

**Center Harbor Board of Selectmen  
Meeting Minutes  
Wednesday, January 13, 2010**

Chairman Charley Hanson called the meeting to order at 7:00 p.m. Present were Selectmen Richard Drenkhahn and Randy Mattson. Meredith News Reporter Erin Plummer and Selectmen's Secretary Robin Woodaman were also in attendance.

**APPROVAL OF MINUTES:** Ms. Mattson motioned to accept the minutes of January 6, 2010. Mr. Hanson seconded the motion and the vote was unanimous.

**UNFINISHED BUSINESS:**

**PROPOSED 2010 BUDGET:** The Selectmen discussed the following items:

**Digital Maps:** \$25,000 proposed for 2010 (\$0 approved in 2009). The Selectmen will propose a special warrant article to produce digital maps of the Town.

**Coalition Communities:** \$500 proposed for 2010 (\$0 approved in 2009). The Selectmen received correspondence from The Coalition Communities reporting property owners in Center Harbor will be forced to raise \$338,121 in Statewide Education Property Taxes; these funds will be sent to Concord for redistribution to other communities if the Legislature makes no changes to the education funding law in the next 18 months.

**Fireworks:** \$14,750 proposed for 2010 (\$14,000 approved in 2009). The Selectmen discussed the increase of \$750, which represents the boat expense. Mr. Hanson motioned to sign the contract with Atlas Pyro Vision Productions, in the amount of \$14,750, with the addition of "to move barge to and from launch site. Center Harbor Fire Department boat only to be used for security." Ms. Mattson seconded the motion and the vote was unanimous.

**New Beginnings:** \$1,000 requested for 2010 (\$1,000 approved in 2009).

**Winnepesaukee Wellness Center:** \$6,000 requested for 2010 (\$6,000 approved in 2009).

**General Repairs & Maintenance:** \$5,000 proposed for 2010 (\$8,000 approved in 2009). The Selectmen discussed the 2009 expenditures from this line item (\$10,002), which included the energy audit and changing the Municipal Building keys.

**Recreation Revolving Trust Fund:** The Selectmen discussed a reduction in the 2011 Parks & Recreation Department's budget, which will depend on the fees the Parks & Recreation Department receives in 2010 and is deposited into the revolving trust fund, pending 2010 Town Meeting adoption

**TOWN REPORT:** The following items were discussed:

**Cover:** The Selectmen were informed that Elan Publishing would like to begin work on the front and back covers. There was discussion regarding a picture for the cover; Parks & Recreation Director Jody Dickerson will be asked about possible July 4<sup>th</sup> pictures.

**Dedication:** The Selectmen discussed the dedication of the Town report; it will be dedicated to the late Lewis Woodaman, past Fire Chief, and Aaron Smith, past Selectmen.

**EMPLOYEE HEALTH INSURANCE:** The Selectmen received an email from Police Chief Mark Chase reporting he spoke with Town of Meredith Town Manager Phil Warren and the Director of Administrative Services Brenda Vittner regarding the Town of Meredith employee's health insurance

benefit. He reported the Town of Meredith's employees are covered at 100% for medical and dental; employees contribute 15% for the family medical plan (Chief Chase was unsure about the contribution for family dental insurance). Chief Chase reported the Town of Meredith offers two (2) medical plans; if the employee would like to upgrade to a better medical insurance plan, they are responsible for 100% of the cost of the difference between the plans. There was discussion regarding the January 6, 2010 meeting where a change in Center Harbor's health insurance benefit for new employees was discussed and implemented; the Town will offer health insurance coverage to the individual only; the individual coverage will be subject to the current 5% employee contribution. Mr. Hanson motioned to modify the policy so the Town will pay new hires 100% of the cost of the health insurance single coverage plan and provide access, paid for by the employee, for the 2-person and family plans. Ms. Mattson seconded the motion and the vote was unanimous.

**HIGH HAITH BRIDGE PROJECT:** The Selectmen received, and reviewed, a revised "Proposal for Professional Engineering Services – Construction Phase" submitted by Quantum Construction Consultants, LLC (QCC). This revised proposal is the request of the State of New Hampshire Department of Transportation to reduce construction engineering costs by reducing the field engineer's time on site. QCC proposes to be on-site during critical construction tasks and will not necessarily be on-site to verify construction personnel on site for NH DOT Labor and Compliance. Mr. Hanson motioned to sign the revised proposal. Ms. Mattson seconded the motion and the vote was unanimous.

