$12,950 was budgeted, \$9,446 was actually spent and \$15,450 is proposed for 2009. Ms. Mattson said that they are anticipating more property review and we will be adding the acreages to our maps.

**LEGAL EXPENSE.** Mr. Hanson read the totals; in 2008 \$30,000 was budgeted, \$30,858 was actually spent and \$20,000 is proposed for 2009. Mr. Hanson said that there is no anticipation of anything to do with the Sheafe Harbor House; they do expect that there will be some issues though and have increased the regular legal line item.

**BENEFITS.** Mr. Drenkhahn read the totals; in 2008 \$174,276 was budgeted, \$176,665 was actually spent, and \$203,894 is proposed for 2009. Mr. Drenkhahn explained that the Selectmen cannot control this. There is a potential for a 13% increase.

**PLANNING & ZONING.** Ms. Mattson read the totals; \$3,300 was budgeted in 2008, \$474 was actually spent, \$3,300 is proposed for 2009.

**GENERAL GOVERNMENT BUILDS.** Mr. Hanson read the totals; in 2008 \$73,770 was budgeted, \$88,218 was actually spent, and \$33,300 is proposed for 2009. Mr. Hanson explained the Repairs & Maintenance line item. This year the Police Department was moved into the Fire Department; the Assessing, Parks and Rec., Building Inspector and Receptionist were moved into the Police Department, and a new roof was put on the front part of this building. Mr. Hanson explained that the Repairs and Maintenance is down for 2009 because the Selectmen have decided to form a trust fund for the sole purpose of building repair to all Town buildings. Mr. Hanson said that the Dog Pound

Fees may be changed. Mr. Hanson thanked Helen Heiner, Janet Stearns, Kim Haines, Maureen Criasia and Barbara Huey for maintaining the flower beds around Town.

**CEMETERIES.** Mr. Drenkhahn read the totals: \$3,400 was budgeted in 2008, \$2,316 was actually spent, and \$3,150 was proposed for 2009.

**INSURANCE – PROPERTY & LIABILITY.** Ms. Mattson read the totals; \$29,260 was budgeted in 2008, \$28,998 was actually spent, \$31,000 is proposed for 2009.

The total General Government: \$521,328 budgeted in 2008, \$536,427 was actually spent, and \$518,917 is proposed for 2009.

## **PUBLIC SAFETY**

**POLICE DEPARTMENT.** Mr. Hanson read the totals; \$233,826 was budgeted in 2008, \$223,040 was actually spent, \$248,665 is proposed for 2009. The big change is Wages with the fifty-three week year which is also included in the overtime. Fuel is also hard to predict. Chief Chase said that the only other increase is two extra hours for the Police Secretary, which would go from eight hours to ten hours. Mr. Hanson said that this allows our officers more time to perform active police duties such as patrolling.

**AMBULANCE.** Mr. Drenkhahn read the totals; \$52,968 was budgeted in 2008, \$52,545 was actually spent, \$54,395 is proposed for 2009. Mr. Drenkhahn said that this is the contracted price for this year. Maureen Criasia asked if this was Stewart's Ambulance. Mr. Drenkhahn said, "Yes." Ms. Criasia asked if they bill the town per call or if it was a flat fee contract. Fire Chief John Schlemmer said that it was a flat fee of \$40,000 plus calls. Chief Schlemmer also said that we have cut back on their calls; they don't go to all of the Fire Department calls as they have in the past.

**FIRE DEPARTMENT.** Ms. Mattson read the totals; \$130,750 was budgeted in 2008, \$158,604 was actually spent, \$138,899 is proposed for 2009. Ms. Mattson explained that the increase in the Fire Chief's wages is due to increasing his hours from twenty to twenty-four and the fifty-three pay weeks. The Wajax Wildfire Unit is showing a \$4500 balance. That amount should be for Equipment Maintenance. Fire Chief Schlemmer said that the Fire Department has received just under \$10,000 in reimbursement for insurance claims, and the increase in the Firefighters Wages is due to an increase in the number of firefighters. Chief Schlemmer said that the department had two hundred and fifty-five calls in 2008.

