

**Center Harbor Board of Selectmen
Meeting Minutes
Saturday, January 17, 2009**

Chairman Randy Mattson called the meeting to order at 8:17 a.m. Selectmen Charley Hanson and Richard Drenkhahn were also present. Selectmen's Secretary Robin Woodaman was also in attendance.

BUDGET WORKSHOP: The Selectmen worked on the proposed 2009 budget.

EMPLOYEE CANDIDATE BACKGROUND CHECKS: Mr. Hanson motioned to adopt RSA 41:9-b I to require a background investigation and a criminal history records check on any candidate for employment in a position in the Town that requires the employee to work with or around children or elderly persons, enter the homes of citizens, or collect or manage money, prior to a final offer of employment. The Town may extend a conditional offer of employment to a candidate, with a final offer of employment subject to a successfully completed criminal history records check. Mr. Drenkhahn seconded the motion and the vote was unanimous. This will be included in the Town's personnel policies. \$500 will be proposed for the 2009 budget.

NON-PUBLIC SESSION: At 9:01 a.m. Mr. Hanson motioned to go into a non-public session per RSA 91-A:3, II(c) to discuss matters that would affect someone's reputation. Mr. Drenkhahn seconded the motion and the vote was unanimous. Police Chief Mark Chase was also in attendance. At 9:22 a.m. Mr. Drenkhahn motioned to continue the non-public session. Mr. Hanson seconded the motion and the vote was unanimous.

RECONVENE: At 9:23 a.m. Ms. Mattson reconvened the Board of Selectmen's meeting.

BUDGET WORKSHOP: The Selectmen continued work on the proposed 2009 budget and warrant articles and discussed the following:

Treasurer's fee and expense: There was discussion with Treasurer Jeannie DeGrace, on speakerphone, regarding the past practice of the Treasurer receiving a \$1,000 yearly fee and being reimbursed for his/her hourly time. Ms. DeGrace submitted an invoice for \$2,709 for the hours spent reconciling the Town's accounts and time spent discussing the status of the conservation fund last summer. The Selectmen would like to increase the Treasurer's fee to \$4,000, which will cover all time associated with Treasurer duties, and to propose \$100 for expense items such as postage. In 2009, the proposed budget will include Ms. DeGrace's invoice for \$2,709 in the Treasure Expense line item and \$4,000 in the Treasurer Fee.

Use of Unreserved Fund Balance: The Selectmen discussed proposed warrant articles for which funding of approximately \$41,000 will come from the unreserved fund balance, not this year's general taxation.

Sand/Salt Storage Shed: The Selectmen will propose adding \$100,000 to the Sand/Salt Storage Shed Capital Reserve Fund, for a total in that fund of \$150,000. The Selectmen discussed plans to construct the storage shed in 2009 using the Capital Reserve Fund.

Tax Collector, Town Clerk and Treasurer's Terms: There will be ballot votes to determine if the Tax Collector, Town Clerk and Treasurer's terms should be increased to three year terms.

Establishment of Fees: The Selectmen discussed a proposed warrant article to authorize the Board of Selectmen to establish or amend fees as provided by RSA 41:9-a; such a vote shall continue in effect until rescinded.

ADDITIONAL BUSINESS:

NEW FIRE DEPARTMENT RESCUE VEHICLE: The Selectmen discussed the word “Ambulance” that is on the front of the rescue vehicle recently purchased with the Fire Department’s Fire Engine or Rescue Vehicle Capital Reserve Fund. Ms. Mattson reported the Town did not purchase an ambulance; a rescue vehicle was purchased. The Selectmen sent a memo to Fire Chief John Schlemmer requesting the word “Ambulance” be removed from the rescue vehicle.

RECONVENE THE NON-PUBLIC SESSION: At 12:06 p.m. Ms. Mattson motioned to reconvene the non-public session. Mr. Drenkhahn seconded the motion and the vote was unanimous. Police Chief Mark Chase was also in attendance. At 12:24 p.m. Mr. Hanson motioned to end the non-public session. Ms. Mattson seconded the motion and the vote was unanimous.

ADJOURNMENT: At 12:25 p.m. Mr. Hanson motioned to adjourn the Board of Selectmen’s meeting. Ms. Mattson seconded the motion and the vote was unanimous.

Respectfully submitted,

Robin Woodaman
Selectmen’s Secretary