

James E. Nichols Memorial Library
Board of Trustees
Meeting Minutes
June 4, 2022

Call to Order: Meeting called to order at 3:01 pm by A. Xavier. Present: Chair Ann Xavier, Secretary Sandy Frost, Treasurer Karen Ponton, Trustee Ginny Fisher. Absent: Trustee Stephany Marchut Lavallee and Trustee Emeritus Bette Miller (non-voting) with notification.

Non-Public Session: At 3:01 pm, motion by K. Ponton, seconded by Ginny Fisher to enter a non-public session per RSA 91-A:3,II (b) to interview a candidate for hiring as a public employee. Passed unanimously. Roll call: A. Xavier – yes, K. Ponton – yes, Ginny Fisher – yes, Sandy Frost – yes.

At 3:24 pm, motion by S. Frost , seconded by K. Ponton to end the non-public session. Passed unanimously.

Meeting Reconvened by A. Xavier at 3:24.

Other Business: Discussions were had by Library Trustees for hiring a Library Assistant. A question was raised by A. Xavier if two Library Assistants are needed. Trustees agreed that this year's budget would not allow for two and perhaps look at the need for next year.

Aisilyn Givens has been interviewing for temporary summer help to work 10 hours per week.

Further discussion was had on the outcomes of two candidates interviewed by the Library Trustees. K. Ponton motioned to hire William Leathers as a Part-Time Library Assistant @ \$18.00 per hour, for 15 hours per weeks. Motioned seconded by S. Frost. There was no further discussion. Vote was unanimous.

There was discussion of Mr. Roland Garland to remove Historical Society items from the safe by May 31. Mr. Garland did not respond. It was agreed by the Trustees that A. Xavier will email him again and give him two more weeks to remove the items notice.

The ribbon cutting ceremony for the Children's section will be held on June 18. Aisilyn Guivens is planning the refreshments and supplies needed for the event.

The Library Trustees agreed to downsize to a smaller, less expensive post office box.

Adjournment: Motion by K. Ponton, seconded by A. Xavier to adjourn at 3:55 pm.

Respectfully Submitted,

Sandy Frost, Secretary, Library Board of Trustees