**CODE ENFORCEMENT.** Mr. Hanson read the totals; \$18,000 was budgeted in 2008, \$14,464 was actually spent, and \$17,100 is proposed for 2009. Mr. Hanson explained that the \$1,000 that was budgeted in 2008 was for a scanner that the Town did not purchase. Mr. Drenkhahn thinks that the Town can purchase one for \$200. Mr. Hanson said that the increase in wages reflects time that Building Inspector Ken Ballance will be spending on the NH Music Festival inspections.

**EMERGENCY MANAGEMENT.** Mr. Drenkhahn read the totals; \$2,950 budgeted in 2008, \$710 actually spent, and \$1,250 is proposed for 2009. Mr. Drenkhahn said that the \$710 spent was for a projector for power point presentations.

**MOULTONBOROUGH FIRE TOWER.** Ms. Mattson read the totals; \$1,050 budgeted in 2008, \$1,050 was actually spent, and \$1,050 proposed for 2009. Ms. Mattson said that the Selectmen understood that this amount was going to increase but it has remained the same.

The total for Public Safety: \$439,544 budgeted in 2008, \$450,413 actually spent, \$461,359 proposed for 2009.

**PUBLIC WORKS.** Mr. Hanson read the totals; \$353,060 budgeted in 2008, \$377,004 actually spent, and \$355,272 proposed for 2009. Mr. Hanson said that the two big items were Fuel and the Sand & Gravel were almost double due to the record setting winter we had with the snow and other weather. Due to the age of two pieces of equipment the Selectmen have added \$3,000 to the Vehicle Maintenance/Repair line item. Instead of just one wage item there will be an Overtime line item as well. Helen Heiner asked how many employees there are. Mr. Hanson answered, "Three." Helen Heiner asked about the line item for trees. Road Agent Jeff Haines said that it is used to cut trees and limbs. Ms. Heiner said that she is concerned about the trees at the Library. Limbs have been coming down. Mr. Haines said that he will talk to the Library Trustees about the trees. Ms. Heiner asked about the Dump Truck Lease. Mr. Haines said that we are finished with that lease.

**HIGHWAYS & STREETS.** Mr. Drenkhahn read the totals; \$8,000 was budgeted in 2008, \$7,712 was actually spent, and \$8,000 is proposed for 2009. This is no change in what was budgeted for 2008 and what is proposed for 2009.

**ROADS.** Ms. Mattson read the totals; \$60,000 budgeted for 2008, \$60,000 was actually spent, \$60,000 was encumbered in 2008, \$60,000 is proposed for 2009. Ms. Mattson explained that the \$60,000 that was spent in 2008 had been encumbered from 2007. The \$60,000 for 2008 has been encumbered and \$60,000 has been budgeted for 2009. Road Agent Jeff Haines said that 2008 was not the best time to spend the money. In the spring the asphalt prices should be down.

The total Highways & Streets: \$421,060 for 2008, \$444,716 was actually spent, \$60,000 encumbered, and \$423,272 proposed for 2009.

**SANITATION.** Mr. Hanson read the totals; \$158,950 was budgeted in 2008, \$159,311 was actually spent, and \$165,105 is proposed for 2009. Mr. Hanson explained that the Selectmen are waiting for the Town of Meredith to give us the figure for the Transfer Station. The figure of \$160,000 was put in in anticipation of that figure. We pay 17% of the cost of the Transfer Station. The cost of the Transfer Station Decals will be going up to \$20.00.

**HEALTH.** Mr. Drenkhahn read the totals; \$19,301 was budgeted in 2008, \$16,919 was actually spent, \$19,201 is proposed for 2009. Mr. Drenkhahn explained that part of \$1,000 in the Health Officer line item is for inspection of septic systems. The Winnepesaukee Wellness Center increase is due to an increase in the membership. Helen Heiner asked if they give out any free care. Mr. Hanson said that they subsidize those who cannot afford the \$45.00 monthly fee.

**WELFARE.** Ms. Mattson read the totals; \$34,862 was budgeted in 2008, \$34,841 was actually spent, and \$34,051 is proposed for 2009. Ms. Mattson said that this category is impossible to predict. Helen Heiner asked if the Selectmen have checked with the local churches to see if they offer the same type of assistance to address "double-dipping". Ms. Mattson said that she was not sure; she will ask Ms. Woodaman.

**CULTURE & RECREATION**

**PARKS & RECREATION.** Mr. Hanson read the totals; \$49,950 was budgeted for 2008, \$40,958 was actually spent, \$61,850 is proposed for 2009. The wages have increased due to the fifty-three pay weeks and additional hours for the Parks & Rec. Director. Parks & Rec. Director Dickerson has created a website for the Parks & Rec. The \$7,500 for Aquatic Weed Treatment has been moved to Parks & Rec. as a line item and will be used to eliminate the milfoil in the dock area. It will be a non-chemical eradication. Helen Heiner asked about future years. Ms. Mattson said that it will be a line item each year. There are plans to resurface the tennis court this year. Mr. Dickerson said that he needs one more lifeguard.

**LIBRARY.** Mr. Drenkhahn read the totals; \$86,263 was budgeted in 2008, \$81,978 was actually spent, and \$90,050 is proposed for 2009. There is a line item this year for cleaning. This was previously included in the Repairs & Maintenance line item and the cleaning was done by an employee; it is now being done by Crane Maintenance. The Selectmen plan to use an expendable trust fund for the repairs and maintenance of the Library.

**PATRIOTIC PURPOSES.** Ms. Mattson read the totals; \$18,280 was budgeted in 2008, \$17,992 was actually spent, and \$20,630 is proposed for 2009. Ms. Mattson said that there is an increase in the Tee Shirts & Trophies line item. This increase is to buy more tee shirts for this year's Road Race. Ms. Criasia asked if the Town of Moultonborough is paying for part of the fireworks. Ms. Mattson said that they were; Mr. Hanson said that they would be donating \$5,000. Parks & Rec. Director Dickerson said that last year's Grand Finale is on the website, [www.centerharborparksrec.com](http://www.centerharborparksrec.com). This website will be linked to the Town website.

**OTHER CULTURE.** Mr. Hanson read the totals; \$7,700 was budgeted in 2008, \$6,657 was actually spent, and \$9,721 is proposed for 2009. The Band Director Stipend is increased to reflect a raise for the Director. There is an increase in the Town Band Members Fee because more band members are attending the concerts. Music Purchases & Materials has increased because more music is needed. Music Library Upkeep is new. This line item will be used to pay someone to keep the Music Library organized.

**HISTORICAL SOCIETY.** Mr. Drenkhahn read the totals; \$500 was budgeted in 2008, \$500 was actually spent, and \$500 is proposed for 2009.

**CONSERVATION.** Ms. Mattson read the totals; \$2,000 was budgeted in 2008, \$3,501 was actually spent, \$1,500 was encumbered in 2008, and \$2,000 is proposed for 2009. Ms. Mattson said the \$1,500 encumbered is for the contract to have the Prime Wetlands mapped.

**CENTER HARBOR ENERGY COMMITTEE.** Ms. Mattson said that she was remiss in asking Ms. Woodaman to add this to the Budget. This would be a new category. The Committee has asked for \$450. One hundred and fifty dollars would be for hosting a website.

**DEBT SERVICE.** Mr. Hanson read the totals' \$107,700 was budgeted in 2008, \$104,702 was actually spent, and \$139,900 is proposed for 2009. Mr. Hanson said that the Kelsea Ave. Project is finished and almost all the bills have been submitted; this project came in under budget. The drainage system is working very well.

**OTHER FINANCIAL USES**

**WARRANT ARTICLES. Additions to Capital Reserve Funds:**

Mr. Drenkhahn read the first Article. This Article would put an additional \$25,000 into the existing Capital Reserve Fund for the purchase of a Fire Department engine or rescue vehicle. Mr. Drenkhahn said that this was done last year.

Mr. Hanson read the second Article. This would put an additional \$50,000 in an existing Capital Reserve Fund for the design and construction of a Public Safety Facility.

Ms. Mattson read the third Article. This would put \$30,000 into an existing Capital Reserve Fund for the purchase of a backhoe. Ms. Mattson said that they are working with DRA (Department of Revenue Administration) so that the Selectmen could enter into a lease-purchase agreement for \$60,000.