**HAWKINS POND DAM:** The Selectmen reviewed the Quitclaim deed, which states "Meaning and intending to convey any and all rights and interests associated with the operation and maintenance of this dam that the Town may have acquired either by deed or by virtue of the continuous and prescriptive use of the Town road lying upon said dam. Specifically excluding and reserving to the Town all rights, privileges and responsibilities of the public for the use and maintenance of the said Hawkins Pond Road." The deed was signed June 11, 1997.

**DANE FOREST:** Ms. Mattson reported the closing on the Dane Forest is scheduled for March 4, 2010. She reported attending at meeting at the Lakes Region Conservation Trust during which there was discussion regarding a possible celebration event for the Town on March 6, 2010 utilizing either the Cary Mead Room or the Fire Station. She will discuss the availability of the Fire Station with Fire Chief John Schlemmer.

**NEW BUSINESS:**

**ENERGY EFFICIENCY SUBGRANTS:** The Selectmen had received an email from Energy Committee member Bernie Volz reporting energy efficiency subgrants to New Hampshire local governments are available from the New Hampshire Office of Energy and Planning. There was discussion regarding the Town's qualifications for the grant due to the American Recovery & Reinvestment Act (ARRA) funding received and the completion of the Town's energy audit. Ms. Mattson reported the grant application deadline is February 15, 2010, but "Intents to Submit" are recommended to be submitted by January 15, 2010. She reported working with Mr. Volz on the following three (3) "Intents to Submit" based on information from The Jordan Institute's energy audit:

- Municipal Building:** Air sealing/additional shell insulation (\$27,000)
- Glazing & door improvements (\$3,300)
- Lighting & lighting controls upgrade (\$12,000)

Replace heating system with high efficiency units (\$41,000)  
Mechanical control upgrades (\$2,000)  
Total: \$85,300

**Library:**

Air sealing and insulation (\$13,800)  
Glazing and door upgrades (\$400)  
Improve air quality by adding an Energy Recovery Ventilator (\$32,200)  
Total: \$47,400

**Highway Garage:**

Glazing and door upgrades (\$17,000)  
Lighting & lighting controls upgrade (\$7,000)  
Heating and ventilating system upgrades (\$3,000)  
Total: \$27,000

**PETITIONED WARRANT ARTICLE:** The Selectmen received, and reviewed, the following petitioned warrant article:

“To see if the Town will vote to approve the following resolution to be forwarded to our State Representative(s), our State Senator, the Speaker of the House, and the Senate President.  
Resolved: The citizens of New Hampshire should be allowed to vote on an amendment to the New Hampshire Constitution that defines “marriage”.”

**LAKES REGION UNTIED WAY:** The Selectmen received a memo from Police Chief Mark Chase reporting he was contacted by the Lakes Region United Way requesting they make a presentation to the Police Department. Chief Chase reported he thought it would make sense to have the presentation for all Town employees; attendance would be voluntary. The Selectmen gave permission for the Lakes Region United Way to make a presentation to all Town employees.

**SELECTMEN’S MEETINGS:** The following Selectmen will be unable to attend the following Selectmen’s meetings:

January 27, 2010	Mr. Drenkhahn will not be able to attend
February 24, 2010	Ms. Mattson will not be able to attend
March 3, 2010	Mr. Hanson will not be able to attend

**U.S. DEPARTMENT OF COMMERCE:** The Selectmen received a request from the U.S. Department of Commerce to complete a “Report of New Privately-owned Residential Building or Zoning Permits Issued”; Receptionist Janet Kimball will be asked to complete the questionnaire.

**ADDITIONAL BUSINESS:**

**TOWN MODERATOR:** Mr. Hanson reported attending a State of New Hampshire Department of Revenue Administration (NH DRA) warrant article workshop with Administrative Assistant Robin Woodaman. He reported there was discussion at the workshop of the importance for town’s to have effective moderators, who are able to assist voters when making amendments to warrant articles from the floor; he explained the importance for proper warrant article amendments so that the NH DRA does not disallow the article. The Selectmen would like to meet with Town Moderator John Kimball on Monday, March 8, 2010 to discuss the 2010 Town Meeting.



