

These minutes are dependent on approval by the Board of Trustees

James E Nichols Memorial Library
Board of Trustees Meeting
January 22, 2018

Present: Trustees Helen Heiner, Jo Morse, Sarah Heath, Karin Karagozian, Alternates Lynn Allen, Shannon Whalen, Librarian Jon Kinnaman, Guests Susan Gurney, Bette Miller

Excused: Alternate Jessie Foley

Appointed: Lynn for open Trustee position

Call to Order at 5pm by President Helen Heiner.

Welcome to our guests Susan Gurney and Bette Miller who we thank for showing an interest in becoming library Trustees.

Review Minutes November 27, 2017 meeting, motion by Karin to accept, 2nd by Sarah, motion carried.

Treasurer's Report: Sarah handed out copies of the completed 2018 budget we'd worked on these past few months, has met with the town Selectmen to discuss it, and now it's ready for town budget meeting this Saturday, motion by Karin to accept, 2nd by Lynn, motion carried.

Librarian's Report: In December there were 330 recorded visits. The library circulated 917 items, added 61 items to the collection, and recorded 20 PC and WiFi users. Jon announced the Vitals database is live and available for online searching.

Unfinished Business: Meeting with Select Board included several topics. The slate roof discussion got a "sooner rather than later" timeline. Jo Morse brought news of an offer from Bearcamp Valley Garden Club to care for our two urns out front. Exterior basement stairs in need of repair this spring, also a recently broken latch on its gate. The library front door has been resealed. Update on the floor in front of the circulation desk will wait till spring. A granite bench in memory of Jay Heiner will be ordered utilizing a donation fund in his name. Discussion about pursuing a grant to have a study done on the library building, its current condition structurally.

New Business: Reminders: Lynn Allen to place her name on the ballot for Trustee this year, Karin Karagozian next year, and Helen Heiner in 2020. Appointed Trustees Jo Morse and Sarah Heath both next year. Alternate Trustee appointments Shannon Whalen this year and Jessie Foley in 2019. Susan Gurney and Bette Miller were welcomed as new Alternate Trustees, motion by Sarah, 2nd by Karin, motion carried.

Open Item: Time to update New Trustee Manual, everyone please double check personal contact information.

Adjourn at 6:05pm, motion by Sarah, 2nd by Lynn, motion carried.

Submitted by: Lynn Allen, acting Secretary

Next Meeting: February 26, 2018 at 5:00pm