Mr. Hanson read the fourth Article. This would put \$20,000 into an existing Capital Reserve Fund for the purchase of a fully equipped police cruiser. Mr. Hanson explained that the Police Department is on a six year cycle for the purchasing of cars; we have an order in at Irwin Motors for a cruiser that is contingent on approval at Town Meeting.

Ms. Mattson read the fifth Article. This Article is asking for \$100,000 to be put into an existing Capital Reserve Fund for the construction of a sand/salt shed. Ms. Mattson said that there is \$50,000 in the Fund now. The shed is long overdue and we need to get this done.

**APPROPRIATION WARRANT ARTICLE:**

**HIGH HAITH BRIDGE.** Mr. Hanson read this Article. This Article would raise and appropriate \$485,000 for the replacement of the High Haith Bridge. The Town has been enrolled in a State program that would reimburse the Town \$424,000 of this cost this year. Ms. Mattson said that there is a copy of the engineering report in the back of the room.

**HYDRANT.** Mr. Drenkhahn read this Article which would raise and appropriate \$23,500 for the completion of the fire hydrant system from the Town beach on Lake Street to Main Street. \$12,435 would come from taxes and \$11,065 would come from the unreserved fund balance. Helen Heiner asked what the sign in front of the Fire Station that has a hydrant on it is for. Charley Hanson said that it is for a project that was conceived by a member of the Woman's Club to purchase a thermal imaging machine and has been taken up by the Firemans Association, which is separate from the Town.

**NATURAL RESOURCE INVENTORY.** Ms. Mattson read this Article. This Article is for the purpose of creating a Natural Resource Inventory. Ms. Mattson said that no money will come from taxes for this. The Conservation Commission has a professional who will do this inventory. The cost is \$18,000. It will be paid for with \$10,687.50 from the Land Use Change Tax Fund collected in 2008 and \$7,312.50 from the unreserved fund balance.

**MASTER PLAN.** Mr. Hanson read this Article that is asking for \$22,000 for Phase I of the updating of the Town's Master Plan. The \$22,000 would come from the unreserved balance. Mr. Hanson explained that there are Statutes that require towns to update their Master Plans. The Planning Board has already done a Questionnaire and would like a document that people could use. The Planning Board has contacted the Lakes Region Planning Commission for help. Planning Board Member Helen Heiner said that we have to do this. According to the Questionnaire people want the town to stay the same. We need a document and regulations that match.

**CIRCUIT RIDER PLANNER.** Mr. Hanson read this Article that would raise and appropriate \$12,000 for the purpose of hiring a Circuit Rider Planner. The \$12,000 would come from the unreserved balance. Mr. Hanson explained that we had been approached by Moultonborough to see if we would like to share a Circuit Planner. Lakes Region Planning Commission offers this service. The Selectmen have budgeted for two meetings a month for the year and added a little flexibility. Mr. Hanson said that this might help avoid problems like the Town had in the past with the Sheafe Harbor House. Helen Heiner said that the Music Festival is a big project and the Planner might be able to help with that also. Ms. Mattson said that these funds would be coming from the unreserved fund balance, not tax dollars.

**EXPENDABLE TRUST FUND.** Mr. Drenkhahn read this Article. This Article is asking to create an expendable trust fund under RSA 31:19-a which would be known as the Town Buildings Repairs & Maintenance Fund for the repairing and maintaining of all of the municipally owned buildings and to raise and appropriate fifty thousand dollars for this fund and appoint the Selectmen as agents to expend from this fund.

#### **NON APPROPRIATION WARRANT ARTICLES:**

**CONSERVATION FUNDS.** Ms. Mattson read this Article and explained that this would correct actions taken from the 1989 Town Meeting regarding the spending of the Conservation Fund.

**FEES:** Mr. Hanson read this Article that would authorize the Board of Selectmen to establish or amend fees, as provided by RSA 41:9-a. Mr. Hanson explained that this would allow the Selectmen to change any of the Town fees.

Ms. Mattson read the total Budget Amounts; \$2,165,860 was budgeted for 2008, \$2,359,906 was actually spent, \$78,549 was encumbered, and \$2,782,057 is proposed for 2009. There is a Note: \$2,294,992 to come from general taxation. This note reflects amounts that would come from the unreserved funds and those that would be returned to the Town from the State.

Maureen Criasia asked for an explanation of the unreserved fund balance and how much is in it. Ms. Mattson explained that seventy-five percent of the Land Use Change Tax has been accumulating and the Selectmen found out that that should not be happening. This fund has accumulated to \$300,000. That money has been turned over to the General

Fund as unreserved fund balance. The Selectmen are earmarking some of that money for the Natural Resource Inventory, the Master Plan update, and the Circuit Rider Planner. Ms. Mattson said that DRA recommends a balance of between eight and fifteen percent of the town's total appropriations for a cushion in the unreserved fund balance.

Mr. Hanson thanked Jeff Haines, Mark Chase, Jody Dickerson, John Schlemmer and the Library Trustees, Helen Heiner and Sarah Heath for attending the hearing. At 8:50 p.m. Ms. Mattson motioned to continue this hearing to January 31, 2009 at 10:00 a.m. in the Cary Mead Room. Mr. Drenkhahn seconded this motion and the vote was unanimously in favor. Mr. Hanson said that petitioned warrant article can come in to the Selectmen until February 4, 2009.

The Selectmen's regular meeting was reconvened at 8:52 p.m.

Sarah Heath asked for a copy of the step program printout. Richard Drenkhahn will email Ms. Heath an updated copy.

**NEW BUSINESS:**

The Selectmen reviewed the Treasurer's Report for 2008. Ms. Mattson would like to remove the connotation, "(Current Use)" from the second Money Market account. Mr. Hanson feels that it should be separate this year. The Selectmen will review the Report again at their next meeting.

**Release and Waiver of Liability and Indemnity Agreement.** The Parks and Recreation Department has received a donation of canoes. This Agreement would release the Town from liability for any loss or damage should someone be hurt using the canoes.

**CURRENT BILLS PAYABLE:** The Selectmen reviewed, and approved the payroll and accounts payable manifest as presented.

**CORRESPONDENCE:**

**THANK YOU CARDS:** The Selectmen received a Thank You Card from Robin and Greg Woodaman for the fruit basket sent to them from the Town.

LRGHealthcare sent a Thank You for the \$4,000 appropriation for 2008.

George J. Foster & Co., Inc. sent a thank you for using the Citizen of Laconia newspaper.

**ATTORNEY DOUG HILL:** Attorney Hill sent the Selectmen a copy of a Superior Court Decision regarding Conservation Funds and the Conservation Commission in the Town of Epping. The Decision affirms the right that the Conservation Commission's purchase of land is not subject to town meeting approval.

**REPORT OF NEW PRIVATELY-OWNED RESIDENTIAL BUILDING OR ZONING PERMITS ISSUED.** The Form has been completed and sent to the U.S. Census Bureau.

**NEW HAMPSHIRE ELECTRIC CO-OP.** The Selectmen have received a copy of a letter sent from the NH Electric Co-op to Fire Chief Schlemmer and Police Chief Mark

Chase letting them know that the NH Electric Co-op is taking steps to ensure that the police and fire departments are provided current contact information for use in reaching the Co-op's control center and management during emergency situations.

**GUIDE FOR NEW HAMPSHIRE CITIES AND TOWNS.** The Selectmen have received the 2009 Edition of the Basic Financial Policies.

**PLANNING BOARD:** Mr. Hanson reported that the Planning Board had been asked by Lisa Wardlaw about putting a tent or camper on TML #6-48. The Board decided to send a copy of the Camping Ordinance to Ms. Wardlaw. The next Planning Board meeting will be held on February 3, 2009; the NH Music Festival will be continuing their hearing.

**ANNOUNCEMENTS:**

**SELECTMEN** – Non Public Meeting, Friday, January 23, 2009 at 9:00 a.m.

**ADJOURNMENT:** At 9:29 p.m. Mr. Hanson motioned to adjourn the meeting. Ms. Mattson seconded the motion and the vote was unanimously in favor.

Respectfully submitted,

Sheila Mohan  
Secretary Pro Tem